March 23, 2018

Boundary Review Board
3000 Rockefeller, M/S 409
Everett, WA 98201

SUBJECT: PELLERIN ANNEXATION
LAKE STEVENS SEWER DISTRICT, SNOHOMISH COUNTY, WASHINGTON

To Whom It May Concern:

Included herein is the Notice of Intent documentation for the Pellerin annexation into Lake Stevens Sewer District. The Lake Stevens Sewer District hereby requests to invoke the jurisdiction of the Board.

Sincerely,

[Signature]

--John Dix, Manager of Collection System Maintenance
I. NOTICE OF INTENTION COVER SHEET

Washington State Boundary Review Board for Snohomish County

As required by RCW 36.93, a Notice of Intention is hereby submitted for proposed annexation to or formation of special purpose district: Lake Stevens Sewer District. Proceedings were initiated under authority of RCW 57.24.070

By: (X) Petition Method: 62.64% of land owned by petition signers (must be 60%).

( ) Election Method: __________ number of qualified electors in area to be annexed or formed __________% of above figure represented by signers.

Is assumption of existing indebtedness to be required? No
Will simultaneous adoption of comprehensive plans be required? No

Name each governmental unit having jurisdiction: within the boundaries of the proposal:
- Public Utility District No. 1, Snohomish County
- Lake Stevens Fire (Fire Protection District #8)
- Lake Stevens School District #4

Special purpose district means any sewer district, water district, fire protection district, drainage improvement district, drainage and diking improvement district, flood control zone district, irrigation district, metropolitan park district, drainage district, or public utility district engaged in water distribution.

Signatures on petition 4 Signatures representing 9 parcels
Residences in area 13
Population of area 38 (assuming 2.9 People /residence
Acreage 26.84
Square miles 0.039
Assessed valuation Not applicable

Present
- Sewers None
- Water Public Utility District No. 1, Snohomish County
- Roads Snohomish County
- Fire Dist. Lake Stevens Fire (Fire Protection District #8)
- Police Snohomish County

Growth Potential N/A

Proposed
- When developed, Lake Stevens Sewer District

Current street boundaries and adjacent roads:
- North, East & West – Private property
- South – Pellerin Road / 18th Street SE

Topography Slopes on the site vary from 4% to 30%.

Proximity to other districts, cities, etc.
- There are no other sewer service providers in the area

Attacments:
- $50 Filing Fee
- Notice of Intention (with attachments)
- Perimeter legal (follow outside boundary)
- Assessor and Vicinity Maps

Petitioner (Spokesperson): Patrick McCourt
Address: 10515 20th Street SE, Suite 202
Lake Stevens, WA 98258
Phone: (425)308-5101

Initiator (District or Proponent): Lake Stevens Sewer District
Representative Signature: ____________________________
Address/Phone: 1106 Vernon Road, Suite A,
Lake Stevens, WA / (425) 334-8588

SEPA Checklist and Determination or EIS
Petition Resolution of Intent

File No. _______ Filed effectively this ___ day of __________. ______ by _______________________

Chief Clerk
II. Background & Maps

EXHIBIT A.

DESCRIPTION OF AND REASON FOR SEEKING PROPOSED ACTION:

Annexation of approximately 25 acres into the Lake Stevens Sewer District.

This annexation will include properties within the Lake Stevens Sewer District planning boundaries, eventually allowing properties to be served by sewer rather than septic.
II. Background & Maps

EXHIBIT B.

LEGAL DESCRIPTION
That portion of Tract C of Stich's Lake Steven's Garden Tracts, according to the Plat thereof
recorded in Volume 6 of Plats, Page 43, records of Snohomish County, Washington, said
portion lying Southerly of a parallel line lying 300.00 feet Southerly of the centerline of South
Lake Stevens Road, as measured perpendicular to;
TOGETHER WITH
That portion of the Southwest Quarter of the Southeast Quarter of Section 19, Township 29
North, Range 6 East, Willamette Meridian, lying Northerly of the Northerly Right-of-Way of 18th
Street SE (a.k.a. Pellerin Road).
II. Background & Maps

EXHIBIT C.

A. A Snohomish County Assessor's map.
II. Background & Maps

EXHIBIT C.

B. Vicinity Map
II. Background & Maps

EXHIBIT C.

C. Lake Stevens Sewer District Corporate Limits (Shown in Blue)
II. Background & Maps

A copy of the resolution accepting the annexation.
Resolution 937 - Accepting the annexation
Resolution 940 - Revision the annexation boundary

RESOLUTION NO. 937

A RESOLUTION OF THE BOARD OF SEWER COMMISSIONERS OF
THE LAKE STEVENS SEWER DISTRICT, SNOHOMISH COUNTY,
WASHINGTON, DETERMINING TO ENTERTAIN A PETITION FOR
ANNEXATION OF AN AREA CONTIGUOUS TO LAKE STEVENS
SEWER DISTRICT KNOW AS PELLERIN ANNEXATION, AND
FIXING THE DATE FOR PUBLIC HEARING THEREON.

WHEREAS, there has been filed with the Board of Sewer Commissioners a Petition For
Annexation of an area contiguous to the Lake Stevens Sewer District in Exhibit A attached hereto,
a plat map which outlines the boundaries of the property sought to be annexed and Exhibit B, by
this reference made a part hereof, the petition signed by the owners, according to the records of
the Snohomish County Auditor, as verified by Gray & Osborne, Inc., engineering consultants to
the Lake Stevens Sewer District, of not less than 60% of the area of land for which annexation is
petitioned;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lake Stevens
Sewer District, Snohomish County, Washington, as follows:

Section 1. The above described Petition for Annexation in the form attached hereto is hereby
found to comply with the requirements of law and the Board shall entertain such petition.

