

# **SNOHOMISH COUNTY JOB DESCRIPTION**

## **INSPECTION OFFICER - AIRPORT FIRE DEPARTMENT**

Spec No. 4031

### **BASIC FUNCTION**

To plan, organize, supervise and evaluate the inspection procedure of Airport Firefighters and to assist the Fire Chief in the supervision of fire fighting work.

### **STATEMENT OF ESSENTIAL JOB DUTIES**

1. Plans, organizes, supervises and participates in inspections, pre fire plans and hazardous materials compliance training of fire fighting personnel; develops inspection procedures and programs, schedules inspection classes in inspection classes in inspection techniques.
2. Develops inspection procedures and pre fire plans (including hazardous materials) for all structures and businesses at the county airport; determines effectiveness of inspections and prefer plans; reports effectiveness to the Fire Chief as directed.
3. Supervises the daily operations of an assigned shift including supervision of fire and security patrols and the maintenance and repair if apparatus, equipment and facilities.
4. Commands fire fighting operations at fire or disaster scenes in the absence of the Fire Chief; deploys personnel and equipment as necessary.

### **STATEMENT OF OTHER JOB DUTIES**

5. May perform all the duties of a Firefighter or Fire Chief as assigned.
6. Performs related duties as required.

### **MINIMUM QUALIFICATIONS**

Two (2) years experience as a full time firefighter; OR, any combination of training and/or experience that provides the required knowledge and abilities. Must pass job related tests.

### **SPECIAL REQUIREMENTS**

A valid Washington State Driver's License is required for employment.

Current certification in either F.S.T or D.S.H.S. First Responder or equivalent.

Candidates for employment are required to pass a pre-employment physical examination, a written examination and oral evaluation.

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#### KNOWLEDGE AND ABILITIES

Knowledge of:

- the methods and techniques of firefighting and inspections;
- firefighting equipment and apparatus;
- first aid practices and techniques;
- applicable uniform fire and building codes.

Ability to:

- plan, develop, organize and implement code compliance programs;
- communicate effectively both orally and in writing;
- train and instruct employees;
- evaluate inspection program and firefighters performance;
- perform strenuous physical tasks under hazardous conditions;
- deal courteously and tactfully with the general public;
- operate a variety of equipment in a safe manner.

#### SUPERVISION

The employee receives general direction from the Fire Chief.

#### WORKING CONDITIONS

Snohomish County is an Equal Employment Opportunity (EEO) employer.  
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: July 1989

EEO Category: 4 – Protective Services

Pay Grade: 553 – Airport Fire Fighter Pay Plan

Workers Comp: 1501 Hazardous