

# Emergency Communication System and Facilities Program Advisory Board

## Meeting Minutes

July 7, 2020 at 10:00 am via Skype

### *Members Present:*

Adam Fortney – Chair  
Susan Neely  
George Hurst

Chris Alexander  
Bob Colinas  
Nate Nehring

Jon Nehring  
Dan Templeman  
Roy Waugh

### *Others:*

Terry Peterson  
James Martin

Brad Steiner  
Brian Haseleu

Kurt Mills  
Nathan Kennedy

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Sheriff Fortney Call to Order 10:00 am

### RRP Update (Brad Steiner)

80% of the Subscriber equipment is here. We have about 15 more pallets that we're expecting by mid-month. Each pallet contain 16 mobile radios. All the product is insured, we have upped the limits for WCIA for all the Subscribers. Security is in place by ADT, cameras are installed and all of Wireless Tech plus north campus gets alarms should we have any problems.

We were forecasting inventory to take quite a bit of time. We have remain compliant with all of our policies by being able to scan the outside of the boxes. We were able to cut out 2 weeks of inventory time.

We have a dual focus.

- Complete design review
- Implementing the Subscribers quickly

In the original schedule, these two things were not overlapped but they are now.

We also have compression with the leasing and permitting process and our site make ready work. We were going to have months of manufacturing happening between design review completion and equipment showing up. This is when Sno911 was going to be doing the permitting and make ready work. Because of this we have about four or five processing that are trying to happen simultaneously and the team is feeling a resource crunch. The staffing plan is coming and will be presented to the Sno911 Board this month. Things that need to be done:

- Site Construction
- Permitting
- Programming
- Deployment
- Quality Work

There are four phases to the construction process, five if you count the pre-work.

- Pre-work – Sno911 getting the electrical ready.
- Motorola installs the DC power equipment.
- Microwave system.
- Radio System - Legacy and the new system at a limited capacity.
- Swap over to the new system and the new racks will be moved into their final place.

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### 2021 RRP Budget Request (Brad Steiner)

Sno911 and the County is looking ahead to what the impacts of Covid19 are. We've been working with Brian Haseleu to give the County our budget. We've met with the County and the budget will come to this Board through the normal governance process.

- Request will be adopted by the Sno911 Board
- Then it will come to the Emergency Communication System and Facilities Program Advisory Board for approval

We are forecasted to be within budget even with the resource crunches above. There is contingency in the project to bring on addition horsepower that we can cover. In addition to changes that are requiring power enhancements at other sites.

### Discussion: Tulalip Tribal PD Radio Purchase & Installation Reimbursement (Kurt Mills)

Background – Last year there was a request from Chief Sutter to join the radio system and still maintain their own dispatch center. There was support from this Board as well as support from Sno911 Board for this. We shared a framework of an agreement with Sno911 Board last month and had a discussion this week with Chief Sutter and are working on an agreement to bring them on to the radio system while maintaining their own dispatch center. Which is different than any other configuration we have in the County.

Business for this Board – Consideration of whether the tax would pay for their radios. Chief Sutter is working on an accounting of how many sworn officers and utilization needs. Our early cost estimate is \$500K, this would be an out of scope increase to bring them on board. Hopefully in August we'll have an agreement drafted that can be considered by the Sno911 Board and the Tulalip Tribes. The request then would be coming to this Board on how to handle the funding component. The agreement does not add more sites, it's just bringing them on board with the user.

Haseleu – From a timing prospective, if there was going to be a recommendation that would come forth from this Board, it would need to go through Susan and move through the department request phase of the 2021 Executive Recommended Budget. This would probably be the correct legislative way to allow for County Council to consider including that. We want to make sure that this is clearly described as an increase in scope.

### Roundtable

N/A

### Meeting adjourned at 10:24 am

Meeting minutes by:

Jill Iversen

Sheriff's Administrative Assistant