



**NOTICE OF INTENT (NOI)
APPLICATION FORM**

**Construction Stormwater General
Permit**

Check if applicable:

Change or Update Permit Information

Modification of Permit Coverage

Permit #WAR _____

Please print or type all sections of this application. All fields are required unless otherwise marked.

I. Operator/Permittee (Party with operational control over plans and specifications or day-to-day operational control of activities which ensure compliance with Stormwater Pollution Prevention Plan (SWPPP) and permit conditions. Ecology will send correspondence and permit fee invoices to the permittee on record.)

Name:	Company:		
Business Phone: Ext.	Unified Business Identifier (UBI): <i>(UBI is a nine-digit number used to identify a business entity. Write "none" if you do not have a UBI number.)</i>		
Cell Phone (Optional):			
Fax (Optional):			
E-mail:			
Mailing Address:	City:	State:	Zip + 4:

II. Property Owner (The party listed on the County Assessor's records as owner and taxpayer of the parcel[s] for which permit coverage is requested. Ecology will not send correspondence and permit fee invoices to the Property Owner. The Property Owner information will be used for emergency contact purposes.)

Name:	Company(if applicable):		
Business Phone: Ext.	Unified Business Identifier (UBI): <i>(UBI is a nine-digit number used to identify a business entity. Write "none" if you do not have a UBI number.)</i>		
Cell Phone (Optional):			
Fax (Optional):			
E-mail:			
Mailing Address:	City:	State:	Zip + 4:

III. On-site Contact Person (Typically the Certified Erosion & Sediment Control Lead or Operator/Permittee)

Name:	Company:		
Business Phone: Ext.	Mailing Address:		
Cell Phone (Optional):			
Fax (Optional):	City:	State:	Zip + 4:
E-mail:			

IV. WebDMR (Electronic Discharge Monitoring Reporting)

You must submit monthly discharge monitoring reports using Ecology's WebDMR system. To sign up for WebDMR, or to register a new site, go to www.ecy.wa.gov/stormwater, and click on the "Construction Stormwater" link. You will find information on WebDMR under the "WebDMR and PARIS" link on the right-hand side. If you are unable to submit your DMRs electronically, you may contact Ecology to request a waiver. Ecology will generally only grant waiver requests to those permittees without internet access. Only a permittee or representative, designated in writing, may request access to or a waiver from WebDMR. To have the ability to use the system immediately, **you must submit the Electronic Signature Agreement with your application.** If you have questions on this process, contact Ecology's WebDMR staff at WebDMR@ecy.wa.gov or 360-407-7097.

V. Site Information**Site or Project Name****Site Acreage**Total size of your site/project (that you own/control): _____ acres.**Street Address or Location Description** (If the site lacks a street address, list its specific location. For example, Intersection of Highway 61 and 34.)

_____Total area of soil disturbance (grading and/or excavating) for your site/project over the life of the project: _____ acres. (Note: 1 acre = 43,560 ft².)

Parcel ID#: _____ (Optional)

Concrete / Engineered SoilsHow many yards of concrete will be poured over the life of the project? _____ yd³ (estimate)

Type of Construction Activity (check all that apply):

- Residential
 Commercial
 Industrial
 Highway or Road (city ,county, state)
 Utilities (specify): _____
 Other (specify): _____

How many yards of recycled concrete will be used over the life of the project? _____ yd³ (estimate)

Will any engineered soils be used? (For example: cement treated base, cement kiln dust, etc.)

 Yes No

City (or nearest city): _____

Zip Code: _____

Estimated project start-up date (mm/dd/yy): _____

County: _____

Estimated project completion date (mm/dd/yy): _____

Record the latitude and longitude of the *main entrance* to the site or the approximate center of site.

Latitude: _____ °N

Longitude: _____ °W

For assistance with latitude and longitude, refer to any of the following websites: www.getlatlon.com or <http://www.worldatlas.com/aatlas/imageq.htm>. Please convert all latitude and longitude coordinates into decimal degrees format. For help with this process, go to: <http://www.fcc.gov/mb/audio/bickel/DDMMSS-decimal.html>.

VI. Existing Site Conditions

1. Are you aware of contaminated soils present on the site? Yes No
2. Are you aware of groundwater contamination located within the site boundary? Yes No
3. If you answered yes to questions 1 or 2, will any contaminated soils be disturbed or will any contaminated groundwater be discharged due to the proposed construction activity? Yes No

["Contaminated" and "contamination" here mean containing any hazardous substance (as defined in WAC 173-340-200) that does not occur naturally or occurs at greater than natural background levels.]

