

CoC Rating Criteria 2018

Introduction

Annually, the U.S. Department of Housing and Urban Development (HUD) holds a national competition for Continuum of Care (CoC) Program funds. This competition brings funds into Snohomish County to provide housing and services to individuals and families who are experiencing homelessness.

These Scoring Instructions have been developed to measure project performance and capacity using objective scoring criteria, including the HEARTH Performance Measures. These Instructions detail how Snohomish County Office of Community and Homeless Services (OCHS) staff and the Project Review Committee (PRC), an independent body, will evaluate projects applications. This method of project evaluation has been reviewed and approved by the CoC Application Oversight Committee, a committee of the Partnership to End Homelessness (PEH) CoC Board.

Project scores will be used to review projects that are submitted to HUD in the FY2018 CoC competition. However, in order to best serve our community by providing effective projects and capturing the maximum funds available, projects will be ranked according to HUD’s priorities as established in the FY2018 Notice of Funding Availability (NOFA), as well as according to local priorities and need. Consistent with the FY2017 CoC NOFA, projects submitted by victim service providers will be evaluated in a manner that takes into consideration the unique circumstances of victim service providers and the population they serve.

OCHS will generate the data needed for scoring through CSV export of enrollment level data from the Homeless Management Information System (HMIS) that is processed via sql server and analyzed by the HMIS Data & Program Analysts. Additionally, OCHS staff will compile information from sources such as fiscal records and applicable communications. The source of the data reviewed is specified for each criteria.

THRESHOLD CRITERIA

Project applications will be reviewed to determine whether they meet eligibility thresholds; projects that do not meet the threshold criteria will not be scored. Applications will be rejected and not considered for review for any of the following reasons: (1) application materials are not received by the deadline, (2) the application is not consistent with the Plan to End Homelessness and the Consolidated Plan, (3) the agency has outstanding County or HUD monitoring, or OIG Audit finding(s) that are overdue or unsatisfactory, (4) the project does not comply with the requirements of the CoC interim rule (24 CFR part 578), including requirements to participate in the Coordinated Entry (CE) System and the Snohomish County HMIS.

THRESHOLD CRITERIA (ALL PROJECTS)	Pass/Fail
Application materials were received by the deadline.	
Project is consistent with the Homeless Prevention and Response System Strategic Plan and the Consolidated Plan.	
No outstanding County or HUD monitoring and/or OIG Audit findings where the response is overdue or unsatisfactory.	
Project complies with the requirements of the CoC interim rule (24 CFR part 578), including, but not limited to: <ul style="list-style-type: none"> - The project fills (or will fill) all vacancies exclusively from the Investing in Futures (IIF) coordinated entry system. (Referrals are made based on local priorities and preferences (which consider length of time homeless, the vulnerabilities of participants and/or severity of service needs) for the project type.) - The project participates (or will participate) in the Snohomish County HMIS 	

EVALUATION METHOD

Project applications will be categorized as one of the following: Standard Renewal, First Time Renewal, New

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Expansion, or New. All project applications will be evaluated and scored using the criteria in these Instructions; however, the PRC, in ranking projects, will consider the priorities and information contained in the FY2018 NOFA. Projects will be scored according to the **percentage** of points received.

Standard Renewals: Standard Renewals are renewing projects that have operated for a full 12-month period. These projects will be evaluated using project performance data from HMIS and other objective data gathered from HMIS and other sources, such as invoices and monitoring.

First Time Renewals: First Time Renewals are renewing projects that have not yet begun operating or have begun operating but have not yet completed a full 12-month period. These projects will be evaluated using the information provided in their FY2018 Local Application, project performance data from HMIS and other sources, such as invoices. *Note: For the FY2018 CoC competition, there is only one First Time Renewal project and it does not have an executed grant agreement as of the publishing of this Local Application. Since it has not yet begun operating there is no HMIS or fiscal data for this project, therefore, it will be evaluated using HUD's scoring criteria, guidance, and priorities from past NOFAs.*

New Expansion Projects: New Expansion Projects are projects that are an expansion of an existing eligible renewal project. These projects must increase the number of units in the project, or serve additional persons. These projects will be evaluated using project performance data from HMIS and other objective data gathered from HMIS and other sources, such as invoices and monitoring.

New Projects: New Projects are projects that have never been awarded CoC Program funds. These projects will be evaluated and scored using HUD's scoring criteria, guidance, and priorities from past NOFAs, as well as HMIS data for data timeliness if applicable.

Optional Narrative for projects submitted by victim service provider: Given the unique circumstance of victim service providers and the population they serve, the Optional Narrative provides an agency an opportunity to earn back points in the same category in which the points were lost. If full points were received, additional points (beyond the maximum indicated) will not be awarded if a narrative is provided.