Section 2. The date for public hearing thereon is hereby fixed at 9:00 a.m. on the 8th day of
February, 2018 at the Lake Stevens Sewer District Office, 1106 Vernon Road, Suite
A, Lake Stevens, Washington, and the Secretary of the Board of Sewer
Commissioners of the Lake Stevens Sewer District is hereby authorized and directed
to cause notice of such hearing to be published in one issue of the Everett Herald, a
newspaper of general circulation in the area proposed to be annexed, and also posted
in three public places within the area proposed for annexation, such notice to be in
the form as required by law.
ADOPTED by the Board of Sewer Commissioners, Lake Stevens Sewer District, Snohomish County, Washington, at an open public meeting held on the 11th day of January 2018, the following Commissioners being present and voting.

LAKE STEVENS SEWER DISTRICT:

[Signatures]

President & Commissioner

Secretary & Commissioner

Commissioner
EXHIBIT B

PETITION FOR ANNEXATION
TO
LAKE STEVENS SEWER DISTRICT

We, the undersigned owners of not less than sixty percent (60%) of the area of land within the territory hereinafter described, do hereby petition the Commissioners of Lake Stevens Sewer District, a municipal corporation in Snohomish County, that the territory hereinafter described be annexed and become a part of the Lake Stevens Sewer District, that all legal requirements be carried out to effectuate such annexation in accordance with RCW 57.24.070 and 57.24.090.

The area sought to be annexed is contiguous to the boundaries of the District and is described under the "Legal Description" section of this form and by this reference made a part hereof, and a map outlining the area sought to be annexed is under the "Vicinity Map" section also on this form and by this reference is made a part hereof.

LEGAL DESCRIPTION

That portion of Tract's C and D of Stich's Lake Steven's Garden Tracts, according to the Plat thereof recorded in Volume 6 of Plats, Page 43, records of Snohomish County, Washington, said portion lying Southerly of a parallel line lying 300.00 feet Southerly of the centerline of South Lake Stevens Road, as measured perpendicular to;

TOGETHER WITH
That portion of the Southwest Quarter of the Southeast Quarter of Section 19, Township 29 North, Range 6 East, Willamette Meridian, lying Northerly of the Northerly Right-of-Way of 18th Street SE (a.k.a. Pellerin Road).

WARNING
Every person who signs this petition with any other than his true name, or who knowingly signs more than one of these petitions, or who signs this petition when he is not a legal owner of property to be annexed, shall invalidate the petition and my lead to termination of the pending annexation proceedings.

<table>
<thead>
<tr>
<th>Petitioner's Signature</th>
<th>Print Name Here</th>
<th>Address</th>
<th>Parcel No.</th>
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<td>For Positive Identification</td>
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1. 

2. 

3. James C. Triplet

4. 

5. 

6. 

7. 

8. 

Original
RESOLUTION NO. 940

A RESOLUTION OF THE BOARD OF SEWER COMMISSIONERS OF LAKE STEVENS SEWER DISTRICT, SNOHOMISH COUNTY, WASHINGTON, AMENDING NO 937 AND REVISING THE AREA OF ANNEXATION KNOWN AS THE PELLERIN ANNEXATION AND REVISING THE DATE FOR PUBLIC HEARING THEREON.

WHEREAS, a Petition for Annexation of an area contiguous to the Lake Stevens Sewer District has been filed with the Board of Sewer Commissioners, a copy of which is attached hereto as Exhibit A, by this reference made a part hereof; the boundaries of the property sought to be annexed are depicted on the map attached hereto as Exhibit B, by this reference made a part hereof.

WHEREAS, the petition has been signed by the owners, according to the records of the Snohomish County Auditor, as verified by Gray & Osborne, Inc., engineering consultants to the Lake Stevens Sewer District, of not less than 60% of the area of land for which annexation is petitioned.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Lake Stevens Sewer District, Snohomish County, Washington, as follows:

Section 1. The above described Petition for Annexation in the form attached hereto is hereby found to comply with the requirements of law and the Board shall entertain such petition.

Section 2. The date for public hearing thereon is hereby fixed at 9:00 a.m. on the 8th day of March, 2018 at the Lake Stevens Sewer District Office, 1106 Vernon Road, Suite A, Lake Stevens, Washington, and the Secretary of the Board of Sewer Commissioners of the Lake Stevens Sewer District is hereby authorized and directed to cause notice of such hearing to be published in one issue of the Everett Herald, a newspaper of general circulation in the area proposed to be annexed, and also posted in three public places within the area proposed for annexation, such notice to be in the form as required by law.
ADOPTED by the Board of Sewer Commissioners, Lake Stevens Sewer District, Snohomish County, Washington, at an open public meeting held on the 8th day of February 2018, the following Commissioners being present and voting.

Pam Stevens, President and Commissioner

Frank McDaniel, Secretary & Commissioner

Kevin Kosche, Commissioner
Exhibit A

PETITION FOR ANNEXATION
TO
LAKE STEVENS SEWER DISTRICT

We, the undersigned owners of not less than sixty percent (60%) of the area of land within the territory hereinafter described, do hereby petition the Commissioners of Lake Stevens Sewer District, a municipal corporation in Snohomish County, that the territory hereinafter described be annexed and become a part of the Lake Stevens Sewer District, that all legal requirements be carried out to effectuate such annexation in accordance with RCW 57.24.070 and 57.24.080.

The area sought to be annexed is contiguous to the boundaries of the District and is described under the “Legal Description” section of this form and by this reference made a part hereof, and a map outlining the area sought to be annexed is under the “Vicinity Map” section also on this form and by this reference is made a part hereof.

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TOGETHER WITH
That portion of the Southwest Quarter of the Southeast Quarter of Section 19, Township 29 North, Range 6 East, Williamette Meridian, lying Northerly of the Northerly Right-of-Way of 16th Street SE (a.k.a. Pellerin Road).

WARNING

Every person who signs this petition with any other than his true name, or who knowingly signs more than one of these petitions, or who signs this petition when he is not a legal owner of property to be annexed, shall invalidate the petition and may lead to termination of the pending annexation proceeding.

