

## APPENDIX B

### Public Comment Correspondence



**HOUSING  
HOPE**  
we keep hope alive

RECEIVED

FEB 16 2011

Sno. Co. Human Services Dept.

February 14, 2011

Ken Stark  
Human Services Division  
Snohomish County  
3000 Rockefeller  
Everett, WA 98201

Dear Ken,

Housing Hope would like to request a revision of the 2011 Housing Capital funding award amounts for the two Housing Hope projects approved by the Policy Advisory Board February 10, 2011. At the PAB meeting I was advised that this request should be submitted to staff in writing for consideration prior to County Council action on the PAB recommendation.

The two Housing Hope capital awards recommended for approval by the PAB are:

- Homeownership Assistance Fund \$112,500
- Woods Creek Village \$433,678

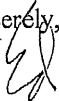
Since the Woods Creek Village project request amount could not be fully funded, Housing Hope is requesting that the \$112,500 allocation and award of homeownership funds be transferred to the Woods Creek Village project.

The rationale for this request is twofold:

1. Creating a sustainable homeless family project in Monroe is Housing Hope's number one priority. Leveraging the remaining financing for this development will be enhanced with these additional funds committed.
2. Our home ownership project (Self Help Housing) will continue to produce affordable homeownership without these grant funds, although at a higher minimum income level. We would very much like to serve this lower income population but given the choice, homeless and at-risk families with children are a higher priority.

Please let us know if any additional information is desired. Fred will serve as contact person and can be reached at 425-347-6556.

Sincerely,

  
Edwin R. Petersen  
Executive Director



Fred Safstrom  
Deputy Executive Director



Snohomish County  
Human Services

Aaron Reardon  
County Executive

(425) 388-7200  
FAX (425) 259-1444

M/S #305  
3000 Rockefeller Ave.  
Everett, WA 98201-4046

April 15, 2011

Edwin R. Petersen  
Executive Director  
Housing Hope  
5830 Evergreen Way  
Everett, WA 98203-3748

Re: Response to your letter requesting a revision to the 2011 Capital Housing recommendation.

Dear Ed:

Thank you for your letter dated February 14, 2011, requesting a revision to the award recommendations for Housing Hope by the Technical Advisory Committee (TAC) and subsequently the Policy Advisory Board (PAB). More specifically, you have requested the cancellation of your Homeownership Assistance Fund project of \$112,500 and would like to transfer the recommended award to one of your other projects, Woods Creek Village. Woods Creek Village was recommended for \$443,678 during the 2011 funding round. If your request is granted, the total amount of funding in favor of this project would come to \$546,178.

At this time, our administrative review does not support the request that the reallocation be made by the County Council at the public hearing for the 2011 Action Plan. This is due to the factors discussed below. Please note, staff is not opposed to the reallocation per se; the timing and process are the issues driving our position.

Our administrative review considered the following issues.

- Whether your request was an action item approved by the majority of the PAB

*The Staff determined that it was not an action item*

- Whether this activity would be a substantial amendment or a non-substantial amendment

*Staff determined that, based upon provisions of the Consolidated Plan and the PAB By-laws, your request is a cancellation and, ultimately, an additional award to a different project. This action qualifies as a substantial amendment. As a result, the County is obligated to follow the substantial amendment process, which requires a majority-supported recommendation by the PAB, published*

Edwin R. Petersen

Housing Hope

Re: Response to your letter requesting a revision to the 2011 Capital Housing recommendation.

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*notice, a 30-day public comment period, and a Public Hearing before it may be acted on by the County Council.*

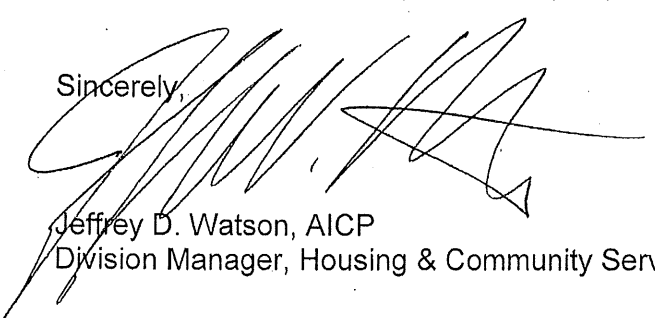
The tentative date for County Council consideration of the 2011 Action Plan is May 4, 2011.

As noted above, County Staff is supportive of your request for the transfer following the substantial amendment process; however, I would like to bring to your attention the following issues about Wood Creek Village before we trigger the substantial amendment process.

- The Woods Creek Village project appears to have potential gaps in funding at this time and could be stalled for a period of time should the project not receive State HTF funds. We would appreciate information about an alternative funding strategy should your project not receive the State HTF. Also, please outline the timeline for your project should you need to exercise the alternative funding strategy.
- It is my understanding that the County has requested verification of URA related items, which are still outstanding. Please respond to the items or provide verification requested to-date.
- It is my understanding that Woods Creek Village has environmental challenges. Please confirm that you have taken or plan to take the necessary steps to address any related mitigating circumstances.

If you have questions, contact me at (425) 388-7116 or alternatively, Dean Weitenhagen, OHHCD Supervisor at (425) 388-3267.

Sincerely,



Jeffrey D. Watson, AICP  
Division Manager, Housing & Community Services

cc: Ken Stark, Human Services Department Director  
Dean Weitenhagen, Supervisor OHHCD