

# **SNOHOMISH COUNTY JOB DESCRIPTION**

## **AIRPORT ENVIRONMENTAL TECHNICIAN**

Spec No. 2018

### **BASIC FUNCTION**

To develop, implement, and monitor environmental plans in the areas of storm and sewer systems, underground storage tanks, land fills, wetlands, air pollution, and hazardous and toxic wastes.

### **STATEMENT OF ESSENTIAL JOB DUTIES**

1. Performs inspections of airport facilities to ensure compliance with environmental regulations.
2. Monitors the placement of dirt at airport fill sites to ensure compliance with engineered boundaries and restrictions for unauthorized materials.
3. Coordinates the removal of asbestos from airport facilities.
4. Secures permits and coordinates the removal of buried tanks and contaminated adjacent materials.
5. Performs sampling, testing, and calibration of airport property and equipment.
6. Responds to inquiries from the public and other interested parties.
7. Compiles and maintains environmental information.
8. Prepares applications and inspection reports for agencies that regulate environmental compliance.
9. Compiles and files all records and documents required by agencies that regulate environmental compliance.
10. Coordinates interagency reports, inspections, and policy changes.
11. Organizes and conducts environmental awareness programs for airport tenants; investigates and resolves environmentally related complaints; develops and conducts in-house training programs as necessary;
12. Coordinates the implementation, maintenance, and enforcement of environmental requirements with the appropriate government agency.
13. Provides budgetary inputs for environmentally related items.

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#### **STATEMENT OF OTHER JOB DUTIES**

14. Performs related duties as required.

#### **MINIMUM QUALIFICATIONS**

Two (2) years accredited college education in environmental or business related courses; must pass job related tests; OR, one (1) year work experience involving airport operations, environmental compliance, or related work; and successful completion of special classes in environmental regulations and compliance; OR, any equivalent combination of training and /or experience that provides the required knowledge and abilities.

#### **SPECIAL REQUIREMENTS**

A valid Washington State Driver's License is required for employment.

40-hour Hazardous Materials Training Class.

The ability to obtain a state license to supervise the removal of underground storage tanks within one (1) year.

#### **KNOWLEDGE AND ABILITIES**

Knowledge of:

- federal, state and local environmental legislation;
- environmental monitoring equipment;
- environmental educational materials;
- personnel supervisory skills and total quality management, including process improvement, suggestion systems, and team building;

Ability to:

- ensure quality workmanship, timely completion of work in progress and customer satisfaction;
- work with minimum supervision;
- read, interpret and apply federal, state and local governmental laws, standards and regulations;
- maintain necessary records and prepare required reports;
- analyze and interpret special reports and technical data;
- prepare program plans and budgets;
- establish and maintain effective work relationships with public and private officials, other county employees and the general public;
- communicate effectively both verbally and in writing;

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#### **SUPERVISION**

The employee receives direct supervision from the Director of Facilities Maintenance and Environmental Affairs. Objectives, priorities and deadlines are established by the director. The employee plans and carries out successive steps and resolves problems in accordance with instructions, policies and accepted practices, informing the director of progress, and of potentially controversial matters.

#### **WORKING CONDITIONS**

The work is performed both indoors and outdoors in all types of weather at work sites throughout the county airport.

Snohomish County is an Equal Employment Opportunity (EEO) employer.  
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: April 1991

Previous Spec No. 341289

Revised & Retitled: September 1991 as Airport Environmental Coordinator Spec: 342289

Revised & Retitled: September 1992

EEO Category: 3 - Technicians

Pay Grade: 236 – Classified Pay Plan

Workers Comp: 5306 – Non-Hazardous