Standard Renewals	Max. Pts
Project Performance Points:	36
Data Points:	17
Project Effectiveness Points (PSH/RRH):	20/18
Other Points:	11
Standard Renewal Points (PSH/RRH)*:	84/82

First Time Renewals	Max. Pts
Projected Project Performance Points:	10
Data Points:	7
Project Effectiveness Points:	16
Other Points:	11
Projected Milestones Points:	6
Agency Capacity & Experience Points:	26
First Time Renewal Points*:	76

New Expansion Projects	Max. Pts
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Project Performance Points:	36
Data Points:	17
Project Effectiveness Points (PSH/RRH):	20/18
Other Points:	11
New Expansion Points (PSH/RRH)*:	84/82

New Projects	Max. Pts
Projected Project Performance Points:	10
Data Points:	7
Project Effectiveness Points:	16
Other Points:	11
Projected Milestones Points:	6
Agency Capacity & Experience Points:	26
New Project Points*:	76

*Projects will be scored according to the **percentage** of points received.

Technical Corrections (Does not impact Scoring Criteria) - Revised 6/2018

Standard Renewal
Section I. Project Performance:
- Source for Expenditures revised to incl. expenditures through April 30, 2018.
Section II. Data:
Completeness section corrected to include Relationship to HH. (7-2018)
Section III. Project Effectiveness:
- Source for Cost Effectiveness revised to incl. 2017 GIW and 2017 CoC App.
Final Points Tally:
- Project Effectiveness Total Points was corrected to reduce by 2 points for RRH projects.
- Total Std. Renewal Points for RRH projects is now corrected to 82 points.
New Expansion
Section I. Project Performance:
- Source for Expenditures revised to incl. expenditures through April 30, 2018.
Section II. Data:
Completeness section corrected to include Relationship to HH. (7-2018)
Final Points Tally:
- Project Effectiveness Total Points was corrected to reduce by 2 points for RRH projects.
- Total Std. Renewal Points for RRH projects is now corrected to 82 points.

First Time Renewal
Section I. Project Performance:
- Source for Housing and Income Outcomes revised to FY2017 Local App.
Section III. Project Effectiveness:
- Source for Cost Effectiveness revised to incl. 2017 GIW and 2017 CoC App.
Section IV. Other:
- Source for Mainstream Services revised to FY2017 Local App.
Section VI. Agency Capacity & Exper.:
- Source changed to FY2017 Local App.
Final Points Tally:
- Projected Milestones was corrected to reduce by 6 points.
- Agency Capacity & Experience was corrected to reduce by 4 points.
- Total First Time Renewal Points is now corrected to 76 points.
New Project
Final Points Tally:
- Agency Capacity & Experience was corrected to reduce by 4 points.
- Projected Milestones was corrected to reduce by 6 points.
- Total New Project Points is now corrected to 76 points.

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Standard Renewal

PROJECT PERFORMANCE			
Housing Outcomes	Source	Maximum Points:	8
RRH: % of participants who exited to PH	7/1/16- 12/31/17 HMIS	≥80%	6
		75% to 79.99%	5
		70% to 74.99%	3
		65% to 69.99%	1
		≤64.99%	0
RRH operated by victim service providers: Optional narrative for % of participants who exited to PH	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
RRH: % of participants who were placed in PH within 30 days of entry into project	7/1/16- 12/31/17 HMIS	≥75%	2
		60% to 74.99%	1
		≤59.99%	0
RRH operated by victim service providers: Optional narrative for % of participants who were placed in PH within 30 days of entry into project	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of participants who maintained or exited to PH	7/1/16- 12/31/17 HMIS	≥90%	8
		85% to 89.99%	6
		80% to 84.99%	4
		75% to 79.99%	2
		≤74.99%	0
Total Income (including Mainstream Benefits)	Source	Maximum Points:	8
RRH: % of persons age 18 and older who <i>increased</i> their total income (from all sources) as of the end of the operating year or program exit	7/1/16- 12/31/17 HMIS	≥80%	8
		70% to 79.99%	6
		≤69.99%	0
RRH operated by victim service providers: Optional narrative for % of persons age 18 and older who increased their total income (from all sources) as of the end of the operating year or program exit	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of persons age 18 and older who <i>increased</i> their total income (from all sources) as of the end of the operating year or program exit	7/1/16- 12/31/17 HMIS	≥80%	8
		70% to 79.99%	6
		≤69.99%	0
Earned Income	Source	Maximum Points:	4
RRH: % of persons age 18 through 61 who <i>increased</i> their earned income (i.e., employment income) as of the end of the operating year or program exit	7/1/16- 12/31/17 HMIS	≥70%	4
		62% to 69.99%	2
		≤61.99%	0
RRH operated by victim service providers: Optional narrative for % of persons age 18 through 61 who increased their earned income (i.e., employment income) as of the end of the operating year or program exit	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of persons age 18 through 61 who <i>increased</i> their earned income (i.e., employment income) as of the end of the operating year or program exit	7/1/16- 12/31/17 HMIS	≥20%	4
		12% to 19.99%	2
		≤11.99%	0
Utilization Rate	Source	Maximum Points:	6
Average % unit utilization rate (last Wednesday in January, April, July, and October)	7/1/16- 12/31/17 HMIS	≥95%	6
		90% to 94.99%	5
		85% to 89.99%	3
		80% to 84.99%	1
		≤79.99%	0