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1. [Signature]

2. [Signature] Joanie B. Trindle

3. [Signature]

4. [Signature]

5. [Signature]

6. [Signature]

7. [Signature]

8. [Signature]
Exhibit B

Pellerin Annexation Area

Lake Stevens Sewer District Boundary
PETITION FOR ANNEXATION
TO
LAKE STEVENS SEWER DISTRICT

We, the undersigned owners of not less than sixty percent (60%) of the area of land within the territory hereinafter described, do hereby petition the Commissioners of Lake Stevens Sewer District, a municipal corporation in Snohomish County, that the territory hereinafter described be annexed and become a part of the Lake Stevens Sewer District, that all legal requirements be carried out to effectuate such annexation in accordance with RCW 57.24.070 and 57.24.090.

The area sought to be annexed is contiguous to the boundaries of the District and is described under the "Legal Description" section of this form and by this reference made a part hereof, and a map outlining the area sought to be annexed is under the "Vicinity Map" section also on this form and by this reference is made a part hereof.

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TOGETHER WITH

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<td>James C. Troubido</td>
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Mountain View Annexation Vicinity Map
January 31, 2018

Mr. John Dix
Manager of Maintenance & Collections
Lake Stevens Sewer District
1106 Vernon Road, Suite A
Lake Stevens, Washington 98258

SUBJECT: PELLERIN ANNEXATION – UPDATED CERTIFICATION
LAKE STEVENS SEWER DISTRICT, SNOHOMISH COUNTY,
WASHINGTON
G&O #17409.17

Dear Mr. Dix:

This certification for the Pellerin Annexation is for an area that has been revised from
that stated in the previous certification dated January 4, 2018.

The proponent signers of the referenced petition constitute ownership of land that
amounts to sixty-two and 64/100 percent (62.64 percent) of the total petition area of
24.84 acres. Attached is a map showing the annexed properties and a spreadsheet
showing our calculations.

It should be noted that the annexation area was revised from that shown on the
annexation petition to remove approximately 5 acres.

Sincerely,

GRAY & OSBORNE, INC.

Leigh K. Nelson, P.E.

LKN/hh
Encl.
Annexation Name: Pellerin Annexation

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<tr>
<th>Number</th>
<th>Tax ID #</th>
<th>Signer of Petition</th>
<th>Legal Owner</th>
<th>Source</th>
<th>Parcel Size</th>
<th>Verified</th>
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<td></td>
<td>Method</td>
<td>Acres</td>
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Total Annexation: 24.84 Acres
Total Verified: 15.56 Acres
Percent Verified: 62.64% (60% Required)

Total Required: 14.90 Acres
IV. Environmental

**Exhibit G.** Threshold Determination and Completed SEPA Checklist

**DETERMINATION OF NON-SIGNIFICANCE**

**DESCRIPTION OF PROPOSAL:** Pellerin Annexation
Annexation to the Lake Stevens Sewer District of approximately 25 acres along 18th Street SE (Pellerin Road).

**PROPOSER:**
Tim Kaintz
Natural 9 Holdings LLC
10515 20th Street SE, Suite 130
Lake Stevens, WA 98258

**LOCATION OF PROPOSAL:**
Portion of the SE Quarter of Section 19, Township 29 North, Range 6 East, Snohomish County, Washington in the vicinity of 18th Street SE (Pellerin Road).

**LEAD AGENCY:**
Lake Stevens Sewer District
1106 Vernon Road, Suite A
Lake Stevens, WA 98258
(425) 334-8588

**THRESHOLD DETERMINATION:**
The lead agency for this proposal has determined that it does not have a probable, significant adverse impact on the environment. An environmental impact statement (EIS) is **NOT** required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with this agency. This information is available to the public on request.

☐ There is no comment period for this DNS.

☐ This DNS is issued after using the optional DNS process in WAC 197-11-355. There is no further comment period on the DNS.

☒ This DNS is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for 14 days from the date below. Written comments must be received by March 8, 2018 or within 14 days after publication, whichever date is later.

**RESPONSIBLE OFFICIAL:** Tonya Christoffersen
**POSITION/TITLE:** Manager of Administration
**ADDRESS:**
Lake Stevens Sewer District
1106 Vernon Road, Suite A
Lake Stevens, WA 98258

For further information contact Tonya Christoffersen, Lake Stevens Sewer District, 425-334-8588.

Signature: 

Tonya Christoffersen

Date: Feb 14, 2018
IV. Environmental

DISTRIBUTION:
Washington State Department of Ecology, Olympia (certified mail)
Washington State Department of Ecology, NW Office, Bellevue
Snohomish County Council
Snohomish County Executive Office
Snohomish County Department of Public Works
Snohomish County Department of Planning and Development Services
Snohomish County Health District
City of Lake Stevens
City of Marysville
City of Snohomish
City of Lake Stevens Library
Tulalip Tribes
Stillaguamish Tribe
Diking District 2
IV. Environmental

STATE ENVIRONMENTAL POLICY ACT

ENVIRONMENTAL CHECKLIST

Purpose of Checklist:

The State Environmental Policy Act (SEPA), chapter 43.21C RCW, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

Instructions to Applicants:

This environmental checklist asks you to describe some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring preparation of an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "do not know" or "does not apply." Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline, and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

A. BACKGROUND

1. **Name of proposed project, if applicable:**
   Pellerin Ridge

2. **Name of applicant:**
   Pellerin Ridge, LLC, By: Natural 9 Holdings, LLC, Tim Kaintz
IV. Environmental

3. Address and phone number of applicant and contact person:
   Address: 10515 20th St SE #130
            Lake Stevens, WA 98258

   Tim Kaintz Phone: 425-359-4487

   Contact Person: Patrick McCourt, CEO
                   Land Pro Group, Inc
                   10515 20th St SE #202
                   Lake Stevens, WA 98258
                   Phone: 425-308-5101

4. Date checklist prepared:
   January 4, 2018

5. Agency requesting checklist:
   Lake Stevens Sewer District

6. Proposed timing or schedule (including phasing, if applicable):
   The annexation is scheduled to be completed during the first half of 2018.

7. Do you have any plans for future additions, expansion, or further activity related to
   or connected with this proposal?

