

## Snohomish Basin 2020 4-year work plan update

The 4-year work plan update is being updated to capture upcoming capital restoration and programmatic projects that support the multi-species strategies identified in the Snohomish River Basin Conservation Plan to recover and enhance priority species. The last update was in 2018 with a much-abbreviated update in 2019 which represented mostly cleaning up existing information.

The lead entity is interested in the following for the 2020 update:

- Updated existing projects on the list with new budget and description information as needed. Include information if existing project have any Water Resource connections.
- Add new projects to the list including those projects planning to apply for funding in the 2020 SRFB/PSAR grant round
- Water Resource projects that improve streamflow, or components or components of projects that provide a streamflow benefit that can be used to support the WREC plan and inform what opportunities for water projects may currently exist in the basin.
  - o For example, if there is a water right associated with a land acquisition or other project, we are interested in understanding whether that water right could be placed into Ecology's trust water rights program. There may be numerous examples of how a project could benefit streamflows.
  - o See ECY guidance fact sheet for more information or call: *Emily Dick, Ingria Jones, and Morgan Ruff to discuss project ideas*

The lead entity strives to have a inclusive work planning process that is representative of the diversity of work being conducted through the basin and is self-selected by sponsors, based on guidance from the plan, landowner willingness, match and other readiness criteria. This list represents comprehensive actions project sponsors are actively working to advance in the next 4 years.

The project list will be used for a variety of purposes. It is a required step for 2020 SRFB/PSAR funding. The list will also be used to help inform the WREC planning process. Finally, the list is a communication tool for advancing future SRFB and PSAR grant rounds, support for project and program sponsors in grant applications, sequencing and planning conversations.

The list will be vetted and adopted by Basin staff, Technical and Policy Development Committees, and The Snohomish Salmon Recovery Forum.

### Timeline and process

Currently we have not received feedback from the Puget Sound Partnership about their requirements for this process and they may require new or different information from previous years. Until we receive other direction, LE staff suggest keeping a simple process.

October 1, 2019	Email request for project updates, NEW projects, and WREC projects - Work with WREC group to specify what metrics or questions should be asked
	Sponsors provide information to LE via SMARTSHEET entry. Smartsheet is a collaborative excel program.
	<i>Staff check in with sponsors in the basin to ensure they are aware and/or Project work group meeting</i>
<b>November 1, 2019</b>	<b>Due date for project submission for inclusion on the 2020 4-year work plan list</b>
	Staff works with sponsors to refine information in the project list and fill gaps
	LE staff enter new information into HWS
December 3, 2019	Project list reviewed by the Technical Committee (and PDC 11/21???)
February 2020	Forum Approval
Unknown	Products due to PSP

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## Guidance for Project Sponsors (still to be developed into a one pager)

### How to add or Update your project

- To update existing projects go to the [Snohomish Basin 4 year work plan smartsheet](#).
  - o Smartsheet is accessible to shared users. If you are not currently a shared user, please let Alexa, Morgan or Gretchen know and either can add you.
- List of project types from WREC process (ECY is developing 2 pager)

### Instruction for filling out information in Smartsheet

- Our questions for you:
  - o Captured in the column labeled “2019-2020 questions”
  - o Look at comments bubble for previous conversations over the years (goes back to 2014)
- Description: Fill in more detail in description
- WREC PROJECTS:
  - o What is a water resource enhancement project
  - o How should you describe your resource benefit.
- Funding Section:
  - o Focus on funding section and changes
  - o Amount requested from PSAR
- Fill in result chain – provide guidance to sponsors about what this is.
- Provide edits and comments in the column marked questions.

### TO DO:

#### Ask PSP to change on Smartsheet:

- 2017/2018 questions – to 2019/2020 questions
- Add a “Is this project completed” column
- Add WREC Questions:
  - o Is this a water resource enhancement project
  - o Describe the water resource benefit
- Hide primary recover chapter through secondary activity type
- Hide the scoring criteria section so that sponsors don’t have to fill that in.

#### Tracking changes:

- Can we change the color of the cell when information is changed?