



Snohomish County Council

Committee: Operations
ECAF: 6-7979
Proposal: Ord. 19-016

Analyst: Heidi Beazizo
Date: March 29, 2019

Consideration:

The Executive’s Office requests Council consider approving proposed Ordinance 19-016, making an emergency appropriation in the Evergreen State Fairground capital improvements and operating reserve fund to authorize expenditure of prior year surplus revenues and admission tax revenues to support costs associated with the Fairgrounds.

Background

Snohomish County Code [4.87.050](#) establishes that at the end of each fiscal year, the department of budget and finance shall determine whether or not total operating revenues and total operating expenditures resulted in a surplus or deficit. If the department of budget and finance determines that surplus operating expenditures exist, the department shall deposit them into the Reserve Fund for Evergreen State Fairgrounds Capital Improvements. This determination cannot be made until after the budget for the subsequent year has been adopted, necessitating later action by Emergency Appropriation.

The Fairgrounds surplus operating and admission tax revenues for 2018 have been held in Fund 002 General Fund awaiting transfer to Fund 180 Fairgrounds Cumulative Reserve, pending the final determination of the amount. Pursuant to Snohomish County Charter Section 6.85 Emergency Appropriations, the need for the appropriation constitutes a public emergency that could not reasonable have been foreseen at the time of budget approval and appropriation for the year 2018. The funding for the Fairgrounds operating reserve was not known and could not have been determined prior to the adoption of the 2018 budget.

Current Proposal

Adoption by ordinance is sought from Council to make an emergency appropriation in Fund 002 General Fund and Fund 180 Fairgrounds Cumulative Reserve in the amount of \$543,592 necessary to provide expenditure authority for surplus operating revenues.

	Budgeted	Received	Adjustment
Admission Tax Revenue	\$179,350	\$211,744	\$32,394
Operating Surplus	\$382,330	\$893,528	\$511,198
TOTAL	\$561,680	\$1,105,272	\$543,592

Handling: NORMAL

Approved-as-to-form: YES.

Executive Recommendation: APPROVE.

Attachments:

1. 2011-2018 Fairgrounds Fund 180 SurplusTransfers
2. Fairgrounds CIP 2019 Council Update Work Plan
3. 2018-2019recap_plan_v0

Request: Move to GLS on May 22, 2019 to set time and date for a public hearing.

The **EVERGREEN STATE FAIRGROUNDS** MONROE, WA

TO: Snohomish County Council
 FROM: Jeremy Husby, Interim Division Manager
 SUBJECT: Fairgrounds CIP 2018 Recap & 2019 Work Plan
 DATE: May 6, 2019

Available funding based on budget balance April 10th, 2019 Fund 180 \$1,387,428 REET \$721,123

Recommended major projects for 2019 value over \$45,000:

- | | |
|---|------------------|
| 1. RV 1 Improvements including electrical, water & sewer upgrades <i>*in progress</i> | |
| Total Estimated Costs (\$150,000 REET) | \$150,000 |
| 2. Community Center Design, Plans for 75,000square foot building <i>*in progress</i> | |
| Total Estimated Costs <i>**Investigating funding options</i> | \$100,000 |
| 3. Replace Equestrian Caretaker Residence. | |
| Total Estimated Cost | \$120,000 |
| 4. Sound Wall Equestrian Area. Phase 1 wall will be 8' tall 400' long | |
| Total Estimated Cost | \$200,000 |
| 5. VIP Cabin Deck and ADA Ramp | |
| Total estimated cost | \$80,000 |
| 6. Salmon Safe Planning <i>*awaiting consultant</i> | |
| Total estimated cost | \$45,000 |
| 7. Arena Sound System <i>*with purchasing</i> | |
| Total estimated cost | \$100,000 |

Total Projects Greater Than \$45,000 **\$730,000**

Fund 180 Project Description greater than \$45,000	Value	Estimate Longterm Cost of Project	REET Funding	Grant Funding	Fund 180 Project Allocation 2019
			\$ 721,123	~	\$ 1,387,428
RV 1 Improvements	Improve access and usability	\$ 150,000	\$ 150,000		\$ -
Community Center Planning & Design	Replace Commercial and Display Hall buildings.	\$ 150,000			\$ 75,000
Equestrian Caretaker	Replace trailer	\$ 120,000			\$ 120,000
Equestrian Sound Wall	Phase 1 Equestrian area sound wall.	\$ 200,000			\$ 200,000
Salmon Safe Planning	Health safety	\$ 45,000			\$ 45,000
ADA Updates	Improve access and usability	\$ 80,000		\$ 30,000	\$ 50,000
East Parking Lot Design	Improve parking	\$ 80,000			\$ 40,000
Equipment	Tractor, Lift-Truck, Fair Tram	\$ 100,000			\$ 100,000
Arena Sound System	Improve use of facility	\$ 100,000			\$ 100,000
					\$ 730,000
Small Projects less than \$45,000					
Grandstand Door Replacement	Safety and program support	\$ 40,000			\$ 40,000
Red Gate Ticket Booths	Replacemnt of roof and upgrade to facility	\$ 40,000			\$ 40,000
Chairs & Tables	Support for programs and rentals	\$ 20,000			\$ -
Cages and Animal program support	Support for programs and rentals	\$ 60,000		\$ 30,000	\$ 30,000
Shade Areas	Safety and program support	\$ 10,000			\$ 10,000
Covers for Bunkers	Safety and program support	\$ 30,000			\$ -
New Benches & Seating for Fair	Safety and program support	\$ 10,000			\$ 10,000
Footing Equestrian areas	Support for programs and rentals	\$ 10,000			\$ 10,000
Totem Pole Replacement	Change scope to replacement and preservation	\$ 10,000			\$ 10,000
Asphalt	Sealcoat and Replacement	\$ 40,000			\$ 40,000
Internal Way finding	Replace outdated signs	\$ 40,000			\$ 10,000
Electrical Panel Upgrades	Support for fair eletrical needs	\$ 20,000			\$ 20,000
Renovate signs	Repair and renovate signs	\$ 20,000			\$ 10,000
Totals:		\$ 1,375,000	\$ 571,123.00	\$ 30,000.00	\$ 960,000
					Emergency Balance: \$ 427,428

	2010	2011	2012	2013	2014	2015	2016	2017	2018
Net Surplus	14,662	418,487	653,305	514,078	830,411	646,135	753,248	740,319	893,528
Admission Tax	130,717	129,510	166,514	178,611	178,621	167,498	171,753	196,908	211,744
TOTAL	145,379	547,997	819,819	692,689	1,009,032	813,633	925,001	937,227	1,105,272

