

# **SNOHOMISH COUNTY PROSECUTOR'S OFFICE INVESTIGATIVE CHECKLIST**

## **2<sup>o</sup> IDENTITY THEFT**

**RCW 9.35.020(1) and (3)**

### **ELEMENTS**

1. The suspect knowingly obtained, possessed, used or transferred another person's (living or dead) means of identification\* or financial information\*\*; AND

2. The suspect intended to commit or aid or abet a crime.

\*Means of identification is defined as any personal identification or item not describing finances or credit, but is personal to or identifiable with an individual. Examples include but are not limited to current or former name of the person; telephone number; electronic address or identifier of the person or member of the person's family; information relating to a change in name, address, telephone number, or electronic address or identifier of the person or family member; social security number; driver's license number; tax identification number of the person or family member; and unique biometric data.

\*\*Financial information is defined as any of the following information identifiable to the individual that concerns the amount and conditions of an individual's assets, liabilities, or credit: account numbers and balances; transactional information concerning an account; codes, passwords, social security numbers, tax identification numbers, driver's license or permit numbers, state identicaid numbers issued by the department of licensing, and other information held for the purpose of account access or transaction initiation.

### **SPECIFIC REQUIREMENTS**

1. Written statement from the person who accepted the written instrument, describing the transaction, any identifying information about the person passing the written instrument, and any statements the person made during the transaction.

2. A copy of the written instrument in question, front and back. Need clear readable copies. (Digital copies are preferred).

3. Proof of suspect's identity: photo montage, handwriting comparison, thumbprint, surveillance photographs, videos, CCDR, etc.)

5. Statement from suspect about the transaction. Obtain from suspect, if possible, as much detailed information as you can regarding how instrument was obtained, whether suspect knew it was forged, and what he intended to do with the instrument. Have the suspect view a copy of the check or other document and initial the copy. Provable lies are as worthy as admissions.

[ ] 6. Affidavit of forgery and/or statement from victim regarding whether suspect had permission to obtain, use, possess, or transfer the victim's identification or financial information. All related police reports.