

Emergency Communication System and Facilities Program Advisory Board

Meeting Minutes

September 3, 2020 at 10:00 am via Skype

Members Present:

Adam Fortney – Chair	Chris Alexander	Jon Nehring
Susan Neely	Dan Templeman	Roy Waugh
George Hurst	Nate Nehring	

Others:

Brad Steiner	Brian Haseleu
Terry Peterson	Jill Iversen

Sheriff Fortney Call to Order 10:00 am

Meeting Minutes Approval

May 25, 2020 Meeting Minutes 2 nd	Motion for Approval Jon Nehring	Susan Neely All Approved
July 2, 2020 Meeting Minutes 2 nd	Motion for Approval Jon Nehring	Susan Neely All Approved

Approval of 2021 RRP Budget (Steiner)

Asking for allocation of \$19,955,504.00 from ECS&F Program Advisory Board to support the continued implementation of Radio Replacement Project for 2021 Calendar Year.

Snohomish County utilizes four categories for Tracking RRP expenditures, which break down as follows:

1. Motorola Infrastructure \$10,508,022.00
 - a. Physical installations are completed as well as DC Poser, MPLS, and Microwave activations are completed in 2021.
2. Subscribers \$1,470,00.00
 - a. Represent Motorola-provided services that will be expended in 2021.
3. Project Management \$1,127,803.00
 - a. Established and expanded project team “Office Expenses” as well as identified professional services, costs for rent(s), for new sites and minor hardware purchases.
4. Project Contingency \$6,249,678.00
 - a. Permitting services
 - b. Architectural and Engineering Services
 - c. Project Additional Staffing
 - d. Fire-Trail Power Upgrades
 - e. Clearview tower Raising
 - f. Cross-Polarized Antenna Upgrade
 - g. Agency “Opt-Out” Project Distribution
 - h. P25/Microwave/MPLS/Test Equipment
 - i. Genesis Support Agreement
 - j. Power System Upgrades at Frailey and Mountlake Terrace
 - k. Camano Tower Risk

Emergency Communication System and Facilities Program Advisory Board

Meeting Minutes

September 3, 2020 at 10:00 am via Skype

- l. Multi-Band Conventional Interoperability Site Equipment
- m. VHF/800 "Ice Cave" Interoperability Cross-band Bridge (x2)
- n. Undesignated Contingency \$2.7

Additional Scope (Tulalip PD) \$600,000.00– The Sno911 Board and the Tulalip Police Department have indicated that they would both support the Tulalip Tribe joining the Sno911 Emergency Radio System. This would require the purchase of additional subscriber equipment and as well as the possibility of dispatch console equipment.

Questions & Answers

Chief Templeman – In '21 or future years is Tulalip going to be assessed like the rest of the users in the system and will they be paying like everyone else?

Steiner – Yes, that is correct. To be clear they will not be assessed the same because currently Tulalip is not planning on using dispatch services. The Sno911 Board would need to approve is a modified way to assess Tulalip for just radio usage. They are aware that they will be assess on a yearly basis for radio usage.

Templeman – If they're not going to be receiving dispatch services and this is just radios, portables and mobiles, what would be the need for another dispatch console equipment?

Steiner – Currently the Tulalip Tribe uses an older console. Their console needs to connect to the system and have the same level of service and options available but they're providing their own dispatch personnel at their own location. If the tribe decides to go a different route then the consoles we support, then we wouldn't be buying them a console. I would rather ask for the extra console funding now and then not need it rather than realize we need it an extra console. This money purely about the technical arm not necessarily the operational side of how it gets done.

Hurst – Have we talked about billing the tribe for the material and then putting them on contract for any services?

Steiner – The general assumption is they are paying the 1/10 of 1% part of the sales tax, so they would be intitled to get their radios purchased through the sales tax fund. In terms of charging them for services or a usage assessment, that's been on the table since the beginning.

Waugh - How many agencies have decided to opt out and what is the reimbursement per vehicle and does that come out of the infrastructure or is there a line item in the contingency part?

Steiner – It is coming out of the contingency part, normally it would come out of the subscriber portion of the budget. When we negotiated the last change order with Motorola and they removed the installation services from the project, we lumped it into that change order to make it happen faster.

That's why it's now coming out of the contingency.

We do have the exact amount per agency and can email it out to the board.

Aggregate fund Budget (Haseleu

Emergency and Communications Emergency Fund 170

This encompasses everything that Brad Steiner just went through and described. For the replacement radio project, we have \$19,955,504 in that budget but when we look in the funds in aggregate, we also must look at two other costs associated with the fund. We have \$1,200,000 which is to support

Emergency Communication System and Facilities Program Advisory Board

Meeting Minutes

September 3, 2020 at 10:00 am via Skype

operating costs at Sno911 and additionally we have the \$2,796,050 which is the dept service for the bond. The expenditure being requested for the fund is \$23,951,544 and on the revenue side it will be funded by \$7,011,553 coming out of fund balance. We are estimating the sales tax revenue to be \$16,930,001 for 2021 and \$10,000 in interest. This is how we balance to fund at \$23,951,554.

Budget Approval

Motion for Approval	Chris Alexander
2 nd	Dan Templeman
All Approved	Budget Passed by Board

Project Update (Steiner)

Police and Fire TAC approved the programing templates. So, all the programing material has been given to Motorola and they are making the programing/configuration file for the radio. We are scheduled to start testing those in the beginning of October.

The delivery schedule for the portables has been given out to both Police and Fire TAC, so the agencies now have a two-week window where we're forecasting when they'll be able to get their portables. In October they will be getting their mobile installations or in the case of the opt out the mobile delivery schedule. The wave, which is what enables the cellular phones to talk to the radio system, we got configured, tested and it is up and running on the new system.

We are looking to lockdown and complete design review from a technical perspective with Motorola in September. The TACs approved the final coverage design at the last meeting so we are starting to move ahead with permitting and will be published this week.

We are starting to grow the Sno911 webpage to make it more interactive from the radio perspective. We are creating a question porthole.

Roundtable

N/A

Meeting adjourned at 10:38 am

Meeting minutes by:

Jill Iversen

Sheriff's Administrative Assistant