

SNOHOMISH COUNTY JOB DESCRIPTION

ROAD MAINTENANCE WORKER I

Spec No. 8046

BASIC FUNCTION

To perform a variety of unskilled manual labor tasks in support of road maintenance and repair operations. The Road Maintenance Worker-I (RMW-I) position is an entry level position, requiring the employee to obtain and maintain a Washington State Class A – Commercial Drivers License (CDL) within one year of employment and is subject to CDL random drug and alcohol testing and applicable federal and state regulations.

STATEMENT OF ESSENTIAL JOB DUTIES

1. Safely performs all work zone traffic control duties including, but not limited to setting up barricades, traffic cones, and signs; and flagging traffic for stationary and moving work zones.
2. Loads and unloads equipment, materials and supplies.
3. Cleans and clears culverts, drainage ditches and other drainage structures and maintains vegetation using hand and power tools as necessary.
4. Cuts, rakes and disposes of brush and debris using a variety of hand and power tools including but not limited to weed eaters, chain saws and chippers; may pick up refuse and cleanup work and illegal dump sites.
5. Installs raised pavement markers, thermoplastic markings, and other types of traffic channelization devices.
6. Performs concrete and asphalt pavement installation, repair, patching and cleaning using a jackhammer and other hand and power tools as necessary; may manually prepare sub grade for paving; may assist in installing concrete drain tile and culvert pipe.
7. Performs manual labor tasks on projects including installation of concrete catch basins, retaining walls, walkways and other structures as directed; builds concrete forms and places reinforcing steel as required; mixes and pours concrete as necessary; trowels, sweeps and edges new concrete as necessary; may act as a carpenter's helper.
8. Performs routine preventative maintenance and cleaning of assigned equipment and tools; and completes service requests as needed.
9. Submits neat and complete written and electronic records including time sheets, maintenance history report forms and other records as directed.
10. Work out-of-class as a CDL equipment operator/truck driver as needed and assigned, including participating in emergency response as needed.
11. Drives a pickup truck or light duty diesel truck, less than 26,000 GVW.

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STATEMENT OF OTHER JOB DUTIES

12. May operate a laptop computer, mobile data collector, digital camera, etc. as necessary to accomplish assigned work duties.
13. Performs related duties as required.

MINIMUM QUALIFICATIONS

High School Diploma or GED or any equivalent combination of training and or experience that provides the required knowledge and abilities. Must pass job related tests.

SPECIAL REQUIREMENTS

Must have and maintain a valid State of Washington Driver's License which is required for employment.

Obtain a valid Class A Washington State Commercial Driver's License (CDL) with no disqualifying restrictions and possess a valid medical card during the first twelve (12) months of employment and maintain both while employed in a Road Maintenance Worker job classification; and must successfully complete the Snohomish County Commercial Drivers License and Equipment Testing Programs within the first twelve (12) months of employment.

Maintain a satisfactory Washington State Department of Licensing (DOL) driving record, periodically verified by current drivers abstract from the Department of Licensing (DOL).

Possession of or ability to obtain and maintain a valid State of Washington Traffic Flagging card within three (3) weeks of being hired.

A valid First Aid card within ninety (90) days of employment is required.

All Road Maintenance Workers are subject to random drug and alcohol testing.

Job offer will be conditioned on a satisfactory review of: up to the past 10 years employment history; a current and valid three year driver abstract from DOL; and satisfactory results of a post-offer drug screen test, a medical examination, and a Physical Capacities Evaluation performed by a qualified healthcare professional selected by Snohomish County. Applicants are subject to a criminal background check as part of the hiring process.

KNOWLEDGE AND ABILITIES

Knowledge of:

- equipment, materials and tools used in routine road construction, maintenance and repair work
- maintenance of assigned tools and equipment in a safe and clean operating condition

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KNOWLEDGE AND ABILITIES (Continued)

- potential hazards associated with the work
- requirements and regulations pertaining to employee's CDL
- general safety rules and regulations, and safe working procedures

Ability to:

- operate assigned equipment safely and skillfully, in all types of weather and work situations
- perform the physical duties of the work in all types of weather conditions
- perform routine manual labor tasks including heavy lifting, carrying, pushing, and pulling
- display good communication skills including the ability to understand and follow verbal and written direction and instructions
- learn a variety of work skills associated with road maintenance and repair operations
- safely and efficiently use a variety of hand and power tools
- drive a pickup truck or other light vehicle in a safe and courteous manner
- read, understand and follow safety rules and regulations and county policies and procedures
- learn and administer basic first aid and CPR methods and procedures
- establish and maintain effective work relationships with co-workers and superiors
- communicate courteously and professionally with the general public, superiors, and co-workers
- remain composed and professional in stressful situations
- adapt to change in policies, rules, regulations, work environment, crew and assignments
- read and understand grade stakes
- perform basic math calculations
- ability to possess, obtain and maintain a flagger card
- interact in a professional manner with co workers, supervisory personnel, and the public

PHYSICAL EFFORT

The work involves a variety of routine manual labor tasks. This includes frequent bending, twisting and stooping, frequent lifting, carrying, pushing/pulling, constant walking and standing. Physical exertion and vibration when operating tools such as: jackhammer, plate compactor, chainsaw, or exertion lifting objects weighing 50 pounds or more.

SUPERVISION

Employee reports to a lead worker, crew chief and/or supervisor as assigned. The work is routine in nature, and is performed under general supervision. Specific instructions are given for unusual or non-routine tasks.

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WORKING CONDITIONS

The work is performed outdoors in a construction environment in all types of weather. The employee is also exposed to a variety of conditions such as: working in ditches, slopes, trenches, excavations, and on uneven terrain and slippery surfaces. Employees are exposed to a variety of potential hazards associated with working near traffic and around heavy construction and maintenance equipment. Employees may be required to work occasional evenings, nights, weekends or holidays and employees are subject to mandatory overtime and call-outs at any time including working evening shifts for emergency conditions (i.e. windstorms, snow & ice, floods, earthquakes, etc.) The employee must be able to change work locations within the County with little to no prior notice.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: Pre-1980 as Utility Laborer

Previous Spec No. 910890

Revised: October 1983, November 1994 June 1995; November 1999; January 2002;

March 2003; August 2005; October 2008; January 2010; November 2012

EEO Category: 8 – Service Maintenance Workers

Pay Grade: 901 – Public Works Pay Plan

Workers Comp: 1501 Hazardous