



Snohomish County Clerk
Ex Officio Clerk of Superior Court
Heidi Percy

M/S 605
 3000 Rockefeller Avenue
 Everett, WA 98201-4046
 Accounting: (425) 388-3230
 accountingclerk@snoco.org

Received Stamp

Snohomish County Superior Court Clerk's Office

State v. Blake Refund Application

Applicant Information		
First Name:	Middle Name:	
Last Name:		
Mailing Address: (Street)		
(City)	(State)	(Zip)
Date of Birth:	Phone Number:	
Email Address:		
Refund Eligible Case Number(s):		
<ul style="list-style-type: none"> If you don't have a case number, you can locate it two ways: <ol style="list-style-type: none"> 1) Search by your name online here: https://dw.courts.wa.gov/ 2) Visit or call our office If you have a conviction before 1980 and don't have the case number, please indicate the approximate year and details about the event for the clerk to search for a case number. 		

Subject to the perjury laws of the State of Washington, I hereby certify that the information provided is true and correct and that I am the defendant in the cause number(s) listed above and am entitled to a refund of any LFO's previously paid.

Date: _____

Location: _____

Name: _____

Signature: _____

Instructions to apply for a refund of LFO's paid on cases impacted by the *State v. Blake* Supreme Court decision

Once an Order Vacating Conviction and Dismissal are signed by the court and filed, you may request a refund of any previously paid LFO's. Below are the steps and additional information needed by the Clerk to process your refund application.

Step 1: Complete the application

Step 2: Provide Proof of ID

A copy of 1 of the following: (must be valid with photo)

- Driver's License, Instruction Permit, or state-issued ID Card
- Valid Washington State Temporary Driver's License
- U.S. Armed Forces I.D. Card
- Merchant Marine I.D. Card issued by the U.S. Coast Guard
- Official Passport, Passport Card, NEXUS Card
- Washington State Tribal Enrollment Card (No expiration date required)

OR

A copy of 2 of the following:

- Expired WA driver's license, ID card, or permit
- Cell phone bill or statement
- Home utility or service document (bill, statement, hook-up order, etc.)
- Bank or credit card document (statement, card mailer, etc.)
- School transcript or report card.
- DSHS benefits letter (medical, food, etc.)
- Tribal ID
- Proof of home ownership (mortgage documents, property tax documents, deed, title, etc.).
- Selective Service Card
- Concealed weapons permit from a WA county (license to carry a concealed pistol)
- Homeowner's or renter's insurance policy
- Auto insurance policy, declarations page, or binder
- Consulate ID card or Mexican Federal Electoral card
- Paycheck or pay stub with the employer's name and phone number or address
- Washington professional license (nursing, physician, engineer, pilot, etc.)
- W-2 form from an employer or form 1099
- Letter attesting residence in alternate housing (e.g. assisted living, college campus, mission, senior housing, shelter, or retirement home) on company letterhead with a phone number that could be used in verification of the facility

Important

If your name has changed and doesn't match the defendant's name on the case(s), you must provide documentation showing your previous and new name. Examples of this are:

- Certified copy of a court order showing your change of name
- Certified copy of divorce decree showing the new name or authorizing a name change
- Marriage certificate (including same-sex marriage certificate) that has been filed with the county or authorized issuing authority and has the control or file number.

Step 3: Send to the Clerk

Email to: accountingclerk@snoco.org

Mail to: Snohomish County Superior Court Clerk
