



Partnership to End Homelessness Board

June 11th, 2019

CALL TO ORDER The quarterly Partnership to End Homelessness Board meeting was held at the Everett Public Schools Resource Center 3900 Broadway Everett, WA on June 11th, 2019. The meeting convened at 3:05 PM.

MEMBERS IN ATTENDANCE:

Attick, Janinna	✓	Horner, Christine	✓
Banker, Candy	✓	Hull, John	EX
Barrett, Sarah Jayne	✓	Jones, Cynthia	✓
Brell-Vujovic, Mary Jane	EX	Kohl, Elizabeth	EX
Boe, Marilyn	AB	Klots, Maria	EX
Cline-Stively, Mary	✓	Mathison, Rachel	✓
Darmulo, Yasin	✓	McCrary, Rebecca	✓
Dean, Jim	EX	Nhangkar, Jamyang	✓
Dillon, Mary Anne	EX	Smith, Mark	✓
Foss, Nataya	✓	Wilder, Tarah	AB
Grant, Nicole	AB	Woolery Toonstra, Wendy	AB
Gordon, Elizabeth	✓	Zarn, Julie	AB
Harris-Shears, Emily	✓		
Hart-Anderson, Cammy	EX		
Hilty, Vicci	✓		

STAFF IN ATTENDANCE: Sam Scoville, Jesse Jorstad, Jackie Anderson, Debbi Trosvig and Ana Carratala

GUEST IN ATTENDANCE: Jon Frodema, Denise Hollenbeck, Toni Strand, Chad Golden, and Sladjana Nikolic

WELCOME

- Introductions were made around the room.
- Candy Banker announced that Janinna Attick is the New Vice-Chair for the PEH Board.
- Candy Banker also announced Cynthia Jones is retiring and this would be her last meeting. Candy Banker thanked her for all her years of service and dedication.

APPROVAL OF MEETING MINUTES

***ACTION ITEM:** *Cynthia Jones made a motion to approve the March 12th, 2019 meeting minutes as written. Sarah Jayne Barrett seconded the motion and it passed unanimously.*

PRESENTATION / REPORTS

Coordinated Entry Refinements Process – Jesse Jorstad and Julie McFarland

- Jesse Jorstad gave a presentation on the Coordinated Entry Refinement Process. Questions and comments to follow. Jesse Jorstad gave an update on aligning with original intent to identify the most vulnerable and support real-time resource connections.
 - Community Driven Process
 - CE Refinement Work Group included housing providers, Snohomish County staff, Behavioral Health representation, 211

- Young Adult Sub Group includes young adult housing and service providers, Snohomish County staff, YHDP lead.
- Navigator Survey collected input on referral gaps for vulnerability screening tool revisions
- 1:1 meetings with Navigators and homeless system stakeholders to collect input on system strengths and gaps.
- There are three paths:
 - Prevention & Resource Connection
 - Rapid Resolution & Resource Connection
 - Full Assessment with Small # of Prioritized Households for permanent housing
- Refinement work and focus:
 - New vulnerability screening tool
 - Phased assessment process
 - Navigation focused and “rapid resolution”
 - Housing placement conferencing
 - Community training and education
- Timelines (2019):
 - June – Community Input
 - July – Pilot Rapid Resolve, testing placement conferencing
 - August – Rapid Resolution Training
 - End of September – Launch CE Refinement

CE Governance Structure – Debbi Trosvig

- Debbi Trosvig gave a brief overview on how their purpose to move forward. Adding a Committee to better improve the work group. Not be a standing Committee with a variety of groups, potentially called the CE Policies/Procedures Advisory Committee

COMMITTEE REPORTS

Communications and Engagement – Sam Scoville for John Hull

- Sam Scoville talked about the Communication and Engagement is working on their community presentation. Currently there are 40 slides, but are reducing it to 20 slides with better information.

Data & Analysis – Sarah Jayne Barrett

- Sarah Jayne Barrett explained they are creating an annual calendar with important information and ideas to be reviewed to align with HUD timelines and community data needs

Public Policy Committee – Mark Smith and Vicci Hilty

- Mark Smith spoke about the first year for the Public Policy Committee and today’s handout (*2019 Legislative Priorities Report*). Mark Smith gave a brief overview on.
 1. Housing Trust Fund (\$175 million)
 2. HB 1406 Sales Tax Credit from the State for Affordable Housing
 3. SB 5600 Tenant Protection
 4. Office of Homeless Youth Programs

Question/Comments:

- Mark Smith talked about creating a Brochure for the Public Policy Committee and PEH. Mark Smith also asked all members if they have contacted their Legislator. Mark Smith explains how important this is to get better action.
- Vicci Hilty mentioned they are looking for more Committee members, anyone who is interested please contact Mark Smith or herself.

Strategic Planning Committee – Sam Scoville

- Sam Scoville asked all members to give feedback on the Leadership Training “Step Up” Conference. Sam Scoville also mentioned the Strategic Planning Committee is still working on more training throughout the year.

UPDATES

Racial Equity – Step Up Conference Report-out

- Several members gave there feedback on event; The Racial Equity training was good, Key Note speaker was great, Helpful, Fabulous, and lots of learning opportunities.

County Updates

Strategic Plan Update – Debbi Trosvig

- Debbi Trosvig gave a brief overview on the Strategic Plan. Commerce has come out with new guidelines, so some refining will be necessary. Most of the new requirements have already been met, but some additional work is needed. County Council approval is needed before December 1, 2019.
- Debbi Trosvig asked all members if they would prefer a special meeting or electronic vote in order to finalize all versions.

FY2019 CoC Competition / UFA Status – Sam Scoville

- Sam Scoville gave a brief overview on the CoC updates, registration was submitted in March and notified UFA Status in May. We are again a unified funding agency, this is our 5th year. They received 19 renewal applications, one 1st time application, one expansion project and two projects for a total of 22 housing contracts for FY2019.

Youth Homelessness Demonstration Program & Action Committee Updates – Debbi Trosvig

- Debbi Trosvig gave a brief update on the Youth Homelessness Demonstration Program. HUD approval was given in March.
- Nataya Foss talked about the Youth Action Committee (YAC) moving forward with implementation and development of the projects. YAC is also developing a survey to work as a needs assessment. More members are needed.

DISCUSSION / ACTION

- Candy Banker mentioned some members have expressed difficulty with the meeting times and being able to attend. Possibly changing the meeting times and incorporating the Pre-Board meetings together as one.
- Candy Banker suggested doing a Doodle Poll. Sam Scoville will assist to coordinate getting scheduling input from Board Members.

WRAP UP

- Candy Banker thanked everyone for coming and mentioned our next meeting will be Tuesday, September 10th, 2019 at Cocoon House, The HUB 3530 Colby Ave, Everett, WA 98201.
- Cynthia Jones thanked everyone for all their support and great service and has appreciated her time with the PEH Board.

ADJOURNMENT

Meeting adjourned @ 4:50 PM.

Ana Carratala, Sr. Secretary, Snohomish County Human Services

S. Scoville Reviewed – 8-28-19