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Expenditures		Maximum Points:	10
Total % spend down (unspent funds are recaptured by HUD)	FY2015 Fiscal	≥95%	6
		90% to 94.99%	5
		85% to 89.99%	3
		80% to 84.99%	1
		≤79.99%	0
Total % on track to spend down (based on average monthly expenditures through April 30, 2018)	FY2016 Fiscal	≥95%	4
		90% to 94.99%	3
		85% to 89.99%	2
		≤84.99%	1
		≤79.99%	0
DATA			
Timeliness	Source	Maximum Points:	6
Project-Level: average # of days between enrollment and record entry	7/1/16- 12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Project-Level: average # of days between exit and record exit	7/1/16- 12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Agency-Level (for all Agency projects in HMIS): average # of days between enrollment and record entry	7/1/16- 12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Agency-Level (for all Agency projects in HMIS): average # of days between exit and record exit	7/1/16- 12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Completeness	Source	Maximum Points:	7
Missing responses for Universal Data Elements *Note: DV projects are scored only on applicable data points (excluding personal identifying information)			
Personally Identifiable Information	7/1/16- 12/31/17 HMIS	<5%	3
		5-10%	2
		10.1-15%	1
Veteran Status	7/1/16- 12/31/17 HMIS	<5%	0.5
Relationship to HH		<5%	0.5
Disabling Condition		<5%	0.5
Destination		<5%	0.5
Income and Sources at Entry		<5%	0.5
Income and Sources Annual		<5%	0.5
Income and Sources at Exit		<5%	0.5
Chronic Homelessness		<5%	0.5
Responsiveness & Accuracy	Source	Maximum Points:	4
Agency met response deadlines associated with HIC, PIT and APR reporting	7/1/16- 12/31/17		2
Agency data entry is accurate and does not require corrections	HMIS		2
PROJECT EFFECTIVENESS			
Low-Barrier and Housing First	Source	Maximum Points:	10
<ul style="list-style-type: none"> - Having too little or no income - Active or history of substance abuse - Having a criminal record with exceptions for state-mandated restrictions - Having an eviction record - History of domestic violence (e.g., lack of protective order, period of separation from abuser, or law enforcement involvement) 	FY2018 Local App		5

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The project follows a Housing First approach, meaning the project does not terminate participants from the program for any of the following reasons: <ul style="list-style-type: none"> - Failure to participate in supportive services - Failure to make progress on a service plan - Loss of income or failure to improve income - Being a victim of domestic violence - Any other activity not covered in a lease agreement 	FY2018 Local App	5	
Coordinated Entry Participation		0	4
Total % participants who entered during the period had a previous enrollment in Coordinated Entry (IIF Housing) or had an approved transfer	7/1/16-12/31/17 HMIS	100%	4
		≤99%	0
Cost Effectiveness	Source	Maximum Points: 2	
Project is cost-effective, including operations and supportive services, with such costs not deviating substantially from the norm in our CoC for the program type and population served.	FY2018 Local App, FY2017 GIW & FY2017 CoC App	2	
Project Type	Source	Maximum Points: 2	
Project type results in rapid placement into permanent housing.	FY2018 Local App	PSH, RRH	2
		TH	0
Budget	Source	Maximum Points: 2	
% Supportive Services Costs Requested in FY2018	FY2018 Local App	≤20%	2
		21% to 35%	1
		≥36%	0
OTHER			
Invoices	Source	Maximum Points: 4	
Snohomish County Subrecipient: monthly submission of cost reimbursement invoices	FY2015 & 2016 Fiscal	4	
Chronically Homeless Dedicated Beds	Source	Maximum Points: 2	
PSH: % of Beds that are dedicated to chronically homeless in FY2018 .	FY2018 Local App	100%	2
		≤99%	0
Specific Population Focus	Source	Maximum Points: 5	
Project has existing special capacity (in its facilities, program designs, tools, outreach or methodologies) to serve one (1) or more of the following subpopulations: <ul style="list-style-type: none"> - Chronically homeless individuals and/or families, - Veterans, - Families with children, - Youth (under age 25), and/or - Victims of domestic violence. 	FY2018 Local App	Yes	5
		No	0

If a project has insufficient data to score a criterion, the project will receive the averaged points for that criterion.

Project Performance Points:	36
Data Points:	17
Project Effectiveness Points (PSH/RRH):	20/18
Other Points:	11
Standard Renewal Points (PSH/RRH):	84/82

