

EMERGENCY COMMUNICATIONS AND FACILITIES PROGRAM ADVISORY BOARD

Meeting Minutes

January 17, 2019

Members Present:

Ty Trenary – Chair

George Hurst

Nate Nehring

Chris Alexander

Susan Neely

Richard Schrock

Bob Colinas

Jon Nehring

Dan Templeman

Others:

Brian Haseleu

Kurt Mills

Terry Peterson

Brad Steiner

The Advisory Board met immediately following the Snohomish County 911 Board meeting, at the South County Fire Administration Building.

Board members considered the 2019 budget request in the amount of \$30,600,000 for the Radio Project prepared by Snohomish County 911 (see attached Action Proposal Form).

Susan Neely and Brian Haseleu explained that the total 2019 project budget also needed to repayment of the interfund loan (\$5,000) that the County made in late 2018 to allow sufficient funding for the first milestone payment to Motorola. Additionally, County staff advised including additional contingency, bringing the total 2019 budget request to \$37,100,000.

Board members unanimously approved a 2019 budget request in the amount of \$37,100,000, broken down as follows:

Project Management	\$ 1,531,300
Motorola Infrastructure	\$16,843,230
Subscriber	\$10,136,753
Contingency	\$ 3,568,717
Interfund Load Repayment	\$ 1,565,475

ACTION PROPOSAL FORM



Date: 1/4/2019

Action Title: 2019 Radio Project Budget

Time Sensitivity: High – Action requested at 1/17/2019 Board Meeting

Background / Purpose:

SNO911 staff was asked to provide a recommendation to the Emergency Communication Systems and Facility Program Advisory Board regarding the radio replacement project budget planned for calendar year 2019.

Per the newly adopted Snohomish County Code, the Program Advisory Board is to make their recommendation to the County Council by January 30th, 2019.

A preliminary budget was created in conjunction with Snohomish County Finance and this proposal is consistent with that budget.

This budget will fund the immediate radio project needs for 2019 and allow the project to proceed at the required expedient pace.

SNO911 staff is currently projecting of a total expenditure of \$30,534,525.37 (which includes an estimate for sales tax) for the 2019 calendar year. This number is the sum of the following considerations:

1. Expend 50% of system project costs due to receiving all infrastructure hardware, which includes items like the P25 radio system, microwave system and all other fixed network equipment (22 sites in total) in the amount of \$16,843,230.52. This will allow staging and receipt of all equipment in 2019 so that construction and buildout can begin without delay in 2020.
2. Receive 60% of the currently specified Subscriber hardware (portable/mobile radio equipment) in the amount of \$10,136,752.85. There are some immediate needs for subscriber hardware for agencies and this partial delivery will allow us to address immediate needs. We do not believe we can install and deploy all hardware in 2019 so we are focused primarily on this immediate needs.
3. Receive 100% of 2019 budget for project management office, communications plan and team, and hire additional personnel as necessary in the amount of \$1,531,300.00.
4. Receive 100% of 2019 planned project contingency in the amount of \$2,023,242.00.

Recommendation/Motion:

I move the SNO911 Board recommend to the Radio Advisory Board the adoption of the 2019 Radio Project Budget total expenditure of \$30,600,000 that includes estimated tax.

Note: Reviewed and approved by the Finance Sub-committee.

Funding Source: External - County Bonds/Prop 1 Sales Tax