

Topic: **Forum tasks; future meeting planning**

DECISION: Forum approval of meeting schedule; review and approve revised guidelines (bylaws)

Discussion: 2020 SRFB/PSAR RFP and decision timeline; Forum membership, Forum meeting location ideas, Forum topic ideas

Background:

Change in grant round schedule = change in Forum schedule

Following a recent LEAN study, RCO and the Salmon Recovery Funding Board have made alterations to the proposal review process and have unveiled a new grant round timeline. Sponsors will be submitting applications earlier (February), site visits will be earlier (March), and the lead entity project list decision/submission will be earlier (August), and SRFB funding decisions will be earlier (September). at application deadlines and site visits will now be occurring earlier than past years.

The Forum meeting schedule has been updated for 2020 and 2021 to reflect the new SRFB schedule.

RFP released earlier

To meet the new grant round deadlines and additional changes to the grand round process, the Basin's RFP has been updated and released earlier than previous years. Key dates:

- Nov 13 – Sponsor conf call
- Nov. 26 – NOI due
- Feb. 28 – FINAL applications due
- March 17-18 – Site Visits
- April – Technical review and ranking recommendation
- June – Forum recommendation
- Sept – SRFB grant award

Citizens Committee bylaws revision

The new lead entity scope of work includes requirements for what lead entity committee bylaws should include. Staff have provided recommended updates to the Forum guidelines to meet the lead entity scope of work requirements.

The lead entity shall:

Maintain a set of written bylaws approved by the citizens committee and updated as needed. At a minimum, the bylaws will include:

- Membership criteria
- Attendance requirements
- Roles of all participants including committee chairs, as applicable
- Decision-making and/or voting structure and process
- Purpose and membership of any standing supporting committees
- Statement of fairness and/or conflict of interest policy

Membership

Vacant seats remain on the Forum. Staff suggest discussion at PDC to address member attendance, engagement and commitment to Forum participation.

Meeting Locations

PDC members discussed possible alternate meeting locations for the PDC and Forum. Criteria include accessibility, parking availability, wifi, central location

The Vista Room at Willis Tucker, WSU Extension office at McCollum Park, Adopt a Stream offices, Snohomish Library, and Snohomish School District offices were suggested.

Forum Meeting Topics

PDC members identified potential future meeting topics; Forum member input needed.

For Feb:

- Multi-benefit/multi-stakeholder approaches
 - King Co Buffer task force – recent decision and implementation opportunities'
 - Snohomish Implementation (Integration) Team – FbD funded initiative
- Status & Trends Report
- Plan Update

FUTURE

- Fish Passage –
 - King and Sno Co;
 - project sponsor approaches/successes with private culverts
- Water Quality
 - stormwater and coho impacts;
 - follow up to Feb. meeting (PBDE source id – Ecology)
- Focus in protection – resources for protection
 - Conservation Futures, TDR, ?
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- Mobilizing Funding –
 - PSP funded work (LIO is planning to discuss this at the Spring 2020) meeting as a means to accelerate Puget Sound recovery efforts.
- Where do we get our fish numbers?
 - Smolt traps, spawner surveys