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SNOHOMISH COUNTY PUBLIC FACILITIES DISTRICT  
PUBLIC FACILITY DISTRICT MEETING MINUTES  
WILLIS TUCKER CONFERENCE ROOM  
JULY 25, 2003  
3:00 P.M.

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*Roll Call:*

**Board:**

Steve Juntwait, District #2  
Boyd McPherson, District #1  
Erik Nelson, District #3  
Travis Snider, District #4

**Interested Parties:**

Kim Bedier, Everett PFD  
Stephen Clifton, City of Edmonds  
Jay Conner, Edmonds PFD  
Linda Dickson, Cambell and Co.  
Bill Lewallen, Paine Field  
Kjris Lund, Edmonds PFD  
Jim Maynard, Snohomish County  
Sherrill Myers, LMN Architects  
Jay Peistrup, Sellen Construction Co.  
Andrew Rardin, Paine Field  
Barry Smith, Museum of Flight  
Dave Waggoner, Paine Field

**Staff:**

Dan Clements, Finance  
Sylvia DeZordo, Finance  
Doug Ferguson, Anderson Hunter

*Call to Order:*

Travis Snider, President, called the meeting to order at 3:00 P.M.

*Project Updates:*

**Edmonds.** Kjris Lund, Edmonds PFD, introduced the Project Team. Sherrill Myers, LMN Architects, discussed the primary objectives for the Edmonds PFD which includes renovation, acoustic improvements, improvement to technical lighting and the sound system, accessibility and audience comfort. Accessibility for the dressing rooms and wardrobe room would be provided to the performers.

Sherrill also presented Snohomish County PFD Board members information about the on-site construction now occurring which includes parking provisions on the north side of the existing building, lobby space, and an additional wing on the north side of the building to provide for restrooms.

The PFD Board members were pleased with the progress of the Edmonds PFD Project Team. Kjris concluded her Project Team's presentation on the design phase of the project.

Kjris stated that the next phase of the project would be the construction. Kjris continued the presentation by stating that a large element of the project would be hazardous material abatement. She introduced Jay Peistrup of Sellen Construction. Jay stated that the construction phase would work closely with the hazardous material removal.

Kjris stated that Edmonds PFD would not be able to sign the contract for final construction until Edmonds has the commitment for the fundraising dollars. She would prefer to provide an update on pledges to the PFD Board next year rather than in November, 2003.

Linda Dickson, Cambell and Company, presented an update on the Capital Campaign. Her presentation included information on the Campaign Roster, Organizational Chart, Roles and Responsibilities of the Campaign Committee and the Operating Plan. Linda also presented a DRAFT copy of the promotional brochure to the Snohomish County PFD Board members and explained the Table of Gifts to Achieve \$6.5 million. She felt the goal of \$6.5 million could be met and she could provide better numbers to the PFD Board members in December. Kjris would provide the PFD Board with an update on the Edmonds PFD Project in October, 2003.

**Paine Field/Museum of Flight.** Bill Lewallen submitted the DRAFT Museum of Flight Letter of Intent. Bill also stated he had no concerns regarding the Lease Agreement being signed, but Boeing would not give permission to release the agreement until it has been signed by the appropriate parties. Doug Ferguson and Bill discussed the approval and signing of the Interlocal Agreement.

Doug suggested authorizing one or more PFD Board members to review and sign the Interlocal Agreement, with the understanding that Boeing would sign a relatively long-term lease. The final Interlocal Agreement would be emailed to Doug by Bill Lewallen. Doug would forward the agreement to the PFD Board members on an individually basis for review and approval. Doug would sign the Interlocal Agreement under Escrow. The Interlocal would then be submitted to Snohomish County Council.

Erik Nelson made a motion to approve the Interlocal Agreement, seconded by Steve Juntwait, unanimously approved by the PFD Board.

Boyd McPherson made a motion that the NFIC Project is a viable project, seconded by Erik Nelson and unanimously approved by the PFD Board.

Erik Nelson made a motion authorizing Travis Snider to sign the approved Interlocal Agreement and the various counterparts. Doug Ferguson would hold the Interlocal Agreement until he received the signed Boeing Lease

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Agreement. Motion seconded by Boyd McPerson and unanimously approved by the PFD Board.

Bill shared with the PFD Board members the design concept for the proposed project. The members discussed the proposed entrance, concession area and hotel.

Travis thanked Dan Clements and the PFD Board members for their support and hard work in approving the Snohomish County Public Facilities District projects.

*New Business:*

**Approval of Minutes.** Erik Nelson moved the minutes of July 17, 2003 be approved, seconded by Boyd McPherson. Motion carried unanimously.

**Position Reappointments.** Dan Clements stated that Bob Drewel, County Executive, has recommended to County Council the reappointment of Erik Nelson and Liz Loomis to the PFD Board. The reappointment documents will be submitted to County Council for approval.

*Correspondence:*

None

*Old Business:*

None.

*Meeting Adjourned:*

Meeting adjourned at 4:30 P.M.

*Next Meeting:*

The PFD Board is required to meeting quarterly. A meet would be scheduled in October to receive status reports from each project.

*Follow-up Items:*

- 1) The PFD Board is required to meet quarterly. Travis Snider would be contacted to discuss agenda items.
- 2) Status Reports from each project would be presented in October.

