



Partnership to End Homelessness Board

December 11th, 2018

CALL TO ORDER The quarterly Partnership to End Homelessness Board meeting was held at the United Way of Snohomish County 3120 McDougall Ave Everett, WA on December 11th, 2018. The meeting convened at 3:05 PM.

MEMBERS IN ATTENDANCE:

Attick, Janinna	✓	Horner, Christine	EX
Banker, Candy	✓	Hull, John	✓
Barrett, Sarah Jayne	✓	Jones, Cynthia	AB
Brell Vujovic, Mary Jane	✓	Kohl, Elizabeth	✓
Boe, Marilyn	AB	Mathison, Rachel	✓
Cline-Stively, Mary	✓	McCrary, Rebecca	AB
Darmulo, Yasin	EX	Mezaraups, Liga	EX
Dean, Jim	✓	Richardon, Mark	AB
Dillon, Mary Anne	✓	Smith, Mark	✓
Foss, Nataya	AB	Strand, Jan	✓
Grant, Nicole	AB	Wilder, Tarah	✓
Gordon, Elizabeth	✓	Woolery Toonstra, Wendy	AB
Harris-Shears, Emily	✓	Zarn, Julie	✓
Hart-Anderson, Cammy	✓	Jamyang Dorjee	✓
Haslam, Benjamin	AB		
Hilty, Vicci	✓		

STAFF IN ATTENDANCE: Sam Scoville, Jesse Jorstad, Debbi Trosvig, Jackie Anderson, Robin Hood and Ana Carratala

WELCOME

- Introductions were made around the room.
- Candy Banker announced Jan Strand will be retiring in January 2019. Candy Banker gave a brief biography on Jan Strand and all her accomplishments with the PEH Board. Jan Strand was given a "Certification of Appreciation"

APPROVAL OF MEETING MINUTES

***ACTION ITEM:** *Cammy Hart Anderson made a motion to approve the October 9th, 2018 meeting minutes as written. Janinna Attick seconded the motion and it passed unanimously.*

COMMITTEE REPORTS

Communication and Engagement – John Hull

- John Hull advised the board they have completed the recruiting process and have a full committee. Representatives are from South County, North County, East County and Central County. Meetings will begin in January of 2019.

Data Analysis – Sarah Jayne Barrett

- Sarah Jayne Barrett has no report at this time, but did mention with the retiring of Jan Strand, the Data Committee will now have an opening. For more information contact Sarah Jayne Barrett.

Strategic Planning Committee – Mary Anne Dillon

- Mary Anne Dillon mentioned the committee met a few weeks ago and spoke about the plans for viewing of the Strategic Plan for Racial Equity lens. Mary Anne Dillon also spoke about potential racial equity trainings for this group and other groups. A date of mid-march is set for full list of trainings.
- Mary Anne Dillon mentioned they would like to recruit a more diverse group.

UPDATES

County Updates – Debbi Trosvig

Youth Homelessness Demonstration Program (YHDP) / Youth Action Committee (YAC)

- Debbi Trosvig gave an update on the first submission to HUD and not meeting the qualifications, but HUD gave them feedback in order to re-submit. Group is working on reviving the plan for approval and re-submitting before March 2019. Next steps are working with YHIC to finalize the plan and make recommendations for the YHIC part of the plan. The YHDP projects are to be submitted to HUD no later than July 2019. The YAC committee is providing feedback and input on the development of plan.
- Cammy Hart Anderson gave praise to Debbi Trosvig and her team for such a great job they have done with gather all this information for this submission.

Rapid Rehousing System Performance Initiative (SPI) – Sam Scoville

- Sam Scoville gave update on the Initiative, which is a three phase approach to process:
 - 1. First Phase is critical training – Best Practices Training for providers
 - 2. Second Phase is to devote and improve our system – Action Cycle
 - 3. Third Phase – Sustainability
- Kickoff event will be held on January 8th from 9:00 to 11:00AM, everyone is invited, 2 hour meeting at the Village Theater. County Executive, Katy Miller, National Alliance to End Homelessness (NAEH) are some of the key speakers.

Data presentation – Performance Measures – Jesse Jorstad

Local performance update

- Jesse Jorstad presentation today is on Local performance update.
 - **TOPICS:**
 - How long are households experiencing homelessness?
 - How many households are we serving? Are being housed? Are staying housed?
 - Data Quality Bonus Round
- Jesse Jorstad explained while we have made solid progress reducing the amount of time households are homeless in shelter through stronger connections to permanent housing, the overall time that households are homeless is increasing. Overall 49% of households stay in shelter 2 weeks or less. Households are spending less time homeless and enrolled in projects. There is a decrease in households served in crisis housing (ES/TH) and an increase in households served in permanent housing. As a system we housed 36.6% more households in FY18 than FY15. Rates of exits to permanent (from ES/TH/SO/RRH) are steady but as the number served drops, so does the number exited. This is important when we think about return rates in the future.
- Jesse Jorstad in his closing statement asked committee members for questions or comments and ending with a brief overview on all slides. Jesse Jorstad will send out PowerPoint presentation to all.

