

Snohomish County Ad Hoc Climate Action Advisory Committee (CAAC)

Meeting 3: Meeting Summary

Tuesday May 26, 2020
5pm-7pm

Attendees: Tom Campbell, Stan Gent, Anthony Gromko, Linda Lyshall, Ryan Miller, Jeanine SanClemente, Margaret Seaney, Jon Witte, Ian McCluskey, Yolimar Rivera-Vazquez, Jake Salvador

Lisa Dulude (County staff), Kevin Ruuhela (County staff)

Not present: Suzy Oversvee, Patrick Sisneros

(Underlined Italics indicate action items/decisions; follow-up items in bold italics)

Agenda

1. Roll-call (5 min)
2. Brief review of Committee 'Ground Rules' (5 min)
3. Logistics (10 min)
 - a. Check-in on accessing County email – can everyone get in successfully?
 - i. **Discontinue use of personal emails:** Please use only the County email address to contact CAAC committee members. Using personal email may make your personal email and/or personal computer subject to public disclosure requests that the County receives.
 - ii. **Forwarding not recommended:** Forwarding your County email to your personal email is not recommended, as it may make your personal email and/or personal computer subject to public disclosure requests that the County receives. ***Lisa will send out the CAAC 'group contact' in outlook with members' County email address.***
 1. **Member request** to establish an email protocol for the group to avoid inundating all members with every email. ***Lisa and Tom will propose an email protocol and send to the group.***
- b. Zoom for all future meetings.

- c. Drop Box for document sharing (*Lisa working on Drop-Box or other platform with County IT for documents storage and file sharing. Target is to have a platform decision by next Wed.*)
 - d. Notes and primary meeting documents are on the [County's CAAC webpage](#)
4. **SOAP Progress Update** (10 min)
- a. **Member comment:** In developing the next SOAP, how do we show the value of these actions so that it becomes a real target to meet? In respect to the SOAP, we should be addressing definitive answers to move the county forward. We should try to put hard numbers out into the public sphere as opposed to soft guidance. I think we should stay focused on the long-term vision. Let us not limit ourselves by thinking what's tough today cannot be achieved tomorrow.
 - b. **Request for Committee Members: Review the provided Progress Update in order to better understand the progress that has been made on SOAP goals, objectives, and strategies, as well to identify gaps in the plan, new ideas for consideration, etc.**
5. **GHG Inventory for Gov't Operations – working draft/prelim results** (15 min)
- a. Brief overview and emissions factor discussion.
 - i. **Staff overview of preliminary report:** Still actively working on report – it is only about 50% done, and preliminary analysis and draft report was done by ICLEI Local governments for sustainability. This is the first year that emissions from County owned landfill was included (all of the landfills that the County owns are closed and have been for some time), and landfill is a large source of emissions. Transportation is the next biggest sector followed by energy use in buildings.
 - ii. **Member Comment:** Establish a standard emissions factor either using a protocol that already exists or develop one that can be agreed upon. Ideally agencies within the County are aligned/using the same emissions factor. **Stan and Lisa to work on standard emissions factor and send more info to the CAAC** (e.g. PSCAA used a weighted emissions factor in their 2015 GHG report for the four county region. King County uses a SCL's factor in Seattle and Commerce's statewide factor for the rest of the County's territory not served by SCL). **Lisa will send out section of PSCAA report that describes their methodology for GHG emissions factors. Stan will send out the Climate Registry's GHG emissions factor methodology.**
 - iii. **Member Comment:** Consider ideas on County waste reduction/diversion, limiting “transportation” of waste to other jurisdiction(s), promoting personal lifestyle changes or commercial operation changes
 - iv. **Member Comment:** Call out in the emissions graph that the landfill emissions have not previously been included. **Lisa/Kevin to work on this in the County's draft GHG Inventory Report.**

6. GMA Climate Change Planning Grant (15 min) –

- a. **Member Comment:** Tom is interested in applying for this grant through the Dept. of Commerce which is due June 19. Commerce will award 5 grants at \$20K each. ***Tom will take the lead in developing an application. Yolimar would like to partner with Tom to help write grant. Ian and Jeanine volunteered to provide back up support.***

7. [USDN Equity Training Modules](#) (5 min): Anyone can take the USDN equity training modules (hyperlinked and publically available).

8. Workplan review and discussion (30)

a. Areas of interest/participation:

- i. Jake to assist with Education Sessions
- ii. Linda – Transportation, Adaptation (Healthy Forests)
- iii. Yolimar – Adaptation (Agriculture)
- iv. Stan – Climate change plans w/in County, Framework of CAP
- v. Jeanine – Research (any area), Planning
- vi. Ryan – Adaptation & health impacts
- vii. Due date for signing up for interest areas is TBD

- b. Member interest in meeting monthly. ***Committee members agreed to meet monthly instead of bi-monthly. Lisa will send out Doodle polls for months that we do not currently have a meeting scheduled.***

9. Next steps and adjourn

- a. New method for group and sub-committee collaboration is still TBD.

- b. Ian set up a Slack account for use:

https://join.slack.com/t/snococaac/shared_invite/zt-ePNVUobo-zCHrxluUD6Q~zksGYU21Qg

- i. ...as well as a google doc for work plan -

<https://docs.google.com/document/d/1jglaXkOkMTuL9v11vdF0VjrNTn9JogvlyAMys-RaMII/edit?usp=sharing>