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First Time Renewal

PROJECTED PROJECT PERFORMANCE			
Housing Outcomes	Source	Maximum Points: 4	
RRH: % of participants who will exit to PH	FY2017 Local App	≥80%	2
		70% to 79.99%	1
		≤69.99%	0
RRH operated by victim service providers: Optional narrative for % of participants who will exit to PH	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
RRH: % of participants who will be placed in PH within 30 days of entry into project	FY2017 Local App	≥75%	2
		60% to 74.99%	1
		≤59.99%	0
RRH operated by victim service providers: Optional narrative for % of participants who will be placed in PH within 30 days of entry into project	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of participants who will maintain or exit to PH	FY2017 Local App	≥90%	4
		85% to 89.99%	2
		80% to 84.99%	1
		≤79.99%	0
Total Income (including Mainstream Benefits)	Source	Maximum Points: 4	
RRH: % of persons age 18 and older who <i>will increase</i> their total income (from all sources) as of the end of the operating year or program exit	FY2017 Local App	≥80%	4
		70% to 79.99%	2
		≤69.99%	0
RRH operated by victim service providers: Optional narrative for % of persons age 18 and older who <i>will increase</i> their total income (from all sources) as of the end of the operating year or program exit	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of persons age 18 and older who will maintain or increase their total income (from all sources) as of the end of the operating year or program exit	FY2017 Local App	≥80%	4
		70% to 79.99%	2
		≤69.99%	0
Earned Income	Source	Maximum Points: 2	
RRH: % of persons age 18 through 61 who will <i>increase</i> their earned income (i.e., employment income) as of the end of the operating year or program exit	FY2017 Local App	≥70%	2
		62% to 69.99%	1
		≤61.99%	0
RRH operated by victim service provider: Optional narrative for % of persons age 18 through 61 who will <i>increase</i> their earned income (i.e., employment income) as of the end of the operating year or program exit	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of persons age 18 through 61 who will maintain or increase their earned income (i.e., employment income) as of the end of the operating year or program exit	FY2017 Local App	≥20%	2
		12% to 19.99%	1
		≤11.99%	0
DATA			
Timeliness	Source	Maximum Points: 3	
Agency-Level (for all Agency projects in HMIS): average # of days between enrollment and record entry	7/1/16-12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Agency-Level (for all Agency projects in HMIS): average # of days between exit and record exit	7/1/16-12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Responsiveness & Accuracy	Source	Maximum Points: 4	
Agency met response deadlines associated with HIC, PIT and APR reporting	7/1/16-12/31/17 HMIS	2	
Agency data entry is accurate and does not require corrections		2	
PROJECT EFFECTIVENESS			
Low-Barrier and Housing First	Source	Maximum Points: 10	
The project follows a Low-Barrier approach, meaning the project does not screen out participants based on any of the following criteria:		5	

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<ul style="list-style-type: none"> - Having too little or no income - Active or history of substance abuse - Having a criminal record with exceptions for state-mandated restrictions - Having an eviction record - History of domestic violence (e.g., lack of protective order, period of separation from abuser, or law enforcement involvement) 	FY2018 Local App		
<p>The project follows a Housing First approach, meaning the project does not terminate participants from the program for any of the following reasons:</p> <ul style="list-style-type: none"> - Failure to participate in supportive services - Failure to make progress on a service plan - Loss of income or failure to improve income - Being a victim of domestic violence - Any other activity not covered in a lease agreement 	FY2018 Local App		5
Cost Effectiveness	Source	Maximum Points:	2
Project is cost-effective, including operations and supportive services, with such costs not deviating substantially from the norm in our CoC for the program type and population served.	FY2018 Local App, FY2017 GIW & FY2017 CoC App		2
Project Type	Source	Maximum Points:	2
Project type results in rapid placement into permanent housing.	FY2018 Local App	PSH, RRH	2
		TH	0
Budget	Source	Maximum Points:	2
% Supportive Services Costs Requested in FY2018	FY2018 Local App	≤20%	2
		21% to 35%	1
		≥36%	0
OTHER			
Mainstream Services	Source	Maximum Points:	6
Project will provide transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs	FY2017 Local App		2
Project will assist participants in completing the Washington Connection online application for accessing mainstream benefits	FY2017 Local App		2
Project will follow-up with participants at least annually to ensure mainstream benefits are received and renewed	FY2017 Local App		2
Specific Population Focus	Source	Maximum Points:	5
Project will have special capacity (in its facilities, program designs, tools, outreach or methodologies) to serve one (1) or more of the following subpopulations: <ul style="list-style-type: none"> - Chronically homeless individuals and/or families, - Veterans, - Families with children, - Youth (under age 25), and/or - Victims of domestic violence. 	FY2018 Local App	Yes	5
		No	0
PROJECTED MILESTONES			
Capital Projects	Source	Maximum Points:	6
Completion of Acquisition/Rehabilitation/New Construction: Months from grant execution to complete acquisition/rehabilitation/new construction	FY2018 Local App	≤12	2
		13-18	1
		≥19	0
First Participant Housed: Days from completion of acquisition/rehabilitation/new construction to house first participant	FY2018 Local App	≤30	2
		≥61	0
Facility Near 100% Occupied: Days from completion of acquisition/rehabilitation/new construction for facility to be near 100% occupied	FY2018 Local App	<90	2
		91 to 120	1
		≥121	0
Non-Capital Projects	Source	Maximum Points:	6
First Participant Housed: Days from grant execution to house first participant	FY2018 Local	≤30	4

