

SNOHOMISH COUNTY JOB DESCRIPTION
SUPPORTED EMPLOYMENT - LABORER ASSISTANT

Spec No. 8124

BASIC FUNCTION

To perform a variety of routine maintenance and grounds keeping tasks, and operate variety of light equipment as directed in a supported employment environment.

STATEMENT OF POSSIBLE JOB DUTIES

May perform any combination of the following duties:

1. Performs a variety of routine maintenance tasks such as cleaning and sweeping floors; picks up and disposes of litter, trash and other debris; cleans gutters; cleans fire rings and fire places; cleans picnic shelters; installs and maintains signs; paints fences, garbage containers and other structures; perform minor repairs to irrigation.
2. Performs a variety of routine janitorial duties as required; sweeps, mops and vacuums floors as necessary; wipe down lobby chairs, tables and counters; cleans restrooms and replenishes towels, toilet tissue, soap and other supplies as necessary; cleans and disinfects toilets, sinks and urinals as required; empties waste baskets and disposes of trash.
3. Pull weeds from flower beds and planters; use a shovel to dig holes for flowers/plants, and then planting flowers and small bushes; rake leaves and clears debris, put debris in bags; sweeps and clear trails and walkways; aerates and fertilizes.
4. Operates a push mower, trimmer, walk behind mid-mower, edger, infield groomer, line striper, power washer, gas leaf blower; maintains mowing equipment; return tools to proper place; unload/restock supplies/inventory equipment in warehouse.
5. Washes trucks and other equipment; vacuuming, washing windows, wiping down dashboard, and steering wheel; track speedometer numbers.
6. Performs related duties as required.

REQUIRED QUALIFICATIONS

The Supported Employment Laborer Assistant candidate must be a client of the Developmental Disabilities Administration (DDA) and must provide a DDA number (contact your Case Manager to access your number). The candidate must be connected to an employment agency with a job coach and be willing to receive long term employment support through DDA.

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KNOWLEDGE AND ABILITIES

Under supported employment, the jobs assigned to the individual employee will be carefully matched to the skills and ability of that employee.

Ability to:

- follow oral and/or written instructions
- do repetitive tasks
- use a variety of standard hand and power tools skillfully and safely
- work independently and complete assigned task
- read, understand, follow safety rules and regulations
- deal courteously and tactfully with the general public
- establish and maintain effective work relationships with co-workers, superiors and other county employees

PHYSICAL EFFORT

The work involves a variety of routine manual labor tasks involving some strenuous physical effort such as lifting and carrying objects that may weigh up to fifty (50) pounds.

SUPERVISION

The supported employment employee will receive close supervision from a supervisor or administrator as assigned and a job coach from an employment agency. Specific instructions are given for most assignments.

WORKING CONDITIONS

The work is performed both indoors and outdoors in all types of weather at work sites throughout the county. Employees are exposed to dust, fumes, grease, variety of hazards and inclement weather. The supported employee will have a job coach present when needed.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: September 2017
Pay Grade: 228 – Classified Pay Plan
EEO Category: 8 – Service and Maintenance
Workers Comp: 1501-Hazardous