   Further activity is planned. Once the annexation is completed, the applicant plans to
   subdivide the property.

8. List any environmental information you know about that has been prepared, or will
   be prepared, directly relating to this proposal.

   A soils report and wetland report have been completed.

9. Do you know whether applications are pending for government approvals of other
   proposals directly affecting the property covered by your proposal? If yes, explain.

   None that we are aware of.

10. List any government approvals or permits that will be needed for your proposal, if
    known.

    Boundary Review Board Approval, Lake Stevens Sewer District Approval,
    Threshold determination for this checklist.

11. Give brief, complete description of your proposal, including proposed uses and the
    size of the project and site. There are several questions later in this checklist that
    ask you to describe certain aspects of your proposal. You do not need to repeat
    those answers on this page. (Lead agencies may modify this form to include
    additional specific information on project description.)
IV. Environmental

Lake Stevens Sewer District Annexation of approximately 24.8 +/- acres.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

The following street addresses are included in the project:

- 10913 18th St SE, Lake Stevens, WA 98258 (Haynes)
- 10919 18th St SE, Lake Stevens, WA 98258 (Haynes)
- 10813 18th St SE, Lake Stevens, WA 98258 (Sebring)
- Unknown Address, TPN 29061900400601 (Sebring)
- 11017 18th St SE, Lake Stevens, WA 98258 (Trimble)
- 11007 18th St SE, Lake Stevens, WA 98258 (Trimble)
- 11025 18th St SE, Lake Stevens, WA 98258 (Trimble)
- 10733 18th St SE, Lake Stevens, WA 98258 (Thompson)
- 10703 18th St SE, Lake Stevens, WA 98258 (Booth)
- 10711 18th St SE, Lake Stevens, WA 98258 (MacDonald)
- 10717 18th St SE, Lake Stevens, WA 98258 (Thomas)
- 10725 18th St SE, Lake Stevens, WA 98258 (Bogart)
- 10925 18th St SE, Lake Stevens, WA 98258 (McLaren)
- 10928 S. Lake Stevens, Rd, Lake Stevens, WA 98258 (Peterson)
- Unknown Address, TPN 00568900000302 (Sherwood)
- 11005 18th St SE, Lake Stevens, WA 98258 (Aldag)

Project is located on the south side of Lake Stevens, within the Lake Stevens Urban Growth Area (UGA). The area proposed for annexation is four (4) parcels totaling 24.8 +/- acres. It is located between South Lake Stevens Road and 18th Street SE.

B. ENVIRONMENTAL ELEMENTS

1. EARTH:

a. General description of the site (circle one): Flatt, rolling, hilly, steep slopes, mountainous, other

Majority of site ascends from the frontage to the east.

b. What is the steepest slope on the site (approximate percent slope)?

Per contour map provided by Snohomish County Planning and Development Services, only one small portion along the north property line is above 33%.

c. What general types of soils are found on the site (for example, clay, gravel, sand, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.
IV. Environmental

Per Geotechnical Report dated November 2, 2017, majority of test pits encountered on the Mayberry property, 3-8" of topsoil underlain by glacial till.

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

No.

e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.

N/A.

f. Could erosion occur as a result of clearing, construction, or use? If so generally describe.

N/A.

g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?

N/A.

h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

N/A.

2. AIR:

a. What types of emissions to the air would result from the proposal (i.e. dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.

N/A.

b. Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.

N/A.

c. Proposed measures to reduce or control emissions or other impacts to air, if any:

N/A.

3. WATER:

a. Surface:

1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.
IV. Environmental

Stitch Lake is located approximately 1,100 feet to the north and Lake Stevens is located approximately 2,000 feet to the north.

2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.

No.

3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

N/A.

4) Will the proposal require surface water withdrawals or diversions? Give general description, purpose, and approximate quantities if known.

N/A.

5) Does the proposal lie within the 100-year flood plain? If so, note location on the site plan.

Area to be annexed is considered Out of Special Flood Hazard Area.

6) Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.

N/A.

b. Ground:

1) Will ground water be withdrawn, or will water be discharged to ground water? Give general description, purpose, and approximate quantities if known.

N/A.

2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example, Domestic sewage; industrial, containing the following chemicals..., agricultural, etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.

N/A.

c. Water Runoff (including storm water):

1) Describe the source of runoff (including storm water) and methods of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

N/A.
IV. Environmental

2) Could waste materials enter ground or surface waters? If so, generally describe.

N/A.

d. Proposed measures to reduce or control surface, ground and runoff water impacts, if any:

N/A.

4. PLANTS:

a. Check or circle types of vegetation found on the site: [Pick all that apply]

- deciduous tree: alder, maple, aspen, other
- evergreen tree: fir, cedar, pine, other
- shrubs
- grass pasture
- crop or grain – none known
- wet soil plants: cattail, buttercup, bulrush, skunk cabbage, other
- Water plants: water lily, eelgrass, Milfoil,
- Other types of vegetation

b. What kind and amount of vegetation will be removed or altered?

N/A.

c. List threatened or endangered species known to be on or near the site.

N/A.

d. Proposed landscaping, use of native plants or other measures to preserve or enhance vegetation on the site, if any:

N/A.

5. ANIMALS:

a. Circle any birds or animals which have been observed on or near the site or are known to be on or near the site: [Pick all that apply]

- birds: hawk, heron, eagle, songbirds,
- other:
- mammals: deer, bear, elk, beaver,
- other: ________________
- fish: bass, salmon, trout, herring, shellfish,
- other: ________________

b. List any threatened or endangered species known to be on or near the site.

None known.
IV. Environmental

c. Is the site part of a migration route? If so, explain.
Yes. Part of the Pacific Flyway.

d. Proposed measures to preserve or enhance wildlife, if any:
N/A.

6. ENERGY AND NATURAL RESOURCES:

a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.
N/A.

b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.
N/A.

c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:
N/A.

7. ENVIRONMENTAL HEALTH:

a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur as a result of this proposal? If so, describe.
N/A.

1) Describe special emergency services that might be required.
N/A.

