

PFD Snohomish County  
Public Facility District Meeting Minutes  
Willis Tucker Conference Room  
December 14, 2001  
3:00 P.M.  
**Revised January 11, 2002**

Attendance:

**Board Members Present**

Steve Juntwait, District #2  
Boyd McPherson, District #1  
Erik Nelson, District #3  
Travis Snider, District #4

**Staff Present**

Dan Clements, Finance Department  
Sylvia DeZordo, Finance Department  
Wanda Johnson, Finance Department

**Others Present**

Andy Bro, Museum of Flight  
Doug Ferguson, Anderson Hunter  
Jim Haley, Herald  
Dave Waggoner, Paine Field Airport

**Call to Order**

Travis Snider, President, called the meeting to order at 3:05 P.M.

**Minutes**

Erik Nelson approved the minutes, seconded by Steve Juntwait, and unanimously approved by the PFD Board.

**New Business**

*Voucher Approval*

Invoice dated November 12, 2001 was submitted by Marsh USA, Inc. in the amount of \$4,886 and was approved by the PFD Board.

*PFD Board Reimbursements*

The reimbursements to the PFD Board members for their attendance at meetings were also approved totaling \$1,900.

### *Council's Action on Extending Viability Deadline*

Dan Clements stated that County Council approved the extended viability date to April 30, 2002. The City of Edmonds would need a minimum of \$7 million from the PFD for their project. The Museum of Flight project would need to submit documents stating that they meet regional center criteria. The PFD Board could make a decision prior to April 30<sup>th</sup> on which projects are viable and what to do with the remaining dollars.

Doug Ferguson stated that the PFD Board expressed concern that the two proposed projects may be competing against each other. Dan stated that the City of Edmonds is interested in a special events project.

Travis expressed concern that with County Council amending the viability deadline, he was not sure what rules/criteria the PFD Board should be operating under with the extension approval.

Doug and Dan discussed that legally the PFD Board could choose the rules for what is a viable project. (Examples: What gives the maximum impact to the community; and, what the likelihood would be of a project being successful in the future.)

Doug stated that the PFD may not be able to provide the \$7 million requested and that the Board could have a different approach and criteria prior to approving the proposed projects. Dan stated that the PFD Board could request each project submit a business plan prior to the April 30<sup>th</sup> deadline date.

Dan and Doug discussed that under the ordinance, the two projects had not met the December 1<sup>st</sup> deadline.

Travis Snider stated that it would not be fair splitting the dollars and would prefer to make a choice on one project. Dave Waggoner, Director at Paine Field Airport, stated that the Museum of Flight presented their project with minimal containable risk to Snohomish County.

Doug stated that in the context of the County PFD the funding for the project would be what ever is remaining out of the sales and use tax rebate rather than any other sources that might be available. Therefore, the County would be able to make the decision that a project is viable. The County must also be satisfied that the project meets the definition of a regional center.

Dan agreed with Doug's statement. Dan recommended to the Board that the projects submit a basic business plan by mid February.

Travis and Boyd discussed the need for the PFD Board to send a letter to the City of Edmonds and Museum of Flight requesting a time line of January 31, 2002 for submittal of a business plan by both projects and to state that the projects would not be competing against each other. The PFD Board would meet on January 11, 2002 to establish a series of performance dates to insure that projects can meet the January 1, 2003 commencement of construction deadline.

Dan and Boyd discussed that the state statute does not give any guideline on what it means to commence construction. Dan would provide the memorandum from the Attorney General which discusses the definition of commence construction. Dan also stated that after the PFD Board reviews the Attorney General's memorandum, they could establish a definition for "moving dirt."

Travis stated that the PFD Board would like to be updated on each project on a regular basis.

#### *Preliminary Year-End Report*

Dan stated that Snohomish County Public Facilities District's Annual Report would be submitted to County Council by December 31, 2001. The Board reviewed the preliminary year-end report. Erik made a motion to approve the preliminary report, seconded by Steve and unanimously approved by the Board.

#### *Other County-Wide PFD's in Washington and PFD Website*

Dan stated that Snohomish County Public Facilities District information has been placed on the Website and other counties have expressed interest in forming PFDs. Dan also mentioned that counties might be contacting PFD Board members in the near future.

#### Project Up-Dates

Dan stated that the City of Lynnwood's Interlocal has been approved by their County Council.

Dan felt it was important to mention that once allocation is made to a city PFD, if they join forces with another city, they cannot access the state rebated sales tax dollars unless the PFD Board gives their approval. This statement needs to be included in the Lynnwood Interlocal and the Everett Hotel-Motel Tax application. Dan stated that it is conceivable that Lynnwood, for example, could go to other cities and ask them to join their South County PFD, receive those dollars; and, that would jeopardize Snohomish County's funded projects. The PFD Board agreed with Dan.

#### Quick Status Reports

##### *Museum of Flight*

Dave Waggoner, Director of Paine Field Airport, stated that they are anxious to proceed with their proposed project. An architect has been selected and the applicant would reshape the proposed plan to qualify as a regional center.

Andy Bro, Museum of Flight, stated that a feasibility study would be submitted by March.

##### *Edmonds*

No additional comments.

*Everett*

Travis attended the recent public hearing at the City of Everett. There was overwhelming support for the project. There would be some design changes to mitigate issues discussed at the public hearing.

Correspondence

None

Old Business

None

Pending/Follow-Up Items

No action taken on the following items:

By Laws  
Cash Flow/Reserve Discussion  
County Service Action.

Public Comments

None

Adjournment

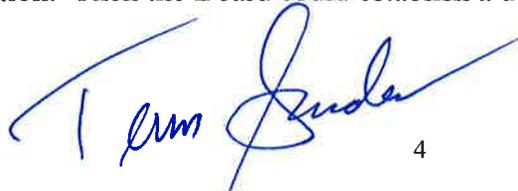
Meeting adjourned at 4:34 P.M.

Items for Discussion

Letter would be sent to City of Edmonds and Museum of Flight with a  
Timeline of January 31, 2002:  
    Submittal of Business Plan  
    Stating that projects would not compete against each other  
    PFD Board would also include a list of criteria

PFD Board will meet on January 11th to discuss second set of project deadlines which would establish a series of performance dates to insure that projects could meet the January 1, 2003 commencement of construction deadline.

Dan would provide the memorandum from the Attorney General which discusses the definition of commence construction. Then the Board could establish a definition for "moving dirt."



4