

SNOHOMISH COUNTY JOB DESCRIPTION

CAPTAIN - AIRPORT FIRE DEPARTMENT

Spec No. 4007

BASIC FUNCTION

Responsible for all day to day fire department functions and training on their assigned shift. Responsible for all emergency fire fighting, including Aircraft Rescue and Fire Fighting (ARFF) and Hazardous Materials (HAZ-MAT) Operations. To set up the mass casualty incident/incident command system at the scene and be able to interact with other fire departments and organizations in the absence of the chief. Captains are responsible for assigning work to the fire fighters/lieutenants on their shift and oversee the progress/completion of such work. Captains will be responsible for all fire department programs and with maintain all records and related materials assigned to them by the fire chief.

STATEMENT OF ESSENTIAL JOB DUTIES

1. Plans, organizes, supervises and participates in training, company inspections, safety, hazardous material, pre-fire plans, fire prevention and security as assigned.
2. Develops training, safety procedures, pre-fire plans, hazardous material and security as assigned by fire chief for all structures and businesses at the county airport. Evaluates the programs and reports the effectiveness of such programs to fire chief.
3. Supervises the daily operation of their assigned shift including supervision of fire and security patrols and the maintenance and repair of apparatus, equipment and facilities.
4. Commands operations at the scene of emergencies in the absence of the fire chief, deploys personnel and equipment as necessary.
5. Completes all reports related to apparatus or fire/EMS company operations.

STATEMENT OF OTHER JOB DUTIES

6. May perform duties of a fire fighter or fire chief as assigned.
7. Performs related duties as required.

MINIMUM QUALIFICATIONS

Must be a qualified Firefighter, Must pass job related tests, and possess the following certifications:

- Incident Safety Officer ("ISO") Class
- Haz-Mat Incident Command Class
- Building Construction Class
- International Fire Service Accreditation Congress ("IFSAC") Instructor I Certification
- Fire Inspection Class or Certification

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MINIMUM QUALIFICATIONS (Continued)

- Leadership/Supervision Class
- Blue Card Certification
- Incident Command System ("ICS") 100, 200, 300, 400, 700 and 800 Classes
- IFSAC Officer I & II Certification
- ISO Certification
- Washington State Firefighters Joint Apprenticeship and Training Committee (JATC) Officer Certification

PREFERRED QUALIFICATIONS

First consideration will be given to those with two (2) years of experience as a Lieutenant with Paine Field Fire Department.

SPECIAL REQUIREMENTS

A valid Washington State Driver's License is required for employment.

Current certification as an Emergency Medical Technician.

Must pass a fingerprint-based Criminal History Record Check (CHRC) as required by the TSA.

KNOWLEDGE AND ABILITIES

Knowledge of:

- the methods and techniques of fire fighting
- firefighting equipment and apparatus
- first aid practices and techniques
- hazardous materials and airport security
- quality management philosophy and practice
- airport operations
- fire department and airport policies and procedures

Ability to:

- plan, develop, organize and implement training, company inspections, pre-fire plans, safety procedures, fire prevention and security as assigned
- communicate effectively both orally and in writing; train and instruct employees
- evaluate assigned programs and student performance
- perform strenuous physical tasks under hazardous conditions

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- deal courteously and tactfully with the public; operate a variety of equipment in a safe manner
- use a computer, mobile and portable radios
- wear a self-contained breathing apparatus

PHYSICAL EFFORT

The work requires performance of hazardous tasks under emergency conditions which may involve strenuous exertion.

SUPERVISION

The employee receives general supervision from the fire chief. Assignments are made by indicating generally what is to be done and any deadlines which are to be met. The employee carries out assigned shift work on his/her own initiative and receives additional, specific instructions for new or unusual assignments. Work is checked to insure compliance with established standards and procedures.

WORKING CONDITIONS

The work is performed both indoors and outdoors in all types of weather. The work may involve working from ladders at considerable heights. Employees are exposed to a variety of hazards such as working in and around burning structures and gasoline or high voltage power lines and are exposed to dust, gases and so on.

Employees are required to work a 24 hour shift, weekends and holidays as necessary as required by labor agreement. May be subject to mandatory overtime.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: January 1993

Revised: Pay Grade changed from 553 - July 2005, June 2019

EEO Category: 4 – Protective Service Workers

Pay Grade: 566 – Air/Fire Pay Plan

Workers Comp: 6904 - Firefighter