

**Snohomish County Superior Court Clerk's Office**  
**Application for Exemption to Electronically File Documents**

Date: \_\_\_\_\_ Attorney/Firm Name: \_\_\_\_\_

I request an exemption from the requirement to electronically file documents with Snohomish County Superior Court Clerk's Office.

Exemption is requested for:  1 month  3 months  Other (please describe below):

Exemption is requested for the following document(s):

Exemption is requested for the following case(s):

Exemption is requested for:  Myself  My Firm (attach a list of individuals)

Description of hardship or technical difficulty rendering the electronic filing of documents impossible or infeasible (attach additional documentation if necessary):

I understand that electronic filing is mandatory in Snohomish County per Local Rule (SCLCR 30). If exemption is approved, I will:

1. Attempt to resolve any hardship or technical difficulties that prevent my ability to electronically file documents prior to the expiration of my exemption, if approved; and
2. Comply with the requirements listed in SCLCR 30 section 1(d).

Under penalty of perjury under the laws of the State of Washington, I certify that the foregoing is true and correct.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Washington Bar Number: \_\_\_\_\_

*Receiving Clerk's Initials/Date Received:* \_\_\_\_\_

**NOTE: Keep a copy of this application for your records. This document serves as your waiver while your application is pending. You will be promptly notified upon the approval/denial of your application.**