2) Proposed measures to reduce or control environmental health hazards, if any:
N/A.

b. Noise:

1) What types of noise exist in the area which may affect your project (for example, traffic, equipment, operation, other)?
N/A.

2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example, traffic, construction, operation, other)? Indicate what hours noise would come from site.
N/A.
IV. Environmental

3) Proposed measures to reduce or control noise impacts, if any.

N/A.

8. LAND AND SHORELINE USE:

a. What is the current use of the site and adjacent properties?

- 10913 18th St SE, Lake Stevens, WA 98258 (Haynes): This property is currently a single-family residence.
- 10919 18th St SE, Lake Stevens, WA 98258 (Haynes): This property is currently a single-family residence.
- 10813 18th St SE, Lake Stevens, WA 98258 (Sebring): This property is currently a single-family residence.
- 11007 18th St SE, Lake Stevens, WA 98258 (Trimble): This property is currently a single-family residence.
- Unknown Address TPN 29061900400601 (Sebring): This property is currently vacant land.
- 11017 18th St SE, Lake Stevens, WA 98258 (Trimble): This property is currently a single-family residence.
- 11025 18th St SE, Lake Stevens, WA 98258 (Trimble): This property is currently a manufactured home.
- 10733 18th St SE, Lake Stevens, WA 98258 (Thompson): This property is currently a single-family residence.
- 10703 18th St SE, Lake Stevens, WA 98258 (Booth): This property is currently a single-family residence.
- 10711 18th St SE, Lake Stevens, WA 98258 (MacDonald): This property is currently a single-family residence.
- 10717 18th St SE, Lake Stevens, WA 98258 (Thomas): This property is currently a single-family residence.
- 10725 18th St SE, Lake Stevens, WA 98258 (Bogart): This property is currently a single-family residence.
- 10925 18th St SE, Lake Stevens, WA 98258 (McLaren): This property is currently a manufactured home.
- 10928 S. Lake Stevens Rd, Lake Stevens, WA 98258 (Peterson): This property is currently a single-family residence.
- Unknown Address TPN 00586900000302 (Sherwood): This property is currently a single-family residence.
- 11005 18th St SE, Lake Stevens, WA 98258 (Aldag): This property is currently a single-family residence.

b. Has the site been used for agriculture? If so, describe.

10913 18th St SE, Lake Stevens, WA 98258 (Haynes): Unknown.
10919 18th St SE, Lake Stevens, WA 98258 (Haynes): Unknown.
10813 18th St SE, Lake Stevens, WA 98258 (Sebring): Unknown.
11007 18th St SE, Lake Stevens, WA 98258 (Trimble): Unknown.
Unknown Address TPN 29061900400601 (Sebring): Unknown.
11017 18th St SE, Lake Stevens, WA 98258 (Trimble): Unknown.
11025 18th St SE, Lake Stevens, WA 98258 (Trimble): Unknown.
10733 18th St SE, Lake Stevens, WA 98258 (Thompson): Unknown.
10703 18th St SE, Lake Stevens, WA 98258 (Booth): Unknown.
IV. Environmental

10711 18th St SE, Lake Stevens, WA 98258 (MacDonald): Unknown.
10717 18th St SE, Lake Stevens, WA 98258 (Thomas): Unknown.
10725 18th St SE, Lake Stevens, WA 98258 (Bogart): Unknown.
10925 18th St SE, Lake Stevens, WA 98258 (McLaren): Unknown.
10928 S. Lake Stevens Rd, Lake Stevens, WA 98258 (Peterson): Unknown.
Unknown Address TPN 00586900000302 (Sherwood): Unknown.
11005 18th St SE, Lake Stevens, WA 98258 (Aldag): Unknown.

c. Describe any structures on the site.

10913 18th St SE, Lake Stevens, WA 98258 (Haynes): Single family detached residence.
10919 18th St SE, Lake Stevens, WA 98258 (Haynes): Single family detached residence.
10813 18th St SE, Lake Stevens, WA 98258 (Sebring): Single family detached residence.
11007 18th St SE, Lake Stevens, WA 98258 (Trimble): Single family detached residence.
Unknown Address TPN 29061900400501 (Sebring): Vacant land.
11017 18th St SE, Lake Stevens, WA 98258 (Trimble): Single family detached residence.
11025 18th St SE, Lake Stevens, WA 98258 (Trimble): Manufactured home.
10733 18th St SE, Lake Stevens, WA 98258 (Thompson): Single family detached residence.
10703 18th St SE, Lake Stevens, WA 98258 (Booth): Single family detached residence.
10711 18th St SE, Lake Stevens, WA 98258 (MacDonald): Single family detached residence.
10727 18th St SE, Lake Stevens, WA 98258 (Thompson): Single family detached residence.
10725 18th St SE, Lake Stevens, WA 98258 (Bogart): Single family detached residence.
10925 18th St SE, Lake Stevens, WA 98258 (McLaren): Manufactured home.
10928 S. Lake Stevens Rd, Lake Stevens, WA 98258 (Peterson): Single family detached residence.
Unknown Address TPN 00586900000302 (Sherwood): Single family detached residence.
11005 18th St SE, Lake Stevens, WA 98258 (Aldag): Single family detached residence.

d. Will any structures be demolished? If so, what?

N/A.

e. What is the current zoning classification of the site?

Properties currently within Snohomish County jurisdiction. Zoning is R-7,200, R-9,600 and LDMR.

f. What is the current comprehensive plan designation for the site?

All properties fall within the Lake Stevens UGA.
IV. Environmental

g. If applicable, what is the current shoreline master program designation for the site?
N/A.

h. Has any part of the site been classified as an "environmentally sensitive" area? If so, specify.
None per Wetland Report.

i. Approximately how many people would reside or work in the completed project.
N/A.

j. Approximately how many people would the completed project displace?
N/A.

k. Proposed measures to avoid or reduce displacement impacts, if any:
N/A.

l. Proposed measures to ensure that the proposal is compatible with existing and projected land uses and plans, if any:
Consistent with Lake Stevens Sewer District Comprehensive Plan and the existing Snohomish County Comprehensive Plan.

