



**Snohomish County Public Works  
 Transportation and Environmental Services  
 Right of Way Customer Service & Permitting Group  
 3000 Rockefeller Ave MS 607  
 Everett, WA 98201  
 425-388-6453  
 425-388-6494 (fax)**

**PARADES AND RUNS ON COUNTY PROPERTY**

**Snohomish County Code (SCC) 13.02.225** defines Parade “as any march or procession consisting of people, animals, bicycles, vehicles in excess of 10 in number, or combinations thereof, except wedding processions and funeral processions, upon any county road, sidewalk or alley which does not comply with normal and usual traffic, regulations or controls”.

**Snohomish County Code (SCC) 13.02.357** defines Run as a “sponsored, organized procession to contend in a race consisting of people, bicycles, wheelchairs, other non-motorized vehicles, or combinations thereof, containing 10 or more persons, upon a county road, sidewalk or alley. "Run" shall not include any training event or race participated in solely by one or more bona fide school track or cross-country teams.

**APPLICATION PROCESS**

Submit All Documents a Minimum of 60 Days Prior to the Fun Run/Parade

1. Complete and submit the Right of Way Use Permit Application.
2. Complete and submit the Indemnification for Event Permit Holder Form.
3. Submit a Copy of the Certificate of Comprehensive General Liability Insurance.
4. Submit a detailed map of your Fun Run/Parade route.
5. Provide information detailing a police or sheriff escort arrangements. Refer to **SCC 13.80.080** Police Escort states “A *Type A* permitted activity may be required to provide a police escort which may be appointed by the sheriff.
6. Contact Snohomish County Planning and Development Services at (425) 388-3557 to determine if you need a Special Event Permit from the Fire Marshall’s Office.
7. Contact Snohomish County Parks and Recreation at (425) 388-6602, to determine if you need a Parks Special Event Permit.

**FEES**

<b>Sixty (60) days or more to the event</b>	<b>\$165.00</b>
<b>Thirty (30) days to fifty-nine (59) days prior to the event</b>	<b>\$215.00</b>
<b>Less than thirty (30) days prior to the event</b>	<b>\$250.00</b>

Additional Fees (maybe required) – fee varies and is paid prior to the issuance of the permit pursuant to SCC 13.30.100