If you answered yes to Question 3, please explain below or on a separate paper in detail the locations, contaminants, and concentrations, and pollution prevention and/or treatment BMPs proposed to control the discharge of soil/groundwater contaminants. Ecology may request a copy of your SWPPP.

VII. Stormwater Pollution Prevention Plan (SWPPP)

You must develop a SWPPP prior to starting construction. Do **not** submit your SWPPP with your application. The exception is that Ecology may request a copy of your SWPPP if you answered yes to the questions in Part VI.

VIII. Best Management Practices (BMPs)

You must use the BMPs listed in the Stormwater Management Manual for Western Washington or the Stormwater Management Manual for Eastern Washington or other manuals approved by Ecology. Alternatively, you may use demonstrably equivalent BMPs on the basis of permit condition S9.C.4. If you intend to use a BMP at your site that is not included in these manuals, but that you believe meets the definition of a *demonstrably equivalent* BMP, you must notify the appropriate regional office. (See Definitions in the Construction Stormwater General Permit).*

<http://www.ecy.wa.gov/programs/wq/stormwater/construction/contacts.html>

**Note that if you receive permit coverage without indicating the preference for a demonstrably equivalent BMP and later decide to use one, you must provide Ecology with notice of the selection of an equivalent BMP no less than 60 days before the intended use of the equivalent BMP.*

IX. Discharge/Receiving Water Information

Indicate whether your site’s stormwater and/or dewatering water could enter surface waters, **directly** and/or **indirectly**:

Water will discharge directly or indirectly (through a storm drain system or roadside ditch) into one or more surface waterbodies (wetlands, creeks, lakes, and all other surface waters and water courses).

If your discharge is to a storm sewer system, provide the name of the operator of the storm sewer system:
(e.g., City of Tacoma): _____

(NOTE: If your stormwater discharges to a storm sewer system operated by the City of Seattle, King County, Snohomish County, City of Tacoma, Pierce County, or Clark County, you must **also** submit a copy of this NOI to the appropriate jurisdiction.)

Water will discharge to ground with 100% infiltration, with no potential to reach surface waters under any conditions.

If your project includes dewatering, you **must** include dewatering plans and discharge locations in your site Stormwater Pollution Prevention Plan.

Location of Discharge into Surface Waterbody

Enter the waterbody name and latitude/longitude of the point(s) where the site has the potential to discharge into a waterbody (enter all locations).

- Include the names and locations of both direct and indirect discharges to surface waterbodies, even if the risk of discharge is low or limited to periods of extreme weather.
- Some large construction projects (for example, subdivisions, roads, or pipelines) may discharge into several waterbodies.
- If the creek or tributary is unnamed, use a format such as “unnamed tributary to Deschutes River.”
- **Attach a separate list if necessary.**

Surface Waterbody Name	Latitude Decimal Degrees	Longitude Decimal Degrees
	° N	° W
	° N	° W

If your site discharges to a waterbody that is on the impaired waterbodies list (i.e., 303[d] list) for turbidity, fine sediment, high pH, or phosphorus, additional documentation is required before Ecology can issue permit coverage. Permitted sites will be subject to additional sampling and numeric effluent limits. Ecology will notify you if any additional sampling requirements apply. Information on impaired waterbodies is available online at: <http://www.ecy.wa.gov/programs/wq/stormwater/construction/impaired.html>.

X. State Environmental Policy Act (SEPA)

This Notice of Intent (NOI) is incomplete and cannot be approved until the applicable SEPA requirements under Chapter 197-11 WAC are met.

Has the SEPA lead agency issued a final decision on your checklist? No Yes Exempt*

If No: The NOI is incomplete. Ecology will hold the application until a final SEPA decision is made or the Construction Stormwater NOI public comment period ends, whichever is later. **You must notify Ecology once the lead agency has issued a determination.**

If Yes: Type of SEPA decision issued: Determination of Non-Significance (DNS) Mitigated DNS (MDNS) Determination of Significance (DS) Final Environmental Impact Statement (EIS) Other: _____

- Date of final SEPA decision: _____
- If a supplemental EIS, SEPA addendum, or some other type of additional SEPA review was required, please attach and submit with this form.
- Date when all SEPA-related comment & appeal periods are exhausted: _____

***If Exempt:** Attach written documentation, check type of exemption below, and proceed to Section VII.

- Watershed Restoration & Fish Habitat Enhancement Exemption (RCW 43.21C.0382).
- Infill Development Exemption (RCW 43.21C.229).
- Planned Action Exemption (RCW 43.21C.031).
- Categorical Exemption. Under what section of the SEPA Rule (WAC 197-11-800) is it exempt? _____ (for example, WAC 197-11-800(1) Minor New Construction)

More SEPA information is available at: <http://www.ecy.wa.gov/programs/sea/sepa/e-review.html>.

