



**DUE DATE**  
**APRIL 30TH, 2020**

**PERSONAL PROPERTY LISTING FOR 2021 TAX YEAR**

ACCOUNT NUMBER: \_\_\_\_\_ PROPERTY CLASS: \_\_\_\_\_ WA STATE UBI: \_\_\_\_\_

**TAXPAYER INFORMATION**

NAME AND MAILING ADDRESS:

MAILING ADDRESS CHANGE:

New Address:

DOING BUSINESS AS:

BUSINESS NAME CHANGE:

New Name:

BUSINESS ADDRESS:

BUSINESS ADDRESS CHANGE:

New Address:

What year did you start this business in Snohomish County?

**EXEMPTIONS**

**HEAD OF FAMILY EXEMPTION - THIS AREA MUST BE COMPLETED ANNUALLY TO QUALIFY**

OWNERSHIP TYPE:  Partnership  Corporation  Sole Proprietor  LLC  LLP  Trust

IF SOLE PROPRIETOR, ARE YOU: *(check all that apply)*

The head of a family?  A U.S. citizen, over 65 yrs old, with 10 yrs continuous state residence?

A widow or widower?  Claiming this exemption on any other form in this or any other county?

**FARM MACHINERY AND EQUIPMENT EXEMPTION**

Under RCW 84.36.630 farm machinery and equipment is exempt from the state portion of property tax.

Applications for this and other tax exemptions can be found online [www.snohomishcountywa.gov/personal-property](http://www.snohomishcountywa.gov/personal-property)

**BUSINESS SOLD (INCLUDE COPY OF SALES AGREEMENT OR BILL OF SALE)**

NEW OWNER:

NEW OWNER UBI #:  SALE DATE:  /  /

NEW OWNER ADDRESS:

NEW OWNER PHONE #: (  )

\$  = \$  + \$  + \$  + \$  + \$

TOTAL SALE PRICE EQUIPMENT INVENTORY BUILDING IMPROVEMENTS INTANGIBLES OTHER (Describe)

**BUSINESS CLOSED**

CLOSURE DATE:  /  /  CONTACT INFO:

DISPOSITION OF ASSETS: (EXAMPLE: SOLD, STORAGE, DONATED, DESTROYED)

ADDRESS OF STORED ASSETS:



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## SPACE IMPROVEMENTS / LEASEHOLD IMPROVEMENTS

Detailed description of space improvements must be completed fully for each account. If additional space is needed, add a continuation sheet. Total costs on this schedule should agree with or be reconciled to the totals shown in your accounting books and records. List ALL improvement costs. Do not exclude those you consider real estate, or those that become property of the lessor at time of installation or construction. Examples include: counters, walk-in coolers, shelving, walls, wiring, plumbing, permit and architecture fees, etc.

Detailed Description of Improvements	Cost	Year
<b>Total Cost:</b>		

## LEASED EQUIPMENT

**Currently Leased Equipment** - List all assets being leased as of Jan 1st. Do NOT include sales tax, interest or finance charges.

Lessor & Address (& Phone #)	Start Date	Description of Equipment	Lessee's Cost	\$ Per	Term	Lessor's Lease ID#	Lease Tax # w/ Snohomish Co.

**Formerly Leased Equipment** -List all previously leased equipment for leases ended prior to Jan 1st. Show original cost of equipment NOT pay-off amount. Check appropriate box for disposition.

Lessor & Address (& Phone #)	Start Date	Description of Equipment	Lessee's Cost	Disposition of Equipment	
				<input type="checkbox"/> Now Owned <input type="checkbox"/> Returned to lessor	<input type="checkbox"/> Other (describe)
				<input type="checkbox"/> Now Owned <input type="checkbox"/> Returned to lessor	<input type="checkbox"/> Other (describe)
				<input type="checkbox"/> Now Owned <input type="checkbox"/> Returned to lessor	<input type="checkbox"/> Other (describe)
				<input type="checkbox"/> Now Owned <input type="checkbox"/> Returned to lessor	<input type="checkbox"/> Other (describe)

## PLEASE ATTACH A COPY OF YOUR CURRENT DEPRECIATION SCHEDULE

Prepared By:  Date:  /  /

Phone:  (  )  Email Address:

**THIS RETURN SUBJECT TO AUDIT AND VERIFICATION BY THE COUNTY ASSESSOR AND STATE DEPARTMENT OF REVENUE**

RETURN COMPLETED FORM TO:	PERSONAL PROPERTY CONTACT INFORMATION
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**Website:** [www.snohomishcountywa.gov/personal-property](http://www.snohomishcountywa.gov/personal-property)