DISCUSSION / ACTION

Point in Time (PIT) County Methodology – Robin Hood

(*Action)

- Robin Hood spoke about the *2019 Point in Time (PIT) Count Methodology for WA-504 Everett/Snohomish County CoC Handout #1* and gave time to review. Robin Hood gave a breakdown of subject to HUD changes. The annual Point-in-Time (PIT) Count consists of a sheltered count of persons staying in homeless housing and an unsheltered count of persons who spent the previous night in a place not meant for habitation.

***ACTION ITEM: Mark Smith made a motion to adopt the Point in Time (PIT) County Methodology Janinna Attick seconded the motion and it passed unanimously.**

Public Policy Committee – Mark Smith

2019 Legislative Priority Agenda (*Action)

- Mark Smith spoke about the committee met to review all of the submissions for possible inclusion in the PEH 2019 WA State legislative agenda. The committee utilized the Public Policy Priority Setting tool adopted by the PEH board. A total of 25 items were considered. The following four items are recommended as the 2019 priority items to the Executive Committee for their consideration and possible recommendation to the full PEH board. The Public Policy Committee deemed all of them as meeting the threshold criteria of the screening process as well as the description of a Priority Item.
 - A significant increase to the WA State Housing Trust Fund
 - New funding for affordable housing
 - Just Cause Eviction
 - Shelter & housing for youth and young adults experiencing homelessness
- Mark Smith mentioned in addition to the priority recommendations above, the Committee also recommends for consideration 8 items for the support agenda and 3 items for the monitor agenda. The remaining 8 items submitted to the Committee were deemed to not meet the threshold criteria and are not recommended for inclusion in the 2019 PEH WA State legislative agenda.

ACTION ITEM: Cammy Hart-Anderson made a motion to adopt the 2019 PEH WA State legislative agenda. Janina Attick seconded and it passed unanimously.

Annual updates to the Governance Charter (*Action) – Sam Scoville

- Sam Scoville gave out PEH Charter language for the *Board Selection Process* and explained it has been 5 years since this has been revised. The CoC Interim Rule requires that CoC's review their process in selecting a board acting on behalf of the CoC every 5 years. The first "official" PEH Board Meeting was in Feb. 2014. We have approached the 5 year time-period. The PEH, in accordance with the Governance Charter, approves the *Board Selection Process* on an annual basis. To meet 24 CFR 578.7(a)(3) the PEH Board will need to approve the current *Selection Process* or amend the process if changes are needed.
- The PEH recommended the following change to Governance Charter *Section IV. Composition*:
 - No less than ~~Annually~~-annually, the Board will issue a public invitation via email distribution lists, and website posting, at minimum. Positions will be filled as vacancies arise or as a need for representation is identified.

ACTION ITEM: Mark Smith made a motion to adopt the Annual updates to the Governance Charter: Board Composition – Attach. A, Committees – Attach. C. Charter Section IV, Composition: Board selection process for CoC is approved with the recommended language change proposes. Mary Jane Brell Vujovic seconded and it passed unanimously.

WRAP UP

- Candy Banker thanked everyone for coming and mentioned our next meeting will be Tuesday, March 12th, 2019, Location and Time TBD

ACTION ITEM: *Janina Attick made a motion to adjourn the meeting. Mary Jane Brell Vujovic seconded and it passed unanimously.*

ANNOUNCEMENTS

- Mary Jane Brell Vujovic announced a vigil at 5:15PM on Dec. 21, 2018 for individuals experiencing homelessness that have lost their lives over the past year with a focus on Veterans. The vigil will be held at the Snohomish County Campus. All are welcome.
- Cammy Hart Anderson mentioned on Thursday, December 20th at the Carnegie Resources Center from 3-5:00PM there will be an open house.
- Mark Smith mentioned on Affordable Housing Director breakfast buffet. A \$20 fee will be charged at the Everett Station. Topic is to address the homelessness crisis.

ADJOURNMENT

Meeting adjourned @ 5:01 PM.

Ana Carratala, Sr. Secretary, Snohomish County Human Services

Reviewed by Sam Scoville, Grants and Program Specialist, Snohomish County HCS – Jan. 31, 2019