SNOHOMISH COUNTY JOB DESCRIPTION

LITTER CONTROL CREW LEADER

Spec No. 8089

BASIC FUNCTION

To monitor and supervise workers, including seasonal employees, contract workers, and work-release inmates as applicable, and participate in the cleanup of litter, debris, and abandoned vehicles on County, State, Federal and other public lands.

STATEMENT OF ESSENTIAL JOB DUTIES

1. Supervises and monitors seasonal workers in support of the litter control program and services.

2. Explains program and safety procedures and rules; answers questions and discusses problems related to the litter control program.

3. Plans ahead, using the most time efficient and effective work pattern, the areas that will be cleaned of litter.

4. Directs and manages workers in the efficient and safe pick up of litter in public right of ways, interchanges, and on other public lands.

5. Identifies and takes appropriate and required safety precautions and measures in setting up litter pick up operations in work zones.

6. Keeps detailed electronic records of, including but not limited to, litter pick up information, worker information, areas and hours worked, etc., and reports this information to responsible County, State, and Federal parties.

7. Performs computer and Global Positioning System (GPS) functions to enter/edit data and verify tonnages of solid waste and scrap metal taken from job locations, using approved formats for tracking cleanup activities.

8. Maintains necessary supplies to perform all litter control activities in a safe and efficient manner.

9. Periodically prepares and communicates progress reports to County and State grant managers and supervisors.

10. Participates in the cleanup and transportation of litter, abandoned vehicles, and other debris on public lands.

STATEMENT OF OTHER JOB DUTIES

11. Provides basic medical assistance to employees and/or inmates in case of injury.

12. May perform manual labor and Heavy Truck Driver tasks in support of solid waste
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operations when not engaged in cleanup activities.

13. May drive dump truck with tilt bed trailer, operate backhoe, and rollback hulk vehicle recovery truck to efficiently and safely clean up illegal dumping sites and abandoned vehicles.

14. May arrange for the pick up of inmates from Corrections facilities as required; may transport inmates to and from Corrections facilities and the work area as required.

15. Performs related duties as required.

MINIMUM QUALIFICATIONS

Two (2) years’ experience in a position related to manual labor, litter pickup, or solid waste operations; OR, any equivalent combination of education and/or experience that provides the required knowledge and abilities. Must pass job related tests.

SPECIAL REQUIREMENTS

A valid Washington State driver’s license, unrestricted except as to vision, is required prior to appointment.

A job offer will be conditioned upon satisfactory results of a Full Abstract of Driving Record from the Washington State Department of Licensing.

Required to obtain a CDL endorsement with air brake endorsement within the first twelve (12) months of employment.

A valid First Aid/CPR card is required for employment.

Required to obtain powered industrial truck and backhoe certification within the first six (6) months of employment.

Required to obtain a Washington State Patrol Vehicle identification certificate within the first six (6) months of employment.

Required to obtain a flagger’s certificate within one (1) month of employment.

PREFERRED QUALIFICATIONS

Leadership experience is preferred.
KNOWLEDGE AND ABILITIES

Knowledge of:

- basic first aid and CPR methods and procedures
- defensive and courteous driving rules
- computers and data entry
- the potential hazards associated with the work

Ability to:

- read, understand and interpret work related laws, ordinances, rules and regulations
- supervise groups of inmates
- communicate effectively with people regardless of age, sex, race, economic or cultural background, including persons with social or behavioral problems, and communicate with workers in both supportive and confrontive modes
- accept and respect the individual differences of workers and respond in a professional way to meet their needs without the interference of personal bias
- understand and follow oral instructions and written procedures and guidelines
- speak and write with clarity and prepare required reports
- work with minimum supervision
- establish and maintain effective working relationships with criminal justice system officials and staff, other county employees and the general public
- provide basic first aid and CPR
- perform routine manual labor tasks including heavy lifting

PHYSICAL EFFORT

The work involves routine manual labor tasks, including extended periods walking outdoors on uneven ground (including in rural and mountainous areas), and strenuous physical exertion such as lifting objects weighing more than fifty (50) pounds.

SUPERVISION

The employee reports to a Lead and is supervised by an Operations Supervisor. The work is periodically reviewed for compliance, by both State and County representatives, with established directives and guidelines through written instructions, conferences and meetings.

WORKING CONDITIONS

The work is performed outside in all types of weather, in close contact with and singularly responsible for seasonal employees and/or work-release inmates. The employee is exposed to confined working areas in close proximity to high speed traffic, unpleasant odors, dust, debris and other potential hazards, and is required to wear County supplied safety equipment.
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The work will involve rotating shift assignments, including working evenings, weekends, holidays and overtime as necessary.

Snohomish County is an Equal Employment Opportunity (EEO) employer. Accommodations for individuals with disabilities are provided upon request.

EEO policy and ADA notice

Class Established: February 2002
Revised: April 2004; March 2006, March 2018, March 2022
EEO Category: 8 – Service and Maintenance
Pay Grade: 904 – Public Works Pay Plan
Workers Comp: 1501 Hazardous
FLSA Status: Non-Exempt