9. HOUSING:

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.
N/A.

b. Approximately how many units if any, would be eliminated? Indicate whether high, middle, or low-income.
N/A.

c. Proposed measures to reduce or control housing impacts, if any:
N/A.

10. AESTHETICS:

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principle exterior building material(s) proposed?
N/A.

b. What views in the immediate vicinity would be altered or obstructed?
N/A.
IV. Environmental

c. Proposed measures to reduce or control aesthetic impacts, if any:
   N/A.

11. LIGHT AND GLARE:

a. What type of light or glare will the proposal produce? What time of day would it mainly occur?
   N/A.

b. Could light or glare from the finished project be a safety hazard or interfere with views?
   N/A.

c. What existing off-site sources of light or glare may affect your proposal?
   N/A.

d. Proposed measures to reduce or control light and glare impacts, if any:
   N/A.

12. RECREATION:

a. What designated and informal recreational opportunities are in the immediate vicinity?
   N/A.

b. Would the proposed project displace any existing recreational uses? If so, describe:
   N/A.

c. Proposed measures to reduce or control impacts on recreation, including recreational opportunities to be provided by the project of applicant, if any:
   N/A.

13. HISTORIC AND CULTURAL PRESERVATION:

a. Are there any places or objects listed on, or proposed for national, state, or local preservation registers known to be on or next to the site? If so, generally describe:
   No.

b. Generally describe any landmarks or evidence of historic, archaeological importance know to be on or next to the site?
   None known.

c. Proposed measures to reduce or control impacts, if any:
IV. Environmental

If any evidence of historic or archaeological importance is found during construction, then work will cease and specialists will be called in to investigate.

14. TRANSPORTATION:

a. Identify public streets and highway serving the site, and describe proposed access to existing street system. Show on site plans, if any.

Access is from South Lake Stevens Road on the west and Pellerin Road on the south.

b. Is site currently being served by public transit? If not, what is the approximate distances to nearest transit stop?

N/A.

c. How many parking spaces would the completed project have? How many would the project eliminate?

N/A.

d. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? If so, generally describe (indicate whether public or private).

N/A.

e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe:

N/A.

f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.

N/A.

g. Proposed measures to reduce or control transportation impacts, if any:

N/A.

15. PUBLIC SERVICES:

a. Would the project result in an increased need for public services (for example: fire protection, police protection, health care, schools, other)? If so, generally describe.

No.

b. Proposed measures to reduce or control direct impacts upon public services, if any.

N/A.

16. UTILITIES:


IV. Environmental

a. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other.

Utilities that service the site are as follows:
- Sewer
  - Lake Stevens Sewer if annexation approved.
- Water
  - Snohomish PUD
- Gas
  - PSE if extended to site
- Electric
  - Snohomish PUD
- Cable/Internet
  - Comcast or Frontier
- Phone
  - Comcast or Frontier

b. Describe the utilities that are proposed for the project, the utilities providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.

None.

C. Signature

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature

[Signature]

Land Pro Group Inc.
Patrick McCourt, CEO, Authorized Agent

Date Submitted: 02/12/18
IV. Environmental

D. SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS

Evaluation
for Agency
Use Only

(do not use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of elements of the environment.

When answering these questions, be aware of the extent of the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

An increase these items may occur based on ultimate land use and densities as contemplated within the Lake Stevens UGA Plan.

Proposed measure to avoid or reduce such increases are:

Necessary permits to be in compliance with all local, state and federal laws and ordinances.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

General impacts of urbanization/development of the area.

Proposed measures to protect or conserve plants, animals, fish or marine life are:

Mitigation plans will be provided for project specific impacts.

3. How would the proposal be likely to deplete energy or natural resources?

General impacts of urbanization/development of the area.

Proposed measures to protect or conserve energy and natural resources are:

Any future construction would comply with current Washington State Energy Code.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection: such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

Unknown.

Proposed measures to protect such resources or to avoid or reduce impacts are:

Comply with any ordinances, rules and regulations.

5. How would the proposal be likely to affect land use and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with
IV. Environmental

existing plans?

The proposal would allow land to develop according to the Lake Stevens UGA Plan.

Proposed measures to avoid or reduce shoreline and land use impacts are:

N/A

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

Nominal increase on transportation or public services due to urbanization per the Lake Stevens UGA Plan. Project specific applications will be required to provide mitigation.

Proposed measures to reduce or respond to such demand(s) are:

Comply with Snohomish County development rules and regulations including acceptance of standard mitigation requirements.

7. Identify, if possible, whether the proposal may conflict with local, state or federal laws or requirements for the protection of the environment.

No known conflicts.
IV. Environmental

AFFIDAVIT OF POSTING
PUBLIC HEARING and DETERMINATION OF NON-SIGNIFICANCE
LAKE STEVENS SEWER DISTRICT
Snohomish County, Washington

PELLERIN ANNEXATION
Lake Stevens Sewer District

STATE OF WASHINGTON  
SNOHOMISH COUNTY  
)
)

1. BRYAN STEEN

, being first duly sworn on oath depose and state:

I am the Collection System Specialist at the Lake Stevens Sewer District, Snohomish County, Washington. On 2-14-2018, I posted within the area copies of the Public Hearing Notice and the notice of Determination of Non-Significance at the following locations:

1. District Window 1106 4th Ave Suite A, Lake Stevens, WA
2. S Lake Stevens Rd 18th St SE 18th Pl, SWF of stop sign
3. Center Prop 10416 18th St SE

DATED: 2/14/18

Sign: [Signature]
Print: BRYAN STEEN

SUBSCRIBED AND SIGNED before me this 17th day of February, 2018.

Notary Public in and for the State of Washington,
Residing at Lake Stevens
My commission expires:
S LK STREMS Rd.

