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3 **NOT FOR FILING WITH CLERK'S OFFICE**
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6 **Superior Court of Washington**
7 **For Snohomish County**

8 **UNFILED CASE**

9 In re: Application of _____ for
10 Appointment of Counsel in an Unfiled
Unlawful Detainer Case

**Request for Administrative
Appointment of Counsel in Unfiled
Unlawful Detainer Case**

11 **I. Nature of Petition**

12 The undersigned is an attorney employed by or under contract with a legal aid provider
13 that has been engaged by the Office of Civil Legal Aid to provide eviction defense
14 services. In accordance with Snohomish County Superior Court's Standing order
Regarding Appointment of Counsel for Indigent Defendants in Unlawful Detainers,
15 _____ (Name of Tenant), seeks appointment of counsel pursuant to
sec. 8(1), ch. 115, laws of 2021 [RCW reference to be added when codified] in unlawful
16 detainer proceedings. Petitioner has been served a Summons in an unlawful detainer
proceeding a copy of which is attached.

17 **II. Basis for Indigency**

18 The tenant represented by the undersigned attorney is indigent and meets the standard
for indigency under sec. 8(2), ch. 115, laws of 2021 because:

19 The tenant represented by the undersigned was screened by the [] Eviction
20 Defense Screening Line [ref. sec. 11, ch. 115, laws of 2021] or []

21 Provider) and:

22 [] Is a recipient of Temporary assistance for needy families, aged,
blind, or disabled assistance benefits, medical care services under
23 RCW 74.09.035, pregnant women assistance benefits, poverty-
related veterans' benefits, food stamps or food stamp benefits

24 **Application for Administrative Appointment of
Counsel in Unfiled Unlawful Detainer Case**

transferred electronically, refugee resettlement benefits, Medicaid, or supplemental security income;

OR

[] Has an annual household income of 200 percent or less of the federal poverty guideline after taxes.

I declare under penalty of perjury that the foregoing is true and correct to the best of my knowledge.

DATED this ___ day of ___, 202__.

Signature of attorney for RTC Provider

Print Name WSBA#

Preferred E-Mail Address

ADMINISTRATIVE APPOINTMENT OF COUNSEL

1. In accordance with Snohomish County Superior Court’s Standing order Regarding Appointment of Counsel for Indigent Defendants in Unlawful Detainers, the Snohomish County Superior Court has delegated authority to the Superior Court Administrator to receive, review, and approve applications for appointment of counsel in unlawful detainer cases that have been commenced through service of a summons without filing of the Complaint with the Superior Court.

2. Pursuant to sec. 8(1) of ch. 115, laws of 2021, _____ has requested that an attorney be appointed to represent [insert tenant name] in an unlawful detainer case that has been commenced through service of a summons.

3. Upon review, it is determined that:

[] The tenant applicant has received a summons in an unlawful detainer that has not yet been filed with the court.

1 [] The tenant applicant has been screened and determined to be
2 indigent and entitled to appointment of counsel in accordance with
 the indigency standards in sec. 8(2) of ch. 115, laws of 2021.

3 [] The Court Administrator has been granted authority to appoint an
4 attorney to represent the tenant applicant.

5 4. _____ (name of attorney or law firm) is hereby appointed
 to represent the tenant applicant in the above referenced unlawful detainer case.

6 5. Upon filing of a complaint for unlawful detainer with the Superior Court,
7 _____ (name of attorney or law firm) shall file a notice of
 appearance and continue to represent the tenant applicant through the duration
8 of the case.

9 Date: _____

10 SUPERIOR COURT FOR THE STATE OF WASHINGTON
11 SNOHOMISH COUNTY

12
13 _____
14 Superior Court Administrator or Designee

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18 **This request may be submitted via e-mail to SuperiorCourtAdmin@snoco.org or by delivery**
19 **to the Court Administration Office for Snohomish County Superior Court located at 3000**
20 **Rockefeller Avenue, Everett, WA, 98201. Following Court Administration review, a copy of**
 this document will be provided to the requesting party via the preferred e-mail entered
 above.