

SNOHOMISH COUNTY JOB DESCRIPTION

COUNTY COUNCILMEMBER

Spec No.0004

BASIC FUNCTION (Snohomish County Charter; Article 2)

Section 2.10 Description: The legislative body shall be the county council.

STATEMENT OF DUTIES

All powers of the county, not reserved by the people or vested in specific offices by this charter, shall exercise its legislative power by adoption and enactment of ordinances, resolutions and motions. It shall have the power:

1. To levy taxes, appropriate revenue and adopt budgets for the county;
2. To establish the compensation to be paid to all county officials and employees and to provide for the reimbursement of expenses except that no council member may receive a salary increase for the term of office he/she holds during which the ordinance is adopted;
3. Except as otherwise provided for herein, to establish by ordinance executive departments and to establish their powers and responsibilities;
4. To adopt by ordinance zoning regulations and other land use and development regulations including improvement plans for the present and future development of the county;
5. To employ legal counsel as allowed by the laws of the State of Washington;
6. To confirm or reject without cause nominations of members of all county boards and commissions, provided, the county council shall have concurrent authority with the county executive to nominate members of the Snohomish County Planning commission;
7. To approve contracts or establish by ordinance methods by which any type of contract shall be approved;
8. To conduct any and all collective bargaining on behalf of the county and county officers as allowed by the laws of the State of Washington.

The enumeration of particular powers shall not be construed as limiting the powers of the county council.

MINIMUM QUALIFICATIONS

Section 4.30 Qualifications - Limitations: Each county official holding an elective office shall be, at the time of appointment or election and at all times while holding office, a citizen of the United States over the age of twenty-one and a three year resident and registered voter of Snohomish County at the time of filing for office. No person shall be eligible to be elected to

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MINIMUM QUALIFICATIONS (Continued)

more than three consecutive full terms for any office. For the purposes of this section, different positions on the county council shall not be considered different offices.

Section 2.30 Composition: The county council shall consist of five members nominated and elected from districts. Council members shall be residents and registered voters of the district they represent at the time of filing for election to said office and at all times during their terms. Any change in the boundaries of a council members district which shall cause him/her to be no longer a resident shall not disqualify him from holding office during the remainder of the term for which he/she was elected or appointed.

Section 2.40 Term of Office: The term of office of each council member shall be four years following election and until a successor is elected and qualified.

Section 2.50 Organization: The county council shall annually elect one of its members as chair and one as vice-chair who shall act in the absence of the chair. The council shall be responsible for its own organization, the rules of conduct of its business and for the employment and supervision of such persons as it deems necessary to assist it in the performance of its duties. A majority of the council shall constitute a quorum at all meetings. Council action shall require at least a majority of the entire council except as provided by this charter or ordinance.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: 1987
Previous Spec 10015
EEO Category: 1 – Officials and Administrators
Pay Grade: 004 – Elected Official Pay Plan
Workers Comp: 5306 Non-Hazardous