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	FY2018 Local App	31-60	2
		≥61	0
Project at Capacity: Days from grant execution for project to be at capacity	FY2018 Local App	<90	2
		91 to 120	1
		≥121	0
AGENCY CAPACITY & EXPERIENCE			
Federal Funds	Source	Maximum Points: 2	
Currently operating ≥1 other federally funded projects	FY2017 Local App		2
Financial Management Capacity	Source	Maximum Points: 2	
Agency has capacity to submit monthly cost reimbursement invoices and to meet program expenses in advance of reimbursement	FY2017 Local App		2
Homeless Documentation	Source	Maximum Points: 4	
Agency's years of experience with documenting homelessness according to HUD's Defining "Homeless" Rule	FY2017 Local App	≥3	2
		1 to 2	1
		<1	0
Currently operating ≥1 project serving homeless households	FY2017 Local App		2
PSH Chronic Homeless Documentation	Source	Maximum Points: 4	
Agency's years of experience with documenting chronic homelessness according to the CoC interim rule, 24 CFR § 578.3* <i>*In accordance with the applicable definition in effect at the time</i>	FY2017 Local App	≥2	2
		1	1
		<1	0
Currently operating ≥1 project serving chronically homeless households	FY2017 Local App		2
RRH: Agency Experience Operating RRH	Source	Maximum Points: 4	
Agency's years of experience with operating a RRH project	FY2017 Local App	≥2	2
		1	1
		<1	0
Currently operating ≥1 rapid rehousing project	FY2017 Local App		2
Low-Barrier and Housing First Experience	Source	Maximum Points: 4	
Agency has experience successfully implementing ≥1 project using a low-barrier approach	FY2017 Local App		2
Agency has experience successfully implementing ≥1 project using a housing first approach	FY2017 Local App		2
Mainstream Services	Source	Maximum Points: 2	
Agency has experience connecting participants to mainstream service systems	FY2017 Local App		2
Culturally Competent Services	Source	Maximum Points: 4	
Agency conducts/provides cultural competency training for all staff at least every three (3) years	FY2017 Local App		1
Agency evaluates and modifies the way in which its services are accessible (language, location, delivery style) to populations whose modes of engagement are different than the majority population	FY2017 Local App		1
Agency identifies specific culturally-based needs of populations and modifies the services delivered in order to meet those needs, including acquiring and institutionalizing cultural knowledge	FY2017 Local App		1
Agency periodically conducts a self-assessment and reviews its cultural competency, including obtaining input from client and non-client culturally diverse populations and key stakeholders	FY2017 Local App		1
Community Involvement	Source	Maximum Points: 4	
Agency participation in local committees/consortiums	FY2018 Local App	≥5	2
		2 to 4	1
		≤1	0
Agency Lead Role in ≥1 local committee/consortium	FY2018 Local App		2

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<i>Projected Project Performance Points:</i>	10
<i>Data Points:</i>	7
<i>Project Effectiveness Points:</i>	16
<i>Other Points:</i>	11
<i>Projected Milestones Points:</i>	6
<i>Agency Capacity & Experience Points:</i>	26
<i>First Time Renewal Project Points:</i>	76

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New Expansion

ADDITIONAL THRESHOLD CRITERIA FOR NEW EXPANSION PROJECTS

Local Applications for new projects will be reviewed only for (A) new Permanent Supportive Housing dedicated to serving chronically homeless, (B) new Permanent Supportive Housing that meets the requirements of DedicatedPLUS, or (C) new Rapid Rehousing dedicated to homeless households coming directly from the streets or shelter, or households meeting the criteria of paragraph (4) of HUD's definition of homeless.

In addition, for new expansion projects, the project must demonstrate that it is not replacing other funding sources and that it will increase the number of units in the project, or serve additional persons.

ADDITIONAL THRESHOLD CRITERIA (NEW EXPANSION PROJECTS)	Pass/Fail
The project is Permanent Supportive Housing dedicated to serving chronically homeless or DedicatedPLUS, or Rapid Rehousing dedicated to homeless households coming directly from the streets or shelter, or households meeting the criteria of paragraph (4) of HUD's definition of homeless.	
The project not replacing other funding sources and it will increase the number of units in the project, or serve additional persons.	

PROJECT PERFORMANCE			
Housing Outcomes	Source	Maximum Points:	8
RRH: % of participants who exited to PH	7/1/16- 12/31/17 HMIS	≥80%	6
		75% to 79.99%	5
		70% to 74.99%	3
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		≤64.99%	0
RRH operated by victim service providers: Optional narrative for % of participants who exited to PH	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
RRH: % of participants who were placed in PH within 30 days of entry into project	7/1/16- 12/31/17 HMIS	≥75%	2
		60% to 74.99%	1
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RRH operated by victim service providers: Optional narrative for % of participants who were placed in PH within 30 days of entry into project	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of participants who maintained or exited to PH	7/1/16- 12/31/17 HMIS	≥90%	8
		85% to 89.99%	6
		80% to 84.99%	4
		75% to 79.99%	2
		≤74.99%	0
Total Income (including Mainstream Benefits)	Source	Maximum Points:	8
RRH: % of persons age 18 and older who <i>increased</i> their total income (from all sources) as of the end of the operating year or program exit	7/1/16- 12/31/17 HMIS	≥80%	8
		70% to 79.99%	6
		≤69.99%	0
RRH operated by victim service providers: Optional narrative for % of persons age 18 and older who <i>increased</i> their total income (from all sources) as of the end of the operating year or program exit	FY2018 Local App		
PSH: % of persons age 18 and older who <i>increased</i> their total income (from all sources) as of the end of the operating year or program exit	7/1/16- 12/31/17 HMIS	≥80%	8
		70% to 79.99%	6
		≤69.99%	0
Earned Income	Source	Maximum Points:	4
RRH: % of persons age 18 through 61 who <i>increased</i> their earned income (i.e., employment income) as of the end of the operating year or program exit	7/1/16- 12/31/17 HMIS	≥70%	4
		62% to 69.99%	2
		≤61.99%	0
RRH operated by victim service providers: Optional narrative for % of persons	FY2018 Local		

