



Utility Application Submittal Checklist

For PDS Use Only

PROJECT FILE NUMBER: _____

UTILITY NAME: _____

DPW REVIEW

A pre-design review is required with the DPW for any proposal to install utilities underground in any arterial road right-of-way or in more than 2,000 feet of a non-arterial road right-of-way. Completed Pre-design Review Form shall be submitted with the right of way use permit application. Final approval of all utility installations within the road right-of-way rests with the County Engineer (EDDS 8-04 A). Open cut proposed within new pavement less than three years old requires an approved deviation from DPW (EDDS 8-05 (2)).

CRITICAL AREAS

Chapter 30.62A SCC - Critical Areas review is required if marked yes:

Fish and wildlife habitat conservation

- YES NO Wetlands
- YES NO Lakes, streams and marine waters
- YES NO Habitat for species listed as threatened or endangered under state or federal law
Check listed species on the WA. State Department of Fish and Wildlife website:
http://wdfw.wa.gov/conservation/endangered/esa/esa_bulletin_may_2010.pdf
- YES NO Habitat for state listed sensitive species
- YES NO Habitat for species of local importance (see Chapter 30.62A SCC)
- YES NO Are there impervious surfaces located in critical area buffers?
- YES NO Are there impervious surfaces within 300 feet of a fish-bearing stream?

Chapter 30.62B SCC - Critical Areas review is required if marked yes:

- YES NO Geologically hazardous areas

Chapter 30.62C SCC – Critical Aquifer Recharge Areas

- YES NO Sole source aquifer
- YES NO Areas within the 10-year travel zone of Group A wellhead protection area
- YES NO Areas of high, medium, or low sensitivity to groundwater contamination

Chapter 30.65 SCC Special Flood Hazard Areas

- YES NO If yes, Flood Zone and FIRM Map Number: _____

GRADING (Projects vested prior to September 30, 2010):

Chapter 30.63B SCC - Grading review is required if marked yes:

- YES NO Construction outside impervious surface of right-of-way (> than 14' from centerline).
- YES NO Grading permit required > 100 cubic yards cut or fill, > 500 cubic yards = SEPA
- YES NO Construction also on private property or easements not part of R/W.

DRAINAGE (EROSION CONTROL) (Projects vested prior to September 30, 2010):

SCC 30.62.360 - BMPs & SCC 30.63A.220 - Erosion Control is required if marked no:

- Are erosion control measures (BMPs) addressed on plans. YES NO
- Construction within impervious surface with BMPs YES NO

DRAINAGE REVIEW (Projects vested prior to September 30, 2010):

Chapter 30.63A SCC – Drainage review is required if marked yes:

- YES NO Targeted drainage plan- Utility construction > 200 sq. ft. and < 5000 sq. ft. within road side ditch or in area back of ditch to the edge of the right-of-way line.
- YES NO Full drainage plan: Utility construction > 5000 sq. ft. within road side ditch or in area back of ditch to the edge of the right-of-way line.

LAND DISTURBING ACTIVITY (Clearing, grading, impervious surface, hard surface areas) (Projects vested on or after September 30, 2010 or vested on or after January 22, 2016) Chapter 30.63B SCC – submit a land disturbing activity plan when required. Check the applicable boxes:

- YES NO Exempt from an LDA permit per SCC 30.63B.070
- YES NO Land disturbing activity permit required for clearing
- YES NO Land disturbing activity permit required for grading
- YES NO Land disturbing activity permit required for creation of impervious surface (for projects vested on or after September 30, 2010 through January 21, 2016)
- YES NO Land disturbing activity permit required for creation of hard surface (for projects vested on or after January 22, 2016)

DRAINAGE REVIEW (Projects vested on or after September 30, 2010 or vested on or after January 22, 2016) Chapter 30.63A SCC – see thresholds for stormwater site plans: SCC 30.63A.300 and 30.63A.310. Submit a Drainage Review Submittal Checklist/Form and check the applicable boxes:

- YES NO Exempt from Chapter 30.63A SCC per SCC 30.63A.200
- YES NO Targeted stormwater site plan (MRs 1-5: SCC 30.63A.805)
- YES NO Full stormwater site plan (MRs 1-9: SCC 30.63A.815)
- YES NO Full Stormwater Pollution Prevention Plan (SWPPP) (Chapter 30.63A SCC) for Erosion and Sediment Control to comply with Minimum Requirement 2 (SCC 30.63A.445 – 30.63A.450)
- YES NO Small Project SWPPP (SCC 30.63A.810)

Exception from specific provisions under Minimum Requirements 1, 5, and 9 per SCC 30.63A.210 (Only for projects vested on or after January 22, 2016.)

- YES NO Project meets criteria under SCC 30.63A.210. If Yes, MS4 determination required.

SHORELINE MANAGEMENT

Chapter 30.44 SCC – Master plan review or EXEMPTION from the requirement of obtaining a Shoreline Management Substantial Development Permit is required if marked yes:

- YES NO Utility construction located in a shoreline management area

PERSONAL WIRELESS SERVICE FACILITIES (PWSF)

- YES NO Personal wireless service facility is locating in the right-of-way on a new structure that is not an existing non County owned utility pole (if yes, Utility Pre-design Review is required)
- YES NO Completed utility Pre-design Review (SCC 30.28A.170(3)(c)) (attach documentation)
- YES NO Conditional Use Permit (CUP) and/or Commercial Building Permit (CBP) permit approval(s) for PWSF. Permit Number(s): _____ (attach documentation)

SEPA

Chapter 30.61 SCC – SEPA review is required if marked yes:

- YES NO Storm water, water or sewer lines > 8” in diameter
- YES NO Natural gas transmission line
- YES NO Electrical transmission line > 55,000 volts (115 Kv wire)

Accurate Footages

Application Signed