

## Snohomish-Stillaguamish LIO Progress Report (April 1, 2022, to June 30, 2022)

<b>Contract #</b>	2022-23
<b>Agreement Title</b>	Snohomish/Stillaguamish LIO-FFY2022 Funding
<b>Period of the Progress Report</b>	Q3 (Apr-Jun)
<b>Name &amp; Position of Author</b>	Kathleen Pozarycki, Senior Planner II
<b>Due date for progress report</b>	July 15th

<b>When report is complete:</b>	
<input checked="" type="checkbox"/>	Upload Progress Report to Box in 'deliverables pending' folder
<input checked="" type="checkbox"/>	Email Contract Paypack (invoicing spreadsheet) to PSP Fiscal
<input checked="" type="checkbox"/>	Upload completed deliverables to Box 'deliverables pending' folder
<input checked="" type="checkbox"/>	Notify PSP Contract Manager via email

### Instructions:

- **Task Description column:** Task requirements are summarized here and customized for each LIO contract. Refer to contract statement of work and deliverables table for full expectations.
- **Activity Updates column:** Provide a detailed description of what has happened during the reporting period for each task including deliverables completed or in progress, milestones, lessons learned, outcomes achieved, and any other relevant information.
- **Task Status column:** Complete (drop down menu) for each task. Use Current or Behind Schedule if you have completed some but not all activities in the task.
- **Complication / Issues column:** Add notes as needed. This area can also be used for clarifying notes if more room is needed.
- **Budget Status column:** Complete (drop down menu) for each task.
- Attach additional materials to your report as needed to help describe progress being made and upload to Box.
- If you have questions, please bring them to your ERC.

TASK DESCRIPTION	ACTIVITY UPDATES Update on activities, activities completed this period, progress on deliverables	TASK STATUS	COMPLICATIONS / ISSUES: Description of any complication or issues in accomplishing the task or subtask	BUDGET STATUS
<b>TASK 1</b>				
<b>Subtask 1.01-2</b> Maintain a local point of contact and local engagement coordination for the LIO.	Attended Monthly LIO Coordinators meetings including Action Agenda Hour and Coordinator Caucus <ul style="list-style-type: none"> <li>• 5-3-22</li> <li>• 4-18-22, 6-21-22</li> </ul> Draft LIO Coordination Scope of Work- 5-11-22	Current		On task to spend down

## Snohomish-Stillaguamish LIO Progress Report (April 1, 2022, to June 30, 2022)

<b>Subtask 1.03</b> Arrange LIO meetings, prepare agendas and facilitate meetings.	Facilitated the following meetings: <ul style="list-style-type: none"> <li>• LIO Funding Update to SWM Director 6-17-22</li> </ul> Drafted letter to PSP regarding LIO Funding and sent letter 6-24-22	Current		On task to spend down
<b>Subtask 1.04</b> Develop and distribute summary notes and materials to LIO committees and the Partnership.	Draft summary notes completed, and meeting materials provided to LIO Committees and Partnership.	Current		On task to spend down
<b>Subtask 1.05</b> Update name, organizational affiliation, contact information, and committee(s) role of each LIO member in MiradiShare. Notify ER liaison, and update member roster when there is a change to participation.	LIO members up to date in Miradi.	Current		On task to spend down
<b>Subtask 1.06</b> Maintain publicly available information about the LIO, including notice of meetings, agendas, summary notes, and opportunities for content review. Maintain up to date LIO information on public website.	The Sno/Stilly LIO Website is up to date and has all information, files, meetings, agendas and meeting notes uploaded.	Current		On task to spend down
<b>Subtask 1.07</b> Participate in regional meetings.	Attended and presented at the Salish Sea Ecosystem Conference with Erin Ryan-Penuela 4-26-22  Prepped for Presentation 4-14-22	Current		On task to spend down
<b>Subtask 1.08</b> Coordinate with the salmon	Held monthly coordinating meetings with	Current		On task to spend down

## Snohomish-Stillaguamish LIO Progress Report (April 1, 2022, to June 30, 2022)

<p>recovery Lead Entities. As needed, adaptively manage LIO structure to better reflect integration.</p>	<p>Stillaguamish and Snohomish Lead Entities on 4-4-22, 6-15-22</p>			
<p><b>Subtask 1.09</b> Host local forums at rotating management conference when scheduled.</p> <p>As applicable, prepare and participate on behalf of the LIO at Partnership Board or Council meeting, if requested.</p>	<p>Discussions to prepare for June 2022 Leadership Council Meeting have begun.</p> <ul style="list-style-type: none"> <li>• Facilitated 4-13-22, 4-26-22, 5-4-22, LIO Exec Committee Co-Chairs Planning meeting</li> <li>• Facilitated LIO Forum prep meeting 6-7-22</li> </ul> <p>Participated in the following Leadership Council Planning Meetings with PSP Boards Staff on</p> <ul style="list-style-type: none"> <li>• 4-19-22</li> <li>• 4-28-22</li> <li>• 5-5-22</li> <li>• 5-10-22</li> <li>• 5-17-22</li> <li>• 5-31-22</li> <li>• 6-7-22</li> </ul> <p>Facilitated Meetings with Regional Partners including:</p> <ul style="list-style-type: none"> <li>• Midsound Fisheries Enhancement 5-9-22</li> <li>• Lead Entity Coordinators 5-9-22</li> <li>• Tulalip Tribal Staff 5-9-22</li> <li>• Snohomish Conservation District 5-16-22</li> <li>• Island LIO 5-18-22 &amp; 6-9-22</li> <li>• ALIGN Grant Team</li> <li>• RCO Staff</li> <li>• NOAA Staff Paul Cereghino</li> </ul> <p>Facilitated LIO Forum at the June 8<sup>th</sup> Leadership Council meeting</p> <p>Drafted LIO Forum Policy Briefing memo for Leadership Council Members</p> <p>Worked to support the letter of support from Paul</p>	<p>Current</p>		<p>On task to spend down</p>