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age 18 through 61 who <i>increased</i> their earned income (i.e., employment income) as of the end of the operating year or program exit	FY2016 Local App		
PSH: % of persons age 18 through 61 who <i>increased</i> their earned income (i.e., employment income) as of the end of the operating year or program exit	7/1/16-12/31/17 HMIS	≥20%	4
		12% to 19.99%	2
		≤11.99%	0
Utilization Rate	Source	Maximum Points: 6	
Average % unit utilization rate (last Wednesday in January, April, July, and October)	7/1/16-12/31/17 HMIS	≥95%	6
		90% to 94.99%	5
		85% to 89.99%	3
		80% to 84.99%	1
		≤79.99%	0
Expenditures		Maximum Points: 10	
Total % spend down (unspent funds are recaptured by HUD)	FY2015 Fiscal	≥95%	6
		90% to 94.99%	5
		85% to 89.99%	3
		80% to 84.99%	1
		≤79.99%	0
Total % on track to spend down (based on average monthly expenditures through April 30, 2018)	FY2016 Fiscal	≥95%	4
		90% to 94.99%	3
		85% to 89.99%	2
		≤84.99%	1
		≤79.99%	0
DATA			
Timeliness	Source	Maximum Points: 6	
Project-Level: average # of days between enrollment and record entry	7/1/16-12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Project-Level: average # of days between exit and record exit	7/1/16-12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Agency-Level (for all Agency projects in HMIS): average # of days between enrollment and record entry	7/1/16-12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Agency-Level (for all Agency projects in HMIS): average # of days between exit and record exit	7/1/16-12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Completeness	Source	Maximum Points: 7	
Missing responses for Universal Data Elements *Note: DV projects are scored only on applicable data points (excluding personal identifying information)			
Personally Identifiable Information	7/1/16-12/31/17 HMIS	<5%	3
		5-10%	2
		10.1-15%	1
Veteran Status	7/1/16-12/31/17 HMIS	<5%	0.5
Relationship to HH		<5%	0.5
Disabling Condition		<5%	0.5
Destination		<5%	0.5
Income and Sources at Entry		<5%	0.5
Income and Sources Annual		<5%	0.5
Income and Sources at Exit		<5%	0.5
Chronic Homelessness		<5%	0.5
Responsiveness & Accuracy	Source	Maximum Points: 4	
Agency met response deadlines associated with HIC, PIT and APR reporting	7/1/16-12/31/17		2
Agency data entry is accurate and does not require corrections	HMIS		2

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PROJECT EFFECTIVENESS			
Low-Barrier and Housing First		Source	Maximum Points: 10
The project follows a Low-Barrier approach, meaning the project does not screen out participants based on any of the following criteria: <ul style="list-style-type: none"> - Having too little or no income - Active or history of substance abuse - Having a criminal record with exceptions for state-mandated restrictions - Having an eviction record - History of domestic violence (e.g., lack of protective order, period of separation from abuser, or law enforcement involvement) 		FY2018 Local App	5
The project follows a Housing First approach, meaning the project does not terminate participants from the program for any of the following reasons: <ul style="list-style-type: none"> - Failure to participate in supportive services - Failure to make progress on a service plan - Loss of income or failure to improve income - Being a victim of domestic violence - Any other activity not covered in a lease agreement 		FY2018 Local App	5
Coordinated Entry Participation			Maximum Points: 4
Total % participants who entered during the period had a previous enrollment in Coordinated Entry (IIF Housing) or had an approved transfer		7/1/16-12/31/17 HMIS	100% 4
			≤99% 0
Cost Effectiveness		Source	Maximum Points: 2
Project is cost-effective, including operations and supportive services, with such costs not deviating substantially from the norm in our CoC for the program type and population served.		FY2018 Local App	2
Project Type		Source	Maximum Points: 2
Project type results in rapid placement into permanent housing.		FY2018 Local App	PSH, RRH 2
			TH 0
Budget		Source	Maximum Points: 2
% Supportive Services Costs Requested in FY2018		FY2018 Local App	≤20% 2
			21% to 35% 1
			≥36% 0
OTHER			
Invoices		Source	Maximum Points: 4
Snohomish County Subrecipient: monthly submission of cost reimbursement invoices		FY2015 & 2016 Fiscal	4
Chronically Homeless Dedicated Beds		Source	Maximum Points: 2
PSH: % of Beds that are dedicated to chronically homeless in FY2018 .		FY2018 Local App	100% 2
			≤99% 0
Specific Population Focus		Source	Maximum Points: 5
Project has existing special capacity (in its facilities, program designs, tools, outreach or methodologies) to serve one (1) or more of the following subpopulations: <ul style="list-style-type: none"> - Chronically homeless individuals and/or families, - Veterans, - Families with children, - Youth (under age 25), and/or - Victims of domestic violence. 		FY2018 Local App	Yes 5
			No 0

If a project has insufficient data to score a criterion, the project will receive the averaged points for that criterion.