18 ST SE
Affidavit of Publication

State of Washington
County of Snohomish

Dicy Sheppard being first duly sworn, upon oath deposes and says: that he/she is the legal representative of the Everett Daily Herald a daily newspaper. The said newspaper is a legal newspaper by order of the superior court in the county in which it is published and is now and has been for more than six months prior to the date of the first publication of the Notice hereinafter referred to, published in the English language continually as a daily newspaper in Snohomish County, Washington and is and always has been printed in whole or part in the Everett Daily Herald and is of general circulation in said County, and is a legal newspaper, in accordance with the Chapter 99 of the Laws of 1921, as amended by Chapter 213, Laws of 1941, and approved as a legal newspaper by order of the Superior Court of Snohomish County, State of Washington, by order dated June 16, 1941, and that the annexed is a true copy of EDH798320 PELLERIN ANNEXATION as it was published in the regular and entire issue of said paper and not as a supplement form thereof for a period of 1 issue(s), such publication commencing on 03/01/2018 and ending on 03/01/2018 and that said newspaper was regularly distributed to its subscribers during all of said period.

The amount of the fee for such publication is $58.80.

Subscribed and sworn before me on this 1st day of March, 2018.

[Signature]

Notary Public in and for the State of Washington.

[Notary Seal]

Linda Phillips
Notary Public
State of Washington
My Appointment Expires 06/27/2021
NOTICE OF SEPA CHECKLIST and PUBLIC HEARING
Lake Stevens Sewer District

The Lake Stevens Sewer District has issued a new SEPA checklist under the State Environmental Policy Act Rule (902-11 WAC) for its project listed as Peninsula Annexation at S Lake Stevens Rd and 18th St SE in Lake Stevens, WA. After review of the SEPA Checklist and the Determination of Non-Significance (DNS) dated February 14, 2019, the District has determined this updated information does not substantially change significant impacts in the existing environment and that a new threshold determination is unwarranted. The Lead Agency is providing a 14-day comment period associated with this SEPA checklist. Copies of the SEPA Checklist and DNS are available at no charge from Tara Bighouse at Lake Stevens Sewer District, 1106 Vennin Rd., Lake Stevens, WA 98258, (425) 334-8588. The public is invited to comment on the SEPA checklist by submitting written comments to the Manager of Administration, Tonya Christoffersen, no later than March 8, 2019. A Public Hearing on this project is scheduled for March 8 & 22, 2018 at 6:00 p.m. at 1106 Vennin Road, Suite A, Lake Stevens, WA 98258.

Published March 1, 2018.
EDH796320
V. Factors the Board Must Consider

2. OVERVIEW:

A. Population of proposal – 35 (approximate)

B. Territory – 24.84 acres

C. Population Density - capita/acre – 1.35

D. Assessed Valuation – Not applicable.

3. LAND USE:

A. Existing – R-7,200 & R-9600

B. Proposed – R-7,200 & R-9600 (no change)

4. COMPREHENSIVE PLANS:

A. Snohomish County Comprehensive Plan:

1. This proposal is supported by the following policies in the Snohomish County Comprehensive Plan:

   6.2 - Annexations should be allowed in urban areas.

   6.3 - Sewer services should be carefully staged to achieve orderly development. The proposal fulfills this requirement.

   6.4 - The annexation should comply with existing land use.

2. Lake Stevens Sewer District Comprehensive Plan

3. The adopted plan classification/zoning in the annexation area is as follows:

   R-7,200 & R-9,600

4. a) Policies relating to Agricultural lands which relate to the proposal are as follows:

   Not applicable - property within this proposal not zoned agricultural.

   b) Snohomish County Surface Water Management Plan:

      Not applicable.

B. Lake Stevens Sewer District Comprehensive Plan:

1. This proposal is contained in the Lake Stevens Sewer District Comprehensive Plan.
V. Factors the Board Must Consider


3. A pre-zoning annexation zoning agreement is not applicable.

4. Land use and zoning regulations are not applicable.

5. **PLANNING DATA:**

A. Revenue/Estimates – Not Applicable

B. Services

Sewer service will be provided to this area through extensions as required. All sewer lines and appurtenances will be constructed in accordance with the standards, rules and regulations of the District and the standards of the State Department of Ecology as specified in the Lake Stevens Sewer District's Comprehensive Plan. Sewage to be disposed through the Lake Stevens Sewer District treatment plant.
VI. General

6. **Extension of services** – Not applicable

7. **Topography and natural boundaries**
   
The slopes on the site vary from 4% to 30%.

8. **Projected Growth**
   
The 2015 Snohomish County General Policy Plan indicates a growth rate of 15% over the next 10 years for the unincorporated areas of the Lake Stevens Urban Growth Area.

9. **Municipal or Community Services** – Not applicable

10. **Delay in Implementing Services** – Not applicable

11. **Service to the Area**
   
   Sewer service to the area will be provided on a project-specific basis as part of the development of the property through a Developer Extension Agreement.

12. **Tax Cost** – Not applicable
VII. Objectives

1. Objectives of RCW 36-93-180

The decisions of the boundary review board shall attempt to achieve the following objectives:

(1) Preservation of natural neighborhoods and communities;
   The proposed annexation incorporates an area within the Lake Stevens Urban Growth Area into the Lake Stevens Sewer District. The area is currently adjacent to the boundary of Lake Stevens Sewer District.

(2) Use of physical boundaries, including but not limited to bodies of water, highways, and land contours;
   The proposed annexation area is bounded to the south by Pellerin Road (aka 18th Street SE) and on all other sides by private property.

(3) Creation and preservation of logical service areas;
   The proposed annexation area is currently adjacent to the boundary of Lake Stevens Sewer District. This proposal maintains a logical sewer service area.

(4) Prevention of abnormally irregular boundaries;
   Although the proposed annexation boundary would create an un-annexed island within the Lake Stevens Sewer District, the properties included in the annexation are located adjacent to the existing sewer conveyance system. The sewer system extension anticipated by this project would extend the sewer system along the frontage of these properties.

(5) Discouragement of multiple incorporations of small cities and encouragement of incorporation of cities in excess of ten thousand population in heavily populated urban areas;
   Not applicable. No new or existing municipal annexation is proposed.

