

SNOHOMISH COUNTY PUBLIC FACILITIES DISTRICT  
PUBLIC FACILITY DISTRICT MEETING MINUTES  
SNOHOMISH COUNTY ADMINISTRATION WEST,  
6th Floor, CONFERENCE ROOM 6A04  
October 16, 2008  
3:00 P.M.

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**Board:**

Debbie Emge, District #5  
Erik Nelson, District #3  
Travis Snider, District #4

**Interested Parties:**

Kim Bedier, Comcast Arena at Everett Events Ctr  
Susan Kern, Snohomish County Airport  
Kelvin D. Moore, Lynnwood Convention Center  
Aretta Voter, Lynnwood PFD  
Jeff Capeloto, Anderson Hunter Law Firm

**Staff:**

Roger Neumaier, Finance Department  
Cristy Schelm, Finance Department  
Carmen Foss, Department of Public Works

**Call to Order:** Travis Snider called the meeting to order at 3:00 PM.

**Approval of Minutes** – Minutes from the July 17, 2008 meeting were not available for approval.

**Project Presentations:** No presentations this meeting

**Old Business**

**Check-in on the status of the Agreements and Business Plans** – Have the updated Business Plans from each district been submitted and what happens after that.

Three have been submitted and one is still in draft form, the final review will be complete and Roger will send them to the Board members tomorrow (October 17, 2008). Once the Board reviews them, they will be sent with an Executive Council Action Form (ECAAF) to the Council for action.

Roger reported that he hopes to have them through Council by the first of the year but to be certain the Board and PFDs are satisfied – may take more time.

If one is ready, can the funds be dispersed for that one? Yes, if we go one at a time it could invite Council to discuss them in more detail and slow down the process as a whole. Roger recommended keeping them together as a group for efficiency.

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Once the Board and Districts are satisfied with the Business Plans, is there any further action the Board needs to take? No, the board has already approved the allocation and is ready to have the amended interlocal agreements approved by the Snohomish County Council.

Do we know the expected date that they will go before the Council? Roger will inform the group of this date as soon as he knows.

**Public Comment** None at this meeting.

**Financial Update**

Roger reviewed the Statement of Revenues, Expenditures, Change in Fund Balance and Fund Balance Sheet. He noted the year to date sales tax, through third quarter is down 3.51% from a year ago. This drop does not cause any change in our projection. The Boeing Machinist's strike is currently impacting the economy, that impact will go away when the strike is over. The national economy however, is worse than we have seen in our lifetimes, as jobs continue to go away things will continue to change.

How do we look? Even with the changes – we can still fulfill our commitment to the Districts. Roger doesn't see distributions at Tier 2 not happening.

Eric made a motion that the Board approve the financial report. The motion was seconded and passed unanimously.

Roger asked for a motion from the Board for approval of \$426,262.89 in voucher payments for July through September of 2008. These payments are in line with budget expectations. Debbie made a motion that the Board approve the voucher payments. The motion was seconded and passed unanimously.

The meeting was adjourned at 3:35.



Chairperson Signature

Date