

# SNOHOMISH COUNTY JOB DESCRIPTION

## DISTRICT COURT JUDGE

Spec No. 0010

### BASIC FUNCTION (Per Title 3 RCW: District Courts)

3.66.020 Civil Jurisdiction: The district court shall have jurisdiction and cognizance of the following civil actions and proceedings:

### STATEMENT OF DUTIES

1. Of an action arising on contract for the recovery of money only in which the sum claimed does not exceed ten thousand dollars;
2. Of an action for damages for injuries to the person, or for taking or detaining personal property, or for injuring personal property, or for an injury to real property when no issue raised by the answer involves the plaintiff's title to or possession of the same, when the amount of damages claimed does not exceed ten thousand dollars; also of actions to recover the possession of personal property when the value of such property as alleged in the complaint, does not exceed ten thousand dollars;
3. Of an action for a penalty not exceeding ten thousand dollars;
4. Of an action upon a bond conditioned for the payment of money, when the amount claimed does not exceed ten thousand dollars, though the penalty of the bond exceeds that sum, the judgment to be given for the sum actually due, not exceeding the amount claimed in the complaint;
5. Of an action on an undertaking or surety bond taken by the court, when the amount claimed does not exceed ten thousand dollars;
6. Of an action for damages for fraud in the sale, purchase, or exchange of personal property, when the damages claimed do not exceed ten thousand dollars;
7. To take and enter judgment on confession of a defendant, when the amount of the judgment confessed does not exceed ten thousand dollars;
8. To issue writs of attachment, garnishment and repletion upon goods, chattels, moneys, and effects, when the amount does not exceed ten thousand dollars; and
9. Of all other actions and proceedings of which jurisdiction is specially conferred by statute, when the amount involved does not exceed ten thousand dollars and the title to, or right of possession of, or a lien upon real property is not involved.

### MINIMUM QUALIFICATIONS

To be eligible to file a declaration of candidacy for and to serve as a district court judge, a person must:

1. Be a registered voter of the district court district; and

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### MINIMUM QUALIFICATIONS (Continued)

2. Be either:

- A lawyer admitted to practice law in the State of Washington; or
- A person who has been elected and has served as a justice of the peace, district judge, municipal judge, or police judge in Washington; or
- In those districts have a population of less than ten thousand persons, a person who have taken and passed the qualifying examination for the office of district judge as shall be provided by rule of the Supreme Court.

Section 3.34.080 Each district judge, district judge pro tempore and district court commissioner shall, before entering upon the duties of office, taken an oath to support the Constitution of the United States and the Constitution and laws of the State of Washington, and to perform the duties of the office faithfully and impartiality and to the best his/her ability.

RCW 3.34.080 District Judges - Term of Office: Every district judge shall hold office for a term of four years from and after the second Monday in January next succeeding his/her selection and continuing until a successor is elected and qualified.

Snohomish County is an Equal Employment Opportunity (EEO) employer.  
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

EEO Category: 1 - Officials and Administrators  
Pay Grade: 013 – Judges and Commissioners Pay Plan  
Workers Comp: 5306 Non-Hazardous