

**EXECUTIVE/COUNCIL APPROVAL FORM (Revised 9/02)**

**MANAGEMENT ROUTING:**  
 EXECUTIVE Dave Somers  
 DEPUTY/EXEC. DIR. Susan Neely  
 DIRECTOR/ELECTED Ty Trenary  
 DEPARTMENT Sheriff  
 DIV. MGR. Chief Joanie Fadden  
 DIVISION Administrative Services  
 ORIGINATOR Dawn Cicero  
 DATE May 13, 2019 EXT. 3535

**TO: COUNCIL CHAIRPERSON:**  
**SNOHOMISH COUNTY COUNCIL**

**EXECUTIVE RECOMMENDATION:**  
 Approve \_\_\_\_\_ No Recommendation  
 \_\_\_\_\_ Further Processing  
 \_\_\_\_\_ Requested By \_\_\_\_\_

Susan Neely  
 Executive Office Signature SUSAN NEELY  
 CEO Staff Review Cep Executive Director  
 Received at Council Office 6/10/19  
JUN 07, 2019  
 / /

**DOCUMENT TYPE:**  
 BUDGET ACTION:  
      Emergency Appropriation  
     \_\_\_\_\_ Supplemental Appropriation  
     \_\_\_\_\_ Budget Transfer  
 \_\_\_\_\_ CONTRACT:  
     \_\_\_\_\_ New  
     \_\_\_\_\_ Amendment

\_\_\_\_\_ GRANT APPLICATION  
 \_\_\_\_\_ ORDINANCE  
     \_\_\_\_\_ Amendment to Ord. # \_\_\_\_\_  
 \_\_\_\_\_ PLAN  
 \_\_\_\_\_ OTHER

**DOCUMENT / AGENDA TITLE:**  
 EMERGENCY APPROPRIATION IN SHERIFF'S 2019 BOATING SAFETY BUDGET

**APPROVAL AUTHORITY:**  
 EXECUTIVE \_\_\_\_\_ COUNCIL X  
 CITE BASIS 6.85

**HANDLING:** NORMAL X EXPEDITE \_\_\_\_\_ URGENT \_\_\_\_\_ DEADLINE DATE \_\_\_\_\_

**PURPOSE:**  
 To grant expenditure authority to support the costs associated with the purchase of a boat needed for the Sheriff's Office to complete boating safety services.

- BACKGROUND:**
- The Sheriff's Office Boating Safety Fund 2019 budget was adopted to support the expense of routine operations.
  - The Sheriff's Office receives funding from the state pursuant to WAC 352-65-050(2) for having an approved boating safety program. The boating safety fund, fund 194, is use to account for the use of that revenue.
  - The Sheriff's Office Marine Unit requires the replacement of a boat to meet the enforcement requirements of the boating program (WAC 352-65-050(2)).
  - We have worked with the Purchasing department to award BID 038-19SR for the purchase of a replacement boat for the cost of \$87,819.93.
  - Additional appropriation of fund balance is necessary to this purchase.
  - The need was not anticipated prior to the adoption of the 2019 budget.

**FISCAL IMPLICATIONS:**

EXPEND: FUND, AGY, ORG, ACTY, OBJ, AU	CURRENT YR	2ND YR	1ST 6 YRS
194 5301106401	\$88,000		
<b>TOTAL</b>	\$88,000		

REVENUE: FUND, AGY, ORG, REV, SOURCE	CURRENT YR	2ND YR	1ST 6 YRS
194 - Fund Balance	\$88,000		
<b>TOTAL</b>	\$88,000		

DEPARTMENT FISCAL IMPACT NOTES:

There is sufficient fund balance to accommodate this request.

BUDGET REVIEW: Analyst JW Administrator M Recommend Approval L

**CONTRACT INFORMATION:**

ORIGINAL \_\_\_\_\_ CONTRACT # \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_  
 AMENDMENT \_\_\_\_\_ CONTRACT # \_\_\_\_\_ AMOUNT \$ \_\_\_\_\_

**CONTRACT PERIOD:**

ORIGINAL Start \_\_\_\_\_ End \_\_\_\_\_  
 AMENDMENT Start \_\_\_\_\_ End \_\_\_\_\_

CONTRACT / PROJECT TITLE: \_\_\_\_\_

CONTRACTOR NAME & ADDRESS (City/State only): \_\_\_\_\_

APPROVED:

RISK MANAGEMENT Yes \_\_\_\_\_ No N/A

COMMENTS \_\_\_\_\_

PROSECUTING ATTY - AS TO FORM: Yes  No \_\_\_\_\_

**OTHER DEPARTMENTAL REVIEW / COMMENTS:**

**ELECTRONIC ATTACHMENTS:** Council 20068261 -  
 (List & include path & filename for each, e.g. G:\ECAF\deptname.docname\_Motion)  
 G:\ECAF\Sheriff\Sheriff 2019 Emergency F194\_ECAF.doc  
 G:\ECAF\Sheriff\Sheriff 2019 Emergency F194\_Ordinance.docx

**NON-ELECTRONIC ATTACHMENTS:**

- Copy of WAC 352-65-050
- Copy of bid for replacement boat

1  
2  
3 SNOHOMISH COUNTY COUNCIL  
4 Snohomish County, Washington  
5

6  
7 ORDINANCE NO. 19- 032  
8

9 RELATING TO THE 2019 BUDGET; MAKING AN EMERGENCY  
10 APPROPRIATION IN THE BOATING SAFETY FUND 194 TO  
11 PROVIDE ADDITIONAL EXPENDITURE AUTHORITY FOR  
12 UNANTICIPATED COSTS IN THE SHERIFF'S OFFICE  
13

