

SNOHOMISH COUNTY JOB DESCRIPTION

ENVIRONMENTAL SPECIALIST III

Spec No. 3069

BASIC FUNCTION

To operate, monitor, and maintain the landfill gas and flaring facilities, leachate collection treatment and conveyance systems and water quality monitoring sites at Environmental services controlled functions.

STATEMENT OF ESSENTIAL JOB DUTIES

1. Visually inspects landfill gas and flaring facilities and leachate collection and conveyance facilities for alarms, equipment irregularities or malfunctioning systems; assists in trouble shooting and correcting ordinary problems or calls on outside assistance as necessary; maintains daily records of equipment operations.
2. Operates, maintains and monitors the leachate systems at the Cathcart, Lake Stevens, and Regional Landfills and the Silver Lake Monitoring Station; monitors such things as flow, temperature, pump operations and pH content; collects samples and conducts field data analysis; prepares field data reports documenting readings and observations; assist in making process control changes to insure safe, efficient operation of leachate systems; delivers samples to the proper laboratory as required.
3. Monitors ground water at solid waste sites; collects ground water samples from monitoring wells utilizing approved collection techniques; compiles and records field sample data; delivers samples to the proper laboratory as required.
4. Monitors surface and storm water runoff at solid waste sites; collects surface and storm water samples utilizing approved collection methods; performs field tests to determine field constituents of each sample; delivers samples to the proper laboratory as required.
5. Operates and monitors gas extraction and flaring facilities; monitors gas flow at solid waste sites; records required information on a data recorder and downloads into a personal computer.
6. Assists in the training of new and temporary employees as necessary.
7. Cleans, calibrates and maintains gas and water quality monitoring equipment; instructs other employees in the proper maintenance and storage of equipment as required.
8. Assists the ESS Supervisor by providing input for the annual budget process; analyzes inventory, assists in projecting future trends in operational requirements and compiling required information.

STATEMENT OF OTHER JOB DUTIES

9. Provides job related information and technical data to Solid Waste Department employees, consultants, regulatory agencies and the general public.

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STATEMENT OF OTHER JOB DUTIES (Continued)

10. Provides purchase request input and justifications as needed; assist in preparing bid specifications.
11. Reviews job related operations and maintenance manuals for accuracy and completeness as directed; provides input to solid waste managers and consultants as necessary; assists in updating job related operations and maintenance manuals as required.
12. Performs routine labor as assigned.
13. Performs related duties as required.

MINIMUM QUALIFICATIONS

A total of thirty (30) credits of vocational or college level course work; OR, a Wastewater Group 1 Certification from the State of Washington and have a total of fifteen (15) credits of vocational or college level course work. In either case, these credits must be earned in at least two of the following subjects: mathematics, chemistry, computer science, geology, natural sciences, or water quality, AND, One (1) year experience in the field of solid waste AND, Two and a half (2.5) years experience in the field of groundwater monitoring and/or landfill gas monitoring. Must pass job related tests.

SPECIAL REQUIREMENTS

Familiarization with personal computers is required.

A valid Washington State Driver's License is required.

Possession of or ability to obtain a valid First Aid Card within six (6) months of employment.

Possession of or ability to obtain a forty (40) hour certification in Health and Safety at Hazardous Waste Sites within six (6) months of employment.

Ability to pass the base-line physical for hazardous materials handling.

Possession of or ability to obtain a Washington State Department of Ecology Group 1 Wastewater Treatment Plant Operator's Certification within eighteen (18) months of employment.

Ability to pass the annual lung capacity test for wearing respirators.

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PROMOTIONAL REQUIREMENTS

Environmental Specialist II level employees may be promoted to Environmental Specialist III level if they meet the following requirements:

Twenty-four (24) months of satisfactory service at the Environmental Specialist II level;

Completion of at least sixty-four (64) clock hours of supervisor-approved training while at the Environmental Specialist II level;

A total of thirty (30) credits of vocational or college level course work OR; a Wastewater Group 1 Certification from the State of Washington and have a total of fifteen (15) credits of vocational or college level course work. In either case, these credits must be earned in at least two of the following subjects: mathematics, chemistry, computer science, geology, natural sciences, or water quality. Passing score on an advancement test.

KNOWLEDGE AND ABILITIES

Knowledge of:

- landfill gas, leachate pretreatment and waste monitoring techniques
- water and gas instrumentation operation and calibration
- use of personal computers
- analytical problem solving

Ability to:

- diagnose and troubleshoot routine electrical and mechanical problems
- understand and perform data entry and report compilation using a computer
- read, understand and follow safety rules and regulations
- understand and execute oral and written instructions
- prepare and organize clear and concise field and office records and reports
- establish and maintain effective working relationships with superiors and co-workers, consultants and representatives of government agencies
- understand and interpret work related laws, regulations and procedures
- make independent decisions under pressure

PHYSICAL REQUIREMENT

Lifting in excess of fifty (50) pounds of tools and sampling devices in awkward positions is required. Walking long distances over rough terrain and working in confined spaces with hazardous gases and obnoxious odors present is required. Manual dexterity is required for the operation of assigned equipment and personal computers.

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SUPERVISION

The employees in this classification report to the Environmental Services Supervisor. The monitoring functions are performed independently throughout the county. Work submitted may be spot checked for completeness and accuracy.

WORKING CONDITIONS

The work is performed in an office environment and outside in all types of inclement weather conditions at solid waste disposal sites throughout the county. The employee is exposed to unpleasant odors, dust, and debris. The employee is required to wear county supplied safety equipment and uniforms when in the field or operating assigned facilities.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: January 1994
Previous Spec No. 420444
Revised: November 2000, April 2002
EEO Category: 3 - Technicians
Pay Grade: 237 - Classified Pay Plan
Workers Comp: 1501 Hazardous