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<i>Project Performance Points:</i>	36
<i>Data Points:</i>	17
<i>Project Effectiveness Points (PSH/RRH):</i>	20/18
<i>Other Points:</i>	11
<i>New Expansion Project Points (PSH/RRH):</i>	84/82

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New Project

ADDITIONAL THRESHOLD CRITERIA FOR NEW PROJECTS

Local Applications for new projects will be reviewed only for (A) new Permanent Supportive Housing dedicated to serving chronically homeless, (B) new Permanent Supportive Housing that meets the requirements of DedicatedPLUS, or (C) new Rapid Rehousing dedicated to homeless households coming directly from the streets or shelter, or households meeting the criteria of paragraph (4) of HUD's definition of homeless.

ADDITIONAL THRESHOLD CRITERIA (NEW PROJECTS)	Pass/Fail
The project is Permanent Supportive Housing dedicated to serving chronically homeless or DedicatedPLUS, or Rapid Rehousing dedicated to homeless households coming directly from the streets or shelter, or households meeting the criteria of paragraph (4) of HUD's definition of homeless.	

PROJECTED PROJECT PERFORMANCE			
Housing Outcomes	Source	Maximum Points:	4
RRH: % of participants who will exit to PH	FY2018 Local App	≥80%	2
		70% to 79.99%	1
		≤69.99%	0
RRH operated by victim service provider: Optional narrative for % of participants who will exit to PH	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
RRH: % of participants who will be placed in PH within 30 days of entry into project	FY2018 Local App	≥75%	2
		60% to 74.99%	1
		≤59.99%	0
RRH operated by victim service providers: Optional narrative for % of participants who will be placed in PH within 30 days of entry into project	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of participants who will maintain or exit to PH	FY2018 Local App	≥90%	4
		85% to 89.99%	2
		80% to 84.99%	1
		≤79.99%	0
Total Income (including Mainstream Benefits)	Source	Maximum Points:	4
RRH: % of persons age 18 and older who will increase their total income (from all sources) as of the end of the operating year or program exit	FY2018 Local App	≥80%	4
		70% to 79.99%	2
		≤69.99%	0
RRH operated by victim service providers: Optional narrative for % of persons age 18 and older who will increase their total income (from all sources) as of the end of the operating year or program exit	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of persons age 18 and older who will maintain or increase their total income (from all sources) as of the end of the operating year or program exit	FY2018 Local App	≥80%	4
		70% to 79.99%	2
		≤69.99%	0
Earned Income	Source	Maximum Points:	2
RRH: % of persons age 18 through 61 who will increase their earned income (i.e., employment income) as of the end of the operating year or program exit	FY2018 Local App	≥70%	2
		62% to 69.99%	1
		≤61.99%	0
RRH operated by victim service providers: Optional narrative for % of persons age 18 through 61 who will increase their earned income (i.e., employment income) as of the end of the operating year or program exit	FY2018 Local App	Points Earned Back (up to 80% of Points Lost)	
PSH: % of persons age 18 through 61 who will maintain or increase their earned income (i.e., employment income) as of the end of the operating year or program exit	FY2018 Local App	≥20%	2
		12% to 19.99%	1
		≤11.99%	0
DATA			

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Timeliness	Source	Maximum Points: 3	
Agency-Level (for all Agency projects in HMIS): average # of days between enrollment and record entry	7/1/16-12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Agency-Level (for all Agency projects in HMIS): average # of days between exit and record exit	7/1/16-12/31/17 HMIS	≤5	1.5
		6 to 10	1
		11-15	0.5
Responsiveness & Accuracy	Source	Maximum Points: 4	
Agency met response deadlines associated with HIC, PIT and APR reporting	7/1/16-12/31/17 HMIS	2	
Agency data entry is accurate and does not require corrections		2	
PROJECT EFFECTIVENESS			
Low-Barrier and Housing First	Source	Maximum Points: 10	
The project follows a Low-Barrier approach, meaning the project does not screen out participants based on any of the following criteria: <ul style="list-style-type: none"> - Having too little or no income - Active or history of substance abuse - Having a criminal record with exceptions for state-mandated restrictions - Having an eviction record - History of domestic violence (e.g., lack of protective order, period of separation from abuser, or law enforcement involvement) 	FY2018 Local App	5	
		The project follows a Housing First approach, meaning the project does not terminate participants from the program for any of the following reasons: <ul style="list-style-type: none"> - Failure to participate in supportive services - Failure to make progress on a service plan - Loss of income or failure to improve income - Being a victim of domestic violence - Any other activity not covered in a lease agreement 	FY2018 Local App
Cost Effectiveness	Source	Maximum Points: 2	
Project is cost-effective, including operations and supportive services, with such costs not deviating substantially from the norm in our CoC for the program type and population served.	FY2018 Local App	2	
Project Type	Source	Maximum Points: 2	
Project type results in rapid placement into permanent housing.	FY2018 Local App	PSH, RRH	2
		TH	0
Budget	Source	Maximum Points: 2	
% Supportive Services Costs Requested in FY2018	FY2018 Local App	≤20%	2
		21% to 35%	1
		≥36%	0
OTHER			
Mainstream Services	Source	Maximum Points: 6	
Project will provide transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs	FY2018 Local App	2	
Project will assist participants in completing the Washington Connection online application for accessing mainstream benefits	FY2018 Local App	2	
Project will follow-up with participants at least annually to ensure mainstream benefits are received and renewed	FY2018 Local App	2	
Specific Population Focus	Source	Maximum Points: 5	
Project will have special capacity (in its facilities, program designs, tools,	FY2018 Local	Yes	5

