



Snohomish County
Planning and Development
Services

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ONLINE INFORMATION
www.snohomishcountywa.gov/1190



This Assistance Bulletin only applies to property within unincorporated Snohomish County and does not apply to property within incorporated city limits.

Relocating a Single Family Residence

Assistance Bulletin

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Keyword: Assistance Bulletins

Q: Do I need a permit to relocate a single family residence to a different lot in unincorporated Snohomish County?

A: Yes. But before you can apply for the building permit, you must have a PDS inspector conduct a site visit and prepare an Inspection Report.

Q: How do I schedule an inspection?

A: To request an Inspection Report (IR):

- Go to MyBuildingPermit.com
- Click on “Apply for Permit” and create a login/register (this login will be used each time you access this site).
- Choose Snohomish County as the jurisdiction and click on Start Application. The application pathway is Building > Single Family Residential > Inspection Only.
- Follow the prompts according to the specifics of your situation.
- The inspection report application will require the current address of the building to be relocated and, if necessary, directions on how to find it. If the building is locked, arrangements must be made to meet the PDS inspector at the building.

Q: Is there a fee for the inspection?

A: Yes. The inspection fee is set forth in Snohomish County Code 30.86.400(9). The inspection report fee will be collected after your application has been accepted. If the building to be moved is located outside Snohomish County, additional fees will be required for the inspector’s time and travel.

Q: What will the inspector be looking for?

A: An inspector will visit the site to verify that your building is in compliance with county building codes, or to inform you what will be required to bring your building into compliance. A copy of the report will be mailed to you and, if it is satisfactory, you may then apply for your building permit.

Q: How do I apply for a building permit?

A:

- Go to MyBuildingPermit.com and log in using your previously established account information
- Click on “Apply for Permit”
- Choose Snohomish County as the jurisdiction and click on Start Application. The application pathway is Building > Single Family Residential

This bulletin is intended only as an information guide. The information may not be complete and is subject to change. For complete legal information, refer to Snohomish County Code.

Q: What information will I need to provide to get my permit?

A: You will need to provide the following documentation when you apply for the building permit to place the building on the new site:

- Complete the online application form.
- One copy of a site plan.
- One complete set of working drawings of the foundation and any new construction you plan for the relocated structure.
- A letter of water availability from the sewer/water district (if lot is on sewers).
- If a contractor is being used, provide the Washington State contractor's license number.
- Submittal of plan check and site review fee. These fees will be determined at the time the application package is submitted.
- A driveway permit (if new driveway connects to a county road).
- One copy of the finalized inspection report.

Please refer to the [Residential Building Permit Submittal Checklist](#).

Q: How much does a building permit cost?

A: Permit fees are set forth in Snohomish County Code 30.86. The cost of the building permit and plan check fees are based on the valuation of the new foundation and the valuation of improvements to be made to the structure. If new additions are proposed, permit fees and plan check fees also will be calculated for the added square footage. See [Bulletin #18](#) for more information on residential building permit fees.

Q: Does the permit allow me to move the structure on public roads?

A: No. You must get an oversized moving permit to move buildings on the public right-of-way. Contact the Snohomish County Public Works Department at (425) 388-6453.

Q: What if the new site is not served by a public sewer system?

A: In that case, you will need to contact the Snohomish County Health Department at (425) 339-5250 or [Septic Permitting | Snohomish Health District, WA \(snohd.org\)](#) for information regarding a septic tank and drain-field.

Q: Who should I contact if I have questions?

A: You may contact us if you have any questions via:

Online: [Ask A Permit Tech](#)

Telephone: 425-388-3311

Visit us at: 2nd Floor, Administration East, Robert J. Drewel Building, 3000 Rockefeller Avenue, Everett