

SNOHOMISH COUNTY JOB DESCRIPTION
AIRPORT MAINTENANCE LANDSCAPING LEAD

Spec No. 8086

BASIC FUNCTION

Makes daily work assignments, daily constructive feedback, and coordination and oversight of regular employees, temporary employees, Snohomish County Work Release inmates, Washington State Corrections inmates and sub-contractors performing landscaping/gardening and routine daily tasks throughout the Paine Field Airport complex and surrounding Snohomish County areas to include task identification, training, job assignment, and quality assurance direction and follow-up.

STATEMENT OF ESSENTIAL JOB DUTIES

1. Makes daily work assignments and instructs assigned work crews as necessary.
2. Inspects work in progress and upon completion to ensure compliance with work orders, plans specifications and standards.
3. Analyzes and resolves technical problems encountered in the work and enforces safety rules and regulations.
4. Investigates complaints and requests for landscaping and gardening maintenance work; conducts site inspections and determines the extent of needed maintenance or repair work, prepares estimates of materials, equipment and labor requirements for necessary maintenance and repair work.
5. Manages the Airport Landscaping and Gardening Program to include long and short term planning, landscape design, plan set-up, execution and Master Gardening/Landscaping counsel to Airport Director, Deputy Director, Maintenance Manager/Supervisor and Airport Maintenance Tech Lead.
6. Designs landscapes for multiple projects including preparing written specifications, permitting acquisition and provides government departmental interface and coordination.
7. Procures material and Airport landscape equipment including writing equipment specifications and coordination of the bidding/buying process with Snohomish County Purchasing and Fleet Management.
8. Oversees the Airport herbicide, pesticide, fertilizer application and training program.

STATEMENT OF OTHER JOB DUTIES

9. May perform all the duties of lower level maintenance technicians as required by the Airport Maintenance Tech Lead or Maintenance Supervisor or Manager.

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MINIMUM QUALIFICATIONS

Associate ATA Degree in Horticulture; AND five (5) years experience in any of the following combinations of landscape design, installation and maintenance; herbicide/pesticide application; sprinkler design and maintenance; crew lead or supervisor; OR any equivalent combination of training and/or experience that provides the required knowledge and abilities. Must pass job related tests.

LICENSES/CERTIFICATE REQUIREMENTS

Pesticide License
Master Gardner Certificate
Horticulture Certificate

SPECIAL REQUIREMENTS

A valid State of Washington Commercial Drivers License is required.

A Commercial Driver's License within six (6) months of employment is required.

Possession of a valid First Aid card and CPR certification within ninety (90) days of employment is required.

Possession of a valid Washington State Traffic Flagging card within ninety (90) days of employment is required.

Employment may be conditioned on satisfactory results of a post-offer physical examination.

A written and practical field test may be required.

KNOWLEDGE AND ABILITIES

Knowledge of:

- All phases of landscape design, installation and maintenance;
 - Herbicide/pesticide application techniques;
 - Landscape irrigation and sprinkler design and maintenance;
 - Traffic control/flagger set-up, operations and permitting requirements;
 - Hazards associated with landscaping, gardening and pesticide work;
 - Safety rules and regulations;
 - Basic first aid methods and procedures;
 - Operation and standard maintenance of motorized landscaping and maintenance equipment.
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- Perform skilled work in landscaping and grounds maintenance areas;

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KNOWLEDGE AND ABILITIES (Continued)

Ability to:

- Analyze and resolve technical problems encountered in landscape work and enforce safety rules and regulations;
- Conduct site inspections and determine landscaping and gardening maintenance or repair work requirements; prepare estimates of materials, equipment and labor requirements necessary to perform the work;
- Use a wide variety of hand and power tools skillfully and safely under a variety of work conditions;
- Operate and maintain a variety of motorized landscaping and maintenance equipment;
- Perform strenuous physical work;
- Understand and follow oral and written instructions;
- Layout, organize, and supervise the work of subordinate employees;
- Maintain necessary records and prepare required reports;
- Deal courteously and tactfully with the general public, other employees and customers.

SUPERVISION

Employees report to Airport Maintenance Tech Lead or other supervisor as assigned.

WORKING CONDITIONS

The work is performed both indoors and outdoors in all types of weather at Airport work sites and throughout the county. Employee may be exposed to a variety of hazards and dust, fumes, grease and inclement weather. Employees are required to work evenings, weekends and holidays as necessary.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: July 2001
EEO Category: 8 – Service and Maintenance Workers
Pay Grade: 237 – Classified Pay Plan
Workers Comp: 1501 - Hazardous