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outreach or methodologies) to serve one (1) or more of the following subpopulations: - Chronically homeless individuals and/or families, - Veterans, - Families with children, - Youth (under age 25), and/or - Victims of domestic violence.	App		No	0
PROJECTED MILESTONES				
Capital Projects	Source	Maximum Points: 6		
Completion of Acquisition/Rehabilitation/New Construction: Months from grant execution to complete acquisition/rehabilitation/new construction	FY2018 Local App	≤12	2	
		13-18	1	
		≥19	0	
First Participant Housed: Days from completion of acquisition/rehabilitation/new construction to house first participant	FY2018 Local App	≤30	2	
		31-60	1	
		≥61	0	
Facility Near 100% Occupied: Days from completion of acquisition/rehabilitation/new construction for facility to be near 100% occupied	FY2018 Local App	<90	2	
		91 to 120	1	
		≥121	0	
Non-Capital Projects	Source	Maximum Points: 6		
First Participant Housed: Days from grant execution to house first participant	FY2018 Local App	≤30	4	
		31-60	2	
		≥61	0	
Project at Capacity: Days from grant execution for project to be at capacity	FY2018 Local App	<90	2	
		91 to 120	1	
		≥121	0	

AGENCY CAPACITY & EXPERIENCE				
Federal Funds	Source	Maximum Points: 2		
Currently operating ≥1 other federally funded projects	FY2018 Local App		2	
Financial Management Capacity	Source	Maximum Points: 2		
Agency has capacity to submit monthly cost reimbursement invoices and to meet program expenses in advance of reimbursement	FY2018 Local App		2	
Homeless Documentation	Source	Maximum Points: 4		
Agency's years of experience with documenting homelessness according to HUD's Defining "Homeless" Rule	FY2018 Local App	≥3	2	
		1 to 2	1	
		<1	0	
Currently operating ≥1 project serving homeless households	FY2018 Local App		2	
PSH Chronic Homeless Documentation	Source	Maximum Points: 4		
Agency's years of experience with documenting chronic homelessness according to the CoC interim rule, 24 CFR § 578.3* <i>*In accordance with the applicable definition in effect at the time</i>	FY2018 Local App	≥2	2	
		1	1	
		<1	0	
Currently operating ≥1 project serving chronically homeless households	FY2017 Local		2	
RRH: Agency Experience Operating RRH	Source	Maximum Points: 4		
Agency's years of experience with operating a RRH project	FY2018 Local App	≥2	2	
		1	1	
		<1	0	
Currently operating ≥1 rapid rehousing project	FY2018 Local App		2	
Low-Barrier and Housing First Experience	Source	Maximum Points: 4		
Agency has experience successfully implementing ≥1 project using a low-barrier approach	FY2018 Local App		2	

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Agency has experience successfully implementing ≥ 1 project using a housing first approach	FY2018 Local App		2
Mainstream Services	Source	Maximum Points:	2
Agency has experience connecting participants to mainstream service systems	FY2018 Local App		2
Culturally Competent Services	Source	Maximum Points:	4
Agency conducts/provides cultural competency training for all staff at least every three (3) years	FY2018 Local App		1
Agency evaluates and modifies the way in which its services are accessible (language, location, delivery style) to populations whose modes of engagement are different than the majority population	FY2018 Local App		1
Agency identifies specific culturally-based needs of populations and modifies the services delivered in order to meet those needs, including acquiring and institutionalizing cultural knowledge	FY2018 Local App		1
Agency periodically conducts a self-assessment and reviews its cultural competency, including obtaining input from client and non-client culturally diverse populations and key stakeholders	FY2018 Local App		1
Community Involvement	Source	Maximum Points:	4
Agency participation in local committees/consortiums	FY2018 Local App	≥ 5	2
		2 to 4	1
		≤ 1	0
Agency Lead Role in ≥ 1 local committee/consortium	FY2018 Local App		2

Projected Project Performance Points:	10
Data Points:	7
Project Effectiveness Points:	16
Other Points:	11
Projected Milestones Points:	6
Agency Capacity & Experience Points:	26
New Project Points:	76