State of Washington
Snohomish County District Court

☐ **Cascade** ☐ **Evergreen** ☐ **Everett** ☐ **South**

No. _____

Small Claims - Notice of Claim and Pre-Trial Hearing

Hearing Date _____

Hearing Time _____

_____
Plaintiff Name

_____
Address

_____
City / State / Zip Phone

vs.

_____
Defendant Name

_____
Address

_____
City / State / Zip Phone

TO: The Above-Named Defendant(s):

The plaintiff has filed a claim against you as set forth below. This matter is scheduled for mandatory pre-trial dispute resolution on the above-noted hearing date. If you fail to personally appear at the pre-trial hearing, you may be found in default and a judgment may be entered against you in the amount claimed and costs of service and filing. If the plaintiff fails to personally appear at the pre-trial hearing, this claim may be dismissed. A trial date will be set if both plaintiff and defendant appear at the pre-trial hearing and the claim is not resolved through dispute resolution. For more information about dispute resolution, please visit www.voaww.org/drc.

Claim

I am the Plaintiff in this matter. Defendant owes me the sum of $ _____ which became due and owing on _____ (date). The amount owed is for:

☐ Automobile Accident ☐ Wages ☐ Rent ☐ Loan ☐ Goods Sold

☐ Property Damage ☐ Other: _____

Description of Claim: _____

_____

_____

I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

Signed at _____, _____ on _____.
City State Date

_____ _____
Signature Printed Name