

**Snohomish County ADA Public Right-of-Way Citizen Advisory
Committee 3rd Quarter 2017 Meeting**

Follow-Up / Action Items

Date: 09/05/17

Time: 9:00 a.m. to 11:00 a.m.

Location: Administration West Building, Conference Room 5F02

Committee Members Present: Mark Villwock, George Basioli, Harold Wirch, Brian Way, Marie Jubie, John Dineen, Danette Dixon, Jenny Anderson

Committee Members Absent: Laura Akers

Staff Attendees: Pam McCurdy, Ryan Peterson

Follow-Up / Action Items:

(1) Committee Business

- George Basioli was elected to a second term as the Citizen Co-Chair
- Ryan will check with the IT department to find out how many people listen to the audio recordings of ADAPROW meetings
- Ryan will post the all-time follow-up/action item list to the [Public Works ADA website](#).
- Ryan will add in a provision to the by-laws that the ADA Coordinator Co-Chair (the only county staff member who can vote on committee matters) can vote by proxy if he/she

is unable to attend committee meetings due to schedule constraints.

- Ryan will send a final copy of the proposed by-laws changes to committee members prior to the next committee meeting.
- A vote to approve or reject proposed changes to the committee's by-laws has been postponed to the 4th quarter meeting.
- A review of follow-up / action items from past meetings will now be included as a permanent agenda item for all regularly scheduled committee meetings.
- Brian proposed – and the committee agreed – to a field trip to learn more about ADA compliance issues in the county. Ryan will send committee members an email proposing three dates for the field trip and schedule and conduct the field trip before the next regularly scheduled committee meeting.

(2) ADA Projects Update

- No follow-up / action items

(3) Transition plan for the removal of physical barriers in the public right-of-way

- Ryan will add another row to the Transition Plan Physical Barrier Removal Goals and Budget spreadsheet that accounts for sidewalk widths between 4 and 5 feet in width. These are sidewalk segments where a 5 foot by 5 foot passing zone may be required every 200 feet.
- Ryan will get a total count of utility lids that are in sidewalks and curb ramps so that they can be added to the transition plan to be upgraded to slip-resistant lids. The lids will be added to the Transition Plan Physical Barrier Removal Goals and Budget spreadsheet.

- Ryan will prepare a count of how many signalized intersections have had the pedestrian signal systems upgraded to the latest Accessible Pedestrian Signal (APS) standard so far, how many are being done this year, and how many remaining signals will need to be done after this year. Ryan will provide the count data to committee members at the next committee meeting.
- Based on the prioritization criteria provided by the committee, Ryan will prepare a pool of 500 curb ramps for committee members to choose from as a priority for the Transition Plan.
- Ryan will find out what the county requires franchise utilities to do with lids in the sidewalk or pedestrian access routes and whether they are required to install slip resistant lids or go back and update all existing lids with slip resistant lids.

(4) Transition plan to remove administrative barriers

- No follow-up / action items