

SNOHOMISH COUNTY PROSECUTOR'S OFFICE INVESTIGATIVE CHECKLIST

UNLAWFUL PRODUCTION OF PAYMENT INSTRUMENTS

RCW 9A.56.320

ELEMENTS

1. The suspect printed or produced a check or other payment instrument in the victim's name, or with the routing number or account number of the victim; AND
2. The suspect did not have the victim's permission to manufacture or reproduce such payment instrument with such name, routing number, or account number.

SPECIFIC REQUIREMENTS

- [] 1. Seize the payment instruments, and related items such as check-making equipment, blank check stock, printed checks, stolen mail, forged checks, personal identification cards, etc. Photograph evidence items where found, and note specific location where found in your report. Include photocopies of a sufficient number of these items in your report to establish the fraudulent purpose of the possession.
- [] 2. A copy of the illegitimate payment instruments, front and back.
- [] 3. Determine who had access to the payment instruments, and document that, for example, by seizing papers of occupancy/ownership for the building/vehicle were found; obtaining witness statements; latent prints; etc. If payment instruments are located in a bedroom, seize sample clothing items in bedroom to establish sex/size of bedroom occupants.
- [] 4. Copy of police reports regarding the theft of any payment instruments, mail, or identification cards found with the illegitimate payment instruments.
- [] 5. Obtain from suspect, if possible, detailed information regarding how the suspect produced the instruments, what the suspect intended to use the payment instruments for, how the suspect obtained any stolen items seized, who forged the payment instruments, if any are forged, etc. Provable lies are as worthy as admissions.
- [] 6. Victim's statement should include suspect's lack of permission, and a comparison of the information on the checks victim is using with the information on the illegitimate checks. Are the illegitimate checks in a different number sequence?
- [] 7. Statement from the victim's bank indicating whether the account number and routing number belonged to the victim's account, and indicating whether any of the information on the illegitimate payment instruments was fictitious.
- [] 8. If computer equipment seized, search computer (pursuant to a search warrant) for evidence of fraudulent scheme.