

# **SNOHOMISH COUNTY JOB DESCRIPTION**

## **CHIEF ENGINEERING OFFICER**

Spec No. 3214

### **BASIC FUNCTION**

To act as a principal land use specialist of the Planning and Development Services Department and to provide technical engineering assistance and professional planning consultation related to engineering issues to department personnel and the director when necessary.

### **STATEMENT OF ESSENTIAL JOB DUTIES**

1. Interpret existing, and develop new county land use planning policies, rules and regulations as necessary.
2. Assist the director in identifying and resolving conflicts, problems and issues effecting the department.
3. Maintain quality control and technical consistency of land use engineering products and processes within the department.
4. Lead and coordinate special projects as assigned by the director.
5. Provide technical assistance and training to department staff.
6. Analyze proposed, existing, and new local, state, and federal legislation and make recommendations for implementation or other action as necessary.
7. Coordinate implementation of new policies, procedures and development review standards among effected department divisions and staff; coordinates among other jurisdictions and agencies as necessary.
8. Identify and monitor PDS operations, procedures, and products and make recommendations for improvements to the director and county council.

### **MINIMUM QUALIFICATIONS**

A Bachelor of Science degree in civil engineering, or related field; AND, eight (8) years of engineering and planning experience; OR, any equivalent combination of training and/or experience that provides the required knowledge and abilities. Must pass job related tests.

### **SPECIAL REQUIREMENTS**

Must be a Registered Professional Engineer.

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### KNOWLEDGE AND ABILITIES

Knowledge of:

- county and state land development codes, regulations and standards.

Ability to:

- communicate effectively;
- operate computers.

### WORKING CONDITIONS

Work is performed in the usual office environment.

Snohomish County is an Equal Employment Opportunity (EEO) employer.  
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: January 1997

EEO Category: 2 - Professionals

Pay Grade: 111 – Management Exempt Pay Plan

Workers Comp: 5306 Non-Hazardous