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SNOHOMISH COUNTY PUBLIC FACILITIES DISTRICT  
PUBLIC FACILITY DISTRICT MEETING MINUTES  
JACKSON BOARD ROOM  
JULY 11, 2003  
3:00 P.M.

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*Roll Call:*

**Board:**

Steve Juntwait, District #2  
Liz Loomis, District #5  
Boyd McPherson, District #1  
Erik Nelson, District # 3  
Travis Snider, District #4

**Interested Parties:**

Kim Bedier, Everett PFD  
Bill Lewallen, Paine Field  
Barry Smith, Museum of Flight  
Dave Waggoner, Paine Field

**Staff:**

Dan Clements, Finance  
Sylvia DeZordo, Finance  
Doug Ferguson, Anderson Hunter  
Wanda Johnson, Finance  
Karen Murphy, Finance

*Call to Order:*

Travis Snider, Vice-President, called the meeting to order at 3:00 P.M.

*Project Updates:*

**Everett. Kim Bedier, General Manager of the Everett Events Center,** introduced herself to the Snohomish County Public Facilities District Board members. Kim stated that the building is approximately 85% complete; and, the first event will occur in 86 days. Kim also stated that the first hockey game would probably occur the first of October.

**Paine Field/Museum of Flight.** Dave Waggoner stated that the project would be a partnership between Snohomish County, Boeing Museum and Snohomish County Public Facilities District.

Doug Ferguson stated that, generally, the Interlocal Agreement looked good and asked if the PFD Board members had any questions regarding the Interlocal.

The PFD Board discussed additional Sales and Use Tax Revenue collected and the allocation of those funds. (See Page 7 (ii) of Interlocal Agreement.) Erik Nelson and Dan Clements discussed the proposed projections for Sales and Use Tax Revenue. Erik asked Dan to provide projections which include 3%, 4% and 5% forecasts.

Doug stated that the Interlocal Agreement provides flexibility to allocate additional revenue. Dan suggested that a decision for the allocation of

additional Sales and Use Tax Revenue be decided at the end of each year. The PFD Board members would continue this discussion on July 17 and Dan would provide the requested forecasts.

Doug discussed the Attorney General's Opinion dated May 28, 2003 with the PFD Board regarding commencement of construction. Doug felt it would be appropriate to provide a limited amount of money for pre-development of the project.

Liz felt the project should be consistent with all other projects by awarding money at the commencement of construction. Doug stated that the State would allow the PFD Board to allocate soft money prior to commencement of construction for predevelopment costs. Doug would modify the Interlocal by deleting the first and second sentence of Section C.1.d (iii). The next sentence of Section C.1.d (iii) would read as follows: Payments shall be contingent upon the actual commencement of construction of the Aviation Museum and Conference Center as evidenced by the County delivery written notice to the County PFD that construction has commenced.

Bill Lewallen stated that a determination has been made by County Council that an ordinance needs to be submitted by August. Bill asked that the PFD Board approve the Interlocal Agreement by July 25 subject to the adoption of the ordinance.

Bill presented documents to the PFD Board on the following: Background, Vision, Mission Statement, and Organizational Chart. On July 17, he would provide a DRAFT of the Operating Agreement and Boeing Lease Agreement. Doug stated that the agreements need to be presented in format but not necessarily signed. Bill discussed with the PFD Board the request for an additional \$265,000. Dan would provide the PFD Board with the ramifications of the additional \$265,000. The Board could then take a vote on providing additional money for the project.

*New Business:*

**Approval of Minutes.** Liz Loomis moved the minutes of April 25, 2003 be approved, seconded by Erik Nelson. Motion carried unanimously.

**Voucher Approval.** Travis Snider reviewed the voucher packet with the Snohomish County PFD Board members. A motion was made by Liz Loomis, seconded by Steve Juntwait to approve the vouchers paid through June 30, 2003 totaling \$139,606.42. Motion carried unanimously.

**Anderson Hunter Law Firm Fee Agreement.** Erik Nelson made a motion to approve the Fee Agreement, seconded by Liz Loomis. Motion carried unanimously.

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**Position Reappointments for PFD Board Members.** Dan stated that Liz Loomis and Erik Nelson terms of office end July 31. The new appointments would be made by the Executive and Council. The existing Board members would continue to serve until their successors are on board. Dan would update the PFD Board on this issue at the next meeting.

**Sales Tax Revenue.** Dan Clements stated that the sales tax revenue has stayed consistently at 4.4% through June.

**PFD Project Match Schedule.** Dan stated that the Total Matching Funds are at \$86,532,281.

*Correspondence:* **Attorney General's Opinion.** Doug reviewed the Attorney General's Opinion and questioned the funding of multiple projects. Doug contacted Hugh Spitzer who confirmed that Snohomish County PFD could fund multiple projects.

*Old Business:* None.

*Meeting Adjourned:* Meeting adjourned at 5:00 P.M.

*Next Meeting:* July 17, 2003 at 3:00 P.M.

*Follow-up Items:*

- 1) Dan would provide projections which include 3%, 4% and 5% forecasts for Sales and Use Tax Revenue.
- 2) Discussion would continue on July 17 regarding the Additional Sales and Use Tax Revenue.
- 3) Discussion would continue on July 17 on the Aviation Museum and Conference Center Interlocal Agreement. Approval from the PFD Board of the Interlocal by July 25.
- 4) Bill Lewellan would submit updated Financials. Dan would provide the ramifications of the Aviation Museum and Conference Center project receiving an additional \$265,000.
- 5) Bill Lewellan would provide an update on the DRAFT Boeing Land and Lease Agreement and Museum Operator Agreement.
- 6) Dan would provide an update on the Appointment of New PFD Board Members.
- 7) Update from Edmonds on July 25.

