



# Planned Residential Development (PRD) Submittal Checklist

For PDS Use Only

PROJECT FILE NUMBER: \_\_\_\_\_ PROJECT NAME: \_\_\_\_\_

The submittal requirements of Chapter 30.42B SCC and other applicable code sections shall be used to determine whether an application for a PRD is complete pursuant to Snohomish County Code (SCC) 30.70.040.

**NOTE: For any proposal subject to SCC 30.23A Urban Residential Design Standards (URDS), the supplemental URDS Checklist shall be used in conjunction with this checklist to determine minimum submittal requirements.**

**NOTE: For any proposal requiring landscaping and/or screening pursuant to SCC 30.25, the supplemental Landscape Plan Checklist shall be used in conjunction with this checklist to determine minimum submittal requirements.**

## A. PRD Official Site Plan:

\_\_\_\_\_ 25 copies of the PRD official site plan drawn to a standard engineering scale, no larger than 24 x 36 inches, shall be submitted and contain the following information:

- \_\_\_\_\_ Applicant's name and mailing address
- \_\_\_\_\_ Legal description
- \_\_\_\_\_ Vicinity map
- \_\_\_\_\_ Location of existing structures
- \_\_\_\_\_ Location of proposed and existing utilities
- \_\_\_\_\_ Internal vehicular and pedestrian circulation and off-road parking areas
- \_\_\_\_\_ Schematic drainage/utility concept illustrating detention facilities
- \_\_\_\_\_ Location of all open space tracts and general landscape treatment for the overall project, identifying:
  - \_\_\_\_\_ Required site perimeter buffers
  - \_\_\_\_\_ Critical areas and their buffers
  - \_\_\_\_\_ Critical Area Protection Areas
  - \_\_\_\_\_ Total and usable open space
  - \_\_\_\_\_ Established NGPA or NGPA/E
- \_\_\_\_\_ Proposed community recreation facilities
- \_\_\_\_\_ Distribution and type of housing units, showing generalized building footprints and streetscape elevations
- \_\_\_\_\_ Location of driveways, proposed on-street parking and/or grouped off-street parking
- \_\_\_\_\_ Typical building floor plans and front, side, and rear elevations
- \_\_\_\_\_ Location of privacy features such as walls and fences

## B. The following items shall be submitted in addition to the PRD official site:

\_\_\_\_\_ **Landscape plan** (25 copies) – See supplemental landscape plan checklist for requirements.

- \_\_\_\_\_ **Adjacent Properties Map:** 25 copies of a map and information depicting the existing use, zoning and general vegetation on the subject property and adjacent properties within 100 feet of the perimeter of the PRD site
  
- \_\_\_\_\_ **Drainage Review Submittal Checklist / Form, Targeted or full stormwater site plan including a Stormwater Pollution Prevention Plan** pursuant to Chapter 30.63A SCC, if applicable. (See submittal requirements for targeted or full stormwater site plans and stormwater pollution prevention plan).
  
- \_\_\_\_\_ **Environmental checklist** (signed and dated), 25 copies
  
- \_\_\_\_\_ **Traffic study** in conformance with Chapter 30.66B, if applicable (see Chapter 30.66B Pre-submittal Form for number of copies required)
  
- \_\_\_\_\_ **One reduced copy** (8½" x11" or 11" x 17") of the PRD official site plan
  
- \_\_\_\_\_ **If on-site septic systems** are proposed, the applicant shall submit one set of the site plans to the Snohomish Health District.
  
- \_\_\_\_\_ **Applicable filing fees**
  
- \_\_\_\_\_ **Additional materials**, including those indicating proximity to airport features, may be required if PRD is located within Airport Compatibility Area, pursuant to Chapter 30.32E SCC – Airport Compatibility.

**AUTHORITY:** Snohomish County Code (SCC) 30.70.040 authorizes the department of Planning and Development Services to establish and revise submittal requirements for Planned Residential Developments. These requirements are hereby established as shown above, and shall be on file with the department. Due to site-specific circumstances, the director or designee may waive, in writing, individual requirements on a case-by-case basis.