## Snohomish-Stillaguamish LIO Progress Report (April 1, 2022, to June 30, 2022)

	Cereghino of NOAA to Leadership Council			
<b>Subtask 1.10</b> Assist LIO in the process to nominate the LIO's ECB representative and alternate ECB representative. Communicate nomination to PSP in writing.	On Task.	Current		On task to spend down
<b>Subtask 1.11</b> Develop an annual work plan for the LIO.	Will be developing a workplan for the next year moving forward to submit with the next progress report per 7-27-22 Communication with ERC Hannah Liss.	Planned		On task to spend down
<b>TASK 2</b>				
<b>Subtask 2.01</b> Coordinate and catalyze implementation of the 2018-2022 Action Agenda – see <i>contract for specifics</i> .	Facilitated Sno/Stilly LIO Quarterly SIAT member meeting 4-6-22	Current		On task to spend down
<b>Subtask 2.02</b> Engage with SILs, Partnership, and EPA in discussions to outline and plan collaborative planning and implementation processes.	Attended Forum Planning meetings on: 4-5-22, 4-20-22, 5-4-22, 5-11-22, 6-22-22  Attended Forum #2 5-4-22 and Forum #3A 5-25-22 presented on LIO perspective and ideas  Attended meeting with PSP 6-15-22 to notify LIOs that we will not be receiving \$500k NEP funding  Attended LIO BIL funding meeting 6-16-22  Attended ERC/LIO Coordinator BIL funding Discussion 6-27-22  Attended PSP funding team listening session 6-29-22	Current		On task to spend down
<b>Subtask 2.03</b> Prior to each ECB meeting, engage the LIO ECB representative regarding	Attended Whidbey Basin ECB Prep Meeting 5-9-22.  Facilitated Sno/Stilly LIO ECB Briefing 5-10-22	Current		On task to spend down

## Snohomish-Stillaguamish LIO Progress Report (April 1, 2022, to June 30, 2022)

issues and preferences of the LIO.	Attended ECB Meeting 5-12-22.			
<b>Subtask 2.04</b> Coordinate local contributions and content for the 2022-2026 Action Agenda. Engage with the Partnership and SIL baseline conversations around the development and execution of the 2022-2026 Action Agenda.	Provided updates and announcements to LIO list on how to provide input on Action Agenda  Conducted review of Action Agenda and provided comments to PSP and Submitted LIO comments on 4-15-22	Current		On task to spend down
<b>TASK 3</b>				
<b>Subtask 3.03</b> Support local NTA owners to track implementation status.		Current		On task to spend down
<b>TASK 4</b>				
<b>Subtask 4.01</b> Update and adaptively manage LIO Plan – see <i>contract for specifics</i> .		Planned		On task to spend down
<b>Subtask 4.02</b> Develop and distribute an LIO Plan progress report to the LIO committees and the Partnership 1x a year.		Planned		On task to spend down
<b>Subtask 4.03</b> Review materials and provide feedback on needed materials for Puget Sound Info platform.	Feedback provided through LIO Coordinators Quarterly meeting	Planned		On task to spend down
<b>TASK 5</b>				
<b>Subtask 5.01</b> Support LIO participation in regional planning and coordination groups.	Attended LIO Collective Policy Project “Building Collective Commitment to Priority Shoreline Permitting Solutions in Puget Sound.” Webinar 5-31-22  Attended LIO Collective Policy Project Committee	Current		On task to spend down

## Snohomish-Stillaguamish LIO Progress Report (April 1, 2022, to June 30, 2022)

	meeting for Shoreline Permitting Loopholes 6-29-22			
<b>Subtask 5.02</b> Work with LIO committee members to determine opportunities to inform and educate decision makers on the work of the LIO, including LIO Plan and associated gaps and barriers.	In progress	Current		On task to spend down
<b>Subtask 5.03</b> Support or reactivate the local ecosystem recovery outreach network.	N/A	Choose an item.	N/A	Choose an item.
<b>Subtask 5.04</b> Facilitate removal and/or reductions of LIO priority barriers using coordination and capacity.	Attended LIO Collective Project Meetings 5-24-22, 6-16-22, 6-28-22	Current		On task to spend down
<b>Subtask 5.05</b> Support priority NTAs and Action Agenda implementation by building LIO capacity to efficiently and effectively compete for project funding.	In Progress	Current		On task to spend down
<b>Subtask 5.06</b> Use structured decision-making (SDM) process to define LIO Plan priorities.	N/A	Choose an item.	N/A	Choose an item.
<b>Subtask 5.07</b> Discuss and Integrate principles of Justice, Equity, Diversity, and Inclusion into LIO governance, structure, and/or planning.	N/A	Choose an item.	N/A	Choose an item.