(6) Dissolution of inactive special purpose districts;
   Not applicable. The Lake Stevens Sewer District is an active special purpose district.

(7) Adjustment of impractical boundaries;
   Not applicable. The Lake Stevens Sewer District has regular boundaries in this area.

(8) Incorporation as cities or towns or annexation to cities or towns of unincorporated areas which are urban in character; and
   Not applicable. No new or existing municipal annexation is proposed.

(9) Protection of agricultural and rural lands which are designated for long term productive agricultural and resource use by a comprehensive plan adopted by the county legislative authority.
   Not applicable. The proposed annexation area is entirely within the Lake Stevens Urban Growth Area.
RESOLUTION NO. 942

A RESOLUTION OF THE BOARD OF SEWER COMMISSIONERS, LAKE STEVENS SEWER DISTRICT, SNOHOMISH COUNTY, WASHINGTON, TO APPROVE A PETITION FOR ANNEXATION OF AN AREA CONTIGUOUS TO THE DISTRICT KNOWN AS THE PELLERIN ANNEXATION AND REFERRING THE MATTER TO THE BOUNDARY REVIEW BOARD.

WHEREAS, a petition for annexation has been filed with the Board of Sewer Commissioners signed by the owners of not less than 60% of the land area for which annexation is petitioned, the legal description and vicinity map for which are attached as Exhibit “A” and Exhibit “B”, respectively, and incorporated by this reference:

WHEREAS, the Board of Sewer Commissioners, on February 8, 2018, reviewed the said petition for annexation and scheduled a hearing for March 8, 2018 at 9:00 a.m. and caused notice of such hearing to be published and posted in accordance with law;

WHEREAS, the Board of Sewer Commissioners, on February 8 and 22, 2018, having held a hearing, reviewed the files and records and heard all testimony in connection with said annexation;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SEWER COMMISSIONERS OF LAKE STEVENS SEWER DISTRICT AS FOLLOWS, WASHINGTON, that the petition for annexation known as the Pellerin Annexation, as contained in Exhibit “A” hereof, is hereby approved, subject to review and/or approval by the county legislative authority or Boundary Review Board in accordance with RCW Chapter 36.93, RCW 57.02.040, 57.02.045 and 57.24.090.

ADOPTED by the Board of Sewer Commissioners, Lake Stevens Sewer District, Snohomish County, Washington at an open public meeting held on the 22nd day of March 2018, the following Commissioners being present and voting.
LAKE STEVENS SEWER DISTRICT:

Pam Stevens, President & Commissioner

Frank McDaniel, Secretary & Commissioner

Kevin Kosche, Commissioner
Hi Heidi,

We expect to deliver the packet for Lake Stevens Sewer District’s Pellerin Annexation next week. At that time we will request to invoke the jurisdiction of the board. I have the following questions about the submittal process:

- What is the fee that would include both the normal filing fee and that required for invoking jurisdiction?
- How many original copies of the packet are required? I have a pdf of the packet prepared that I plan to send in an e-mail.
- Do we need to schedule a submittal appointment?

Thank you,

Leigh Nelson, P.E. | 206.284.0860 p
Gray & Osborne, Inc. | 701 Dexter Ave. N., Suite 200, Seattle, WA, 98109

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Hello Dave,

I spoke to Leigh Nelson over the phone earlier this week and explained how the BRB process works and the potential outcomes. To summarize my answer: Yes, the creation of an island is something the BRB or impacted jurisdictions (the County) may find undesirable in an annexation.

There have been no instances of this occurrence, within other BRB files, since I have been with the Board (2014 to present) but I do believe it has come up once or twice prior to my time as Clerk. I will have to do some research in to the boards archived files to find an example for you, but should have time to do that in a week or two (will be working out of the office next week in Olympia for the WSABRB).

My suggestion to Leigh, and LSSD, would be to request to invoke the jurisdiction of the Board at the time of the NOI filing (with BRB) that way it would insure a public hearing would be scheduled from the beginning. Otherwise, it would be up to the impacted jurisdictions to invoke if they are opposed to the proposal.
Good morning Leigh,
Heidi left the County’s employ a couple of weeks ago, and we are in the process of hiring a new BRB clerk. In the meantime, I will do my best to answer your questions. I have cc’d my colleague, Gricelda Montes, who is also assisting with this process.

First, you mentioned that you expect to deliver the Pellerin Annexation packet next week. We did already receive a Pellerin Annexation packet last week, initiated by the city of Lake Stevens, with the Petitioner being listed as David Toyer. The filing fee of $50 was paid, and the packet is under review by our office and other departments for sufficiency. Jurisdiction of the Board was not invoked at that time.

To directly answer your questions:

- **What is the fee that would include both the normal filing fee and that required for invoking jurisdiction?**
  
  *The normal filing fee for annexation is $50. To invoke the jurisdiction of the Board, a separate filing fee of $200 must be paid. To invoke the jurisdiction of the board, you must submit a formal letter stating why you are requesting to invoke jurisdiction. More specifically, the effects of the proposal on your jurisdiction and/or basis for objection to the proposal and why you believe the factors and objectives (RCW 36.93.170 & 180) do not align with this action. Attach a check for $200 made payable to Boundary Review Board for Snohomish County.*

- **How many original copies of the packet are required? I have a pdf of the packet prepared that I plan to send in an e-mail.**
  
  *One original copy by mail or in person is required, but an additional email copy is appreciated.*

- **Do we need to schedule a submittal appointment?**
  
  *No.*

Please let me know if there are other questions I may answer.

---

**Kind regards,**

**ALLEGRA CLARKSON**

Administrative Hearings Clerk • Snohomish County Board of Equalization

3000 Rockefeller Ave., M/S 409 • Everett, WA 98201

425.368.3407 • allegra.clarkson@snoco.org

**NOTICE:** All communications to and from Snohomish County are public records and may be subject to disclosure (Chapter 42.56 RCW).

---

From: Turner, Heidi
Sent: Monday, March 19, 2018 1:49 PM