



Partnership to End Homelessness
Board
June 12, 2018

CALL TO ORDER The quarterly Partnership to End Homelessness Board meeting was held at the United Way of Snohomish County 3120 McDougall Ave Everett, WA 98021 on June 12th, 2018. The meeting convened at 3:30 PM.

MEMBERS IN ATTENDANCE:

Attick, Janinna	EX	Horner, Christine	✓
Banker, Candy	EX	Hull, John	EX
Barrett, Sarah Jayne	EX	Jones, Cynthia	AB
Brell-Vujovic, Mary Jane	✓	Kohl, Elizabeth	✓
Boe, Marilyn	AB	Mathison, Rachel	✓
Cline-Stively, Mary	✓	McCrary, Rebecca	✓
Darmulo, Yasin	✓	Mezaraups, Liga	EX
Dean, Jim	✓	Richardson, Mark	✓
Dillon, Mary Anne	✓	Smith, Mark	✓
Foss, Nataya	✓	Strand, Jan	✓
Grant, Nicole	✓	Wilder, Tarah	EX
Gordon, Elizabeth	✓	Woolery Toonstra, Wendy	AB
Harris-Shears, Emily	✓	Zarn, Julie	✓
Hart-Anderson, Cammy	EX		
Haslam, Benjamin	✓		
Hilty, Vicci	✓		

STAFF IN ATTENDANCE: Sam Scoville, Jess Jorstad, Debbi Trosvig, and Constance Hockett

WELCOME

- Jan Strand announced the (2) new Board Members ,Mary Cline-Stively from ChildStrive representing *Early Childhood Education* and Yasin Darmulo representing *Refugees and Immigrants*.
- Introductions were made around the room.

APPROVAL OF MEETING MINUTES

***ACTION ITEM: V. Hilty made a motion to approve the March 13th, 2018 meeting minutes as written. N. Grant seconded the motion and it passed unanimously.**

COMMITTEE REPORTS

Communication and Engagement – S. Scoville for John Hull

- John Hull and his group will begin recruiting soon. John Hull would like to recruit from within and outside as well. They are tasked with getting the word out. Need numbers to participate on the sub-committee.

Data Analysis – Jess Jorstad for Sarah Jayne Barrett

- Jess Jorstad talked about Rapid Re-housing dashboard which will be published shortly. She also mentioned the coordinated entry dashboard which is still in the building process.

Legislative Advocacy Committee – Vicci Hilty and Mark Smith

Strategic Planning Committee – Mary Anne Dillon

- Mary Anne Dillon spoke about the Presentation and its process. Part of the presentation is still being refined. Strategic Planning Committee and the Leadership Snohomish County will be working on these refinements. The presentation will then be delivered to the Communications and Engagements Committee for their final approval. Next meeting will be possibly scheduled in either June or July.
- Mary Anne Dillon mentioned at the pre PEH meeting today a video was watched the Race population has risen. A discussion about putting a Race and Social Justice as a regular standing item on the agenda every month. Mary Anne Dillon proposed a motion. Discussion ensued. Motion carried.
- Executive Committee will work on incorporating it into future agenda.
- Several Committee members shared their opinions and ideas regarding the motion.

***ACTION ITEM: M. Dillon made a motion to add the Race & Social Justice Line item to the monthly meeting agenda. Motion seconded and it passed unanimously.**

UPDATES/ANNOUNCEMENTS – Jess Jorstad

Data presentation and Coordinated Entry

- Jess Jorstad spoke about Coordinated Entry with a brief overview. This topic was covered about a year ago. Jess Jorstad gave a brief explanation for each slide. First topic was on “Flow.” When the series began June through May. A year ago there were 1,078 hospitals that were already enrolled (starters) and during this year 2,891 households called coordinated entry and did an event. During the same period of time 2,543 left and 1,354 remaining. That means there were more people entering then leaving.
- Jess Jorstad continued with Demographics, 70% of those households do not have children. 61% are females, 73% shelter beds are for men, 76.6% are white and 11% were Black or African American. Nationwide 13% of US is Black, 26% in poverty are Black and 40% of homeless individuals are Black. In Snohomish County there are a larger part of black households are in poverty than there are in our homeless system. 30% are between the ages of 30-39 years old and 6.6% are Veterans. 692 have completed assessments around 50% 1,190 were entered and 1,190 exited. Jess Jorstad explained briefly how a person exits the system and how the process starts. Normally there is 31 days waiting to be assessed, median wait time is 16 days. Some navigators are also doing other job duties. County has 12 full-time dedicated staff taking referrals. Placements have three components: Project specific requirements, Prioritization, and Vulnerability Score. The Coordinated Entry system is maturing, policy adjustments and data entering are constantly being improved. Continuous Improvements Process consists of Phases (1-4).
 - *Phase 1 – Process Evaluation*
 - *Phase 2 – Workflow*
 - *Phase 3 – HMIS*
 - *Phase 4 – Roll Out*
- Jess Jorstad in her closing statement asked committee members for questions or concerns and ending with a brief overview on all slides.

County Updates – Sam Scoville FY2018 CoC Competition

- Sam Scoville spoke about 2018 CoC competition, meeting is May 24th they approved rating and ranking.

Rapid Rehousing System Performance Initiative (SPI) – Sam Scoville

- RRH SPI beginning Sept. 2018. 1 year initiative to improve RRH intervention. 3 phases:
 1. Training (RRH best practices focus) – Sept. – Dec. 2018
 2. Action Cycle (16 wks) to improve performance of Days to Move In and Outcomes (Jan. – April 2019)
 3. Review of Outcomes and Sustainability (April – June 2019)

DISCUSSION

Standing Committee Changes – Vicci Hilty and Mark Smith

- Vicci Hilty spoke about the proposal of renaming to “Public Policy Committee.” Mark Smith spoke about how “Advocacy” seems to be a harsh word for a lot of non-profits. They would like to bring forward a motion for approval.

****ACTION ITEM: Motion made to change the Legacy Advocacy Committee to Public Policy Committee. Motion seconded and it passed unanimously.***

- Vicci Hilty also spoke about needing more Committee members. They meet once a quarter outside of PEH. If you're interested please email Vicci Hilty or Mark Smith for more details.
- Vicci Hilty thanked Sam Scoville for the feedback from the surveys.

Legislative Advocacy Committee – Mark Smith and Vicci Hilty

Structure for adopting PEH policy prioritization items

- Mark Smith spoke about the outline and structure for adopting PEH policy prioritization items. Membership to committee is open to non PEH members. There is a three (3) step process:
 - 1st Step – Committee will solicit suggestions from Board annually.
 - 2nd Step – Selection of Priority Items
 - 3rd Step – Submit Priority Items to PEH for consideration (shall require 60% positive vote)
- Mark Smith and Sam Scoville requested to change the September 11th, 2018 meeting to October 9th, 2018 to create legislative priorities list for Board Presentation on 10-09-18.

****ACTION ITEM: Motion made to change the date of Board meeting from Tuesday, September 11th, 2018 to Tuesday, October 9th, 2018, time is needed for the Board to consider public policy priorities and present to the Board. Motion seconded and it passed unanimously.***

WRAP UP - Jan Strand

- Jan Strand thanked everyone for coming and mentioned our next meeting will be Tuesday, October 9th, 2018, 3:30 – 5:00 PM. At the United Way of Snohomish County. The pre-board meeting will be 2:00 – 3:30 PM.

ADJOURNMENT

Meeting adjourned @ 5:00 PM.

*Ana Carratala, Sr. Secretary, Snohomish County Human Services
SS Reviewed – 10/4/18*