14 BE IT ORDAINED:  
15

16 Section 1. The County Council makes the following findings of fact: An emergency  
17 appropriation in the Boating Safety Fund 194, for the 2019 budget year, in the amount of  
18 \$88,000, is necessary to provide expenditure authority to cover unanticipated costs in the  
19 Sheriff's Office Marine Unit. The appropriation is needed to replace a boat used by the Marine  
20 Unit for its boating safety program.  
21

22 Section 2. The appropriation unit and allocation detail of the emergency appropriation are  
23 as follows:  
24

25 194 Boating Safety Fund  
26

27 EXPENDITURE:  
28

29 194 5301106401 Machinery & Equipment \$88,000  
30

31 **Total Emergency Appropriation:** **\$88,000**  
32

33 REVENUE:  
34

35 194 3301100800 Fund Balance \$88,000  
36

37 **Total Revenue:** **\$88,000**  
38

39 Section 3. The County Council finds that there is sufficient funding available and there is  
40 a need for such emergency appropriation. Replacement of the Marine Unit's boat is necessary to  
41 continue providing a boating safety program to the community. The need for this appropriation  
42 was not known and could not have been determined prior to the adoption of the 2019 budget.  
43 The County Council therefore finds that the need for the appropriation authorized by this  
44 ordinance constitutes a public emergency that could not reasonably have been foreseen at the

ORDINANCE NO. 19- 032  
RELATING TO THE 2019 BUDGET;  
MAKING AN EMERGENCY APPROPRIATION  
IN THE BOATING SAFETY FUND 194, ETC.

1 time of budget approval and appropriation for the year 2019 and hereby authorizes the  
2 appropriation.

3  
4  
5 PASSED this day of \_\_\_\_\_, 2019.

6  
7 SNOHOMISH COUNTY COUNCIL  
8 Snohomish County, Washington

9  
10 \_\_\_\_\_  
11 Chairperson

12 ATTEST:

13  
14 \_\_\_\_\_  
15 Asst. Clerk of the Council

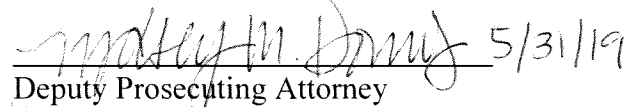
- 16  
17 ( ) APPROVED  
18 ( ) EMERGENCY  
19 ( ) VETOED

20  
21 DATE: \_\_\_\_\_

22  
23 \_\_\_\_\_  
24 County Executive

25 ATTEST:

26  
27 \_\_\_\_\_  
28  
29  
30 Approved as to form only:

31  5/31/19  
32 \_\_\_\_\_  
33 Deputy Prosecuting Attorney

**WAC 352-65-050**

**What funds are available and how are they distributed to approved boating safety programs?**

Vessel registration fees are available under RCW 88.02.040 and are distributed as follows:

(1) State treasurer distribution to counties:

(a) Vessel registration fees will be distributed to counties upon notification to the state treasurer:

(i) By state parks that the county has an approved program; and

(ii) By the department of licensing of:

(A) The amount of registration fees collected in each county through June 30 of that calendar year; and

(B) The total vessels registered in each county through June 30 of that calendar year.

(b) State parks will award those remaining funds not distributed in this subsection to help offset out-of-county boater law enforcement and boating safety impacts. State parks may consider the following information when awarding unallocated funds:

(i) Statewide surveys of vessel use;

(ii) Estimates of out-of-county use made by county or local officials supported by locally conducted surveys;

(iii) Other available professionally conducted surveys, studies, or research; or

(iv) Subject to and based upon the availability of unallocated funds, counties with an approved program and identified as receiving the least amount of funds may be awarded additional funds to meet a minimum dollar amount set by state parks.

Any remaining funds not distributed as the result of (b)(i) through (iv) of this subsection will be distributed evenly to all counties with an approved boating safety program.

(2) Counties distribution to local jurisdictions with approved boating safety programs:

(a) Local jurisdiction program approval. Local jurisdictions offering boating safety services and desiring to receive a distribution of funds must enter into a cooperative agreement with the county and receive and maintain state parks' approval for their boating safety program.

(b) County distribution of the funds. The legislative authority of each county with an approved local jurisdiction boating safety program will be responsible for equitably distributing the funds allocated by the state treasurer to local jurisdictions within the county which comply with the requirements of this chapter. The county shall make the equitable distribution to all eligible jurisdictions within seventy-five days of the allocation from the state treasurer and shall notify state parks of the amount distributed to each eligible jurisdiction.

BID #:  
Opening Date:

038-19SR  
4/23/19

Bid description:  
Originating dept./div:

Aluminum Boat, 23'  
Sheriff

NAME OF BIDDERS

Item No.	Items	Quantity	Woodridge Boats Inc.			
			Unit Price	Extended Amount		
1	Aluminum Outboard Boat, Wooldridge Super Sport Drifter Open Center Console or equal. Per Equipment Specifications Section 3.11.	1	\$79,836.30	\$79,836.30		
				Sub-Total	\$79,836.30	
				Sales Tax .10	\$7,983.63	
					\$87,819.93	
				Total w/ P Card Fees		
				Accept P Card w/o fees:	No	
				Prompt Payment Discount:	0%	

Green Circle for Recommended Awardee:

Red Circle for Unacceptable Low Bid:

The County intends to award to the lowest responsive bidder: Woodridge Boats, Inc.

I certify that bids were opened and recorded in accordance with current County Guidelines \_\_\_\_\_

RECOMMENDATION CONCURRED IN BY PURCHASING MANAGER

Signature: \_\_\_\_\_