XI. Public Notice

You must publish a public notice at least **once** a week for **two** consecutive weeks with **seven days** between publications, in at least a **single** newspaper of general circulation in the county in which the construction is to take place. Ecology cannot grant permit coverage sooner than the end of the 30-day public comment period, which begins on the date of the **second** public notice.

Mail or fax (360-407-6426) the NOI to Ecology on or **before** the **first** public notice date. If you fax the public notice to Ecology, you must also mail a hard copy. Failure to do so may delay the issuance of your permit.

Provide the **exact** dates (mm/dd/yy) that the first and second public notices will appear in the newspaper(s):

First notice: ____/____/____

Second notice: ____/____/____ (Begins 30-day public comment period.)

For example: First notice: 01/01/10

Second notice: 01/08/10

Name of the newspaper(s) publishing the notices: _____

PUBLIC NOTICE TEMPLATE

Complete this template using project-specific information and submit to a local newspaper with general circulation within the county where the project is located. The **bold** language is required by WAC 173-226-130 and must be included in its entirety. (Either use the fill-in template below or **attach on a separate sheet of paper, if necessary.**)

(Note: This section is unprotected so you can delete text in parentheses)

_____ (Name of operator/permittee), _____ (address of operator/permittee), is **seeking coverage under the Washington State Department of Ecology's Construction Stormwater NPDES and State Waste Discharge General Permit.**

The proposed project, _____, (project name) **is located at** _____ (street address, intersection, crossroads, or other descriptive site location) in _____ (name of nearest city), in _____ (County).

This project involves _____ acres of soil disturbance for _____ construction activities. (List all construction activities, for example, residential, commercial, industrial, highway, utility).

Stormwater will be discharged to _____ (List all named and unnamed surface waterbodies, or ground water if applicable, waters identified in section IX).

Any persons desiring to present their views to the Washington State Department of Ecology regarding this application, or interested in Ecology's action on this application, may notify Ecology in writing no later than 30 days of the last date of publication of this notice. Ecology reviews public comments and considers whether discharges from this project would cause a measurable change in receiving water quality, and, if so, whether the project is necessary and in the overriding public interest according to Tier II antidegradation requirements under WAC 173-201A-320.

Comments can be submitted to:
Department of Ecology
Attn: Water Quality Program, Construction Stormwater
P.O. Box 47696, Olympia, WA 98504-7696

XII. Certification of Permittees

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Printed Name / Company (operator/permittee only)

Title

Signature of Operator/Permittee*

Date

*** Federal regulations require this application is signed by one of the following:**

- A. For a corporation: By a principal executive officer of at least the level of vice president.
- B. For a partnership or sole proprietorship: By a general partner or the proprietor, respectively.
- C. For a municipality, state, federal, or other public facility: By either a principal executive officer or ranking elected official.

Please sign and return this document to the following address:

Washington Department of Ecology - Stormwater
P.O. Box 47696
Olympia, WA 98504-7696

DO NOT SUBMIT THIS PAGE WITH YOUR APPLICATION

If you have questions about this form, contact the following Ecology staff:

Location	Contact Name	Phone	E-mail
City of Seattle, and Kitsap, Pierce, and Thurston counties	Josh Klimek	360-407-7451	jokl461@ecy.wa.gov
Island, King, and San Juan counties	Clay Keown	360-407-6048	ckeo461@ecy.wa.gov
Adams, Asotin, Columbia, Ferry, Franklin, Garfield, Grant, Lincoln, Pend Oreille, Skagit, Snohomish, Spokane, Stevens, Walla, Whatcom, and Whitman counties.	Shawn Hopkins	360-407-6442	shop461@ecy.wa.gov
Benton, Chelan, Clallam, Clark, Cowlitz, Douglas, Grays Harbor, Jefferson, Kittitas, Klickitat, Lewis, Mason, Okanogan, Pacific, Skamania, Wahkiakum, and Yakima counties.	Joyce Smith	360-407-6858	josm461@ecy.wa.gov

If you have questions about WebDMR, contact the following Ecology staff:

Permittees must submit discharge monitoring reports (DMRs) each month using Ecology's secure online system, WebDMR. To have the ability to use the system immediately, you must submit the Electronic Signature Agreement with your application. If you have questions on this process, contact Ecology's WebDMR staff at WebDMR@ecy.wa.gov or 360-407-7097.

More information is available at: <http://www.ecy.wa.gov/programs/wq/stormwater/construction/>.

To ask about the availability of this document in a version for the visually impaired, call the Water Quality Program at 360-407-6401. Persons with hearing loss, call 711 for Washington Relay Service. Persons with a speech disability, call 877-833-6341.