This bulletin is intended only as an information guide. The information may not be complete and is subject to change. For complete legal information, refer to Snohomish County Code.
Q: Is there a fee for the inspection?
A: Yes. The inspection fee is set forth in Snohomish County Code 30.86.400(9). The inspection report fee will be collected after your application has been accepted.

Q: If I need a damage repair permit, will I need building plans?
A: Some minor repair permits do not require plans and are issued “subject to field inspection,” listing the conditions of the inspection report. A detailed site plan may be required. Inspections which reveal more extensive damage normally require plans for the repair permit.

Q: How do I apply for a damage repair permit, and what do I need to include with my building permit application?
A:
- Go to MyBuildingPermit.com.
- Click on “Apply for Permit” and create a login/register if you have not already done so.
- Choose Snohomish County as the jurisdiction and click on Start Application. The application pathway is Building > Single Family Residential
- You will need to submit the following items:
  - Online application form (you will need the address and tax acct/parcel #);
  - One set of plan drawings (if required by building inspector);
  - One site plan to engineer scale;
  - A copy of the Inspection Report (IR);
  - Completed Health District Clearance form if the property is served by a septic system; and
  - A narrative ~ brief, concise project description.

Q: How much will the damage repair permit cost?
A: Building permit fees are based on the dollar value of the structural elements on the contract bid. Fees will be determined and collected after you have submitted your application.

Q: What items will be required for the project review?
A: Your project review may include the following:
- Plans examination;
- Snohomish Health District review (if the property is served by a septic system);
- Flood Hazard review (if the property is in a flood hazard area); and/or
- A site review.

Q: What if my building has been damaged by flood, landslide, wind, or snow?
A: Contact the PDS Customer Service Center for further information (see below). Generally, repair or replacement of buildings in these situations will be similar to the process outlined above, but variations can occur.

Q: Who should I contact if I have questions?
A: You may contact us if you have any questions via:

Online: Ask A Permit Tech
Telephone: 425-388-3311
Visit us at: 2nd Floor, Administration East, Robert J. Drewel Building, 3000 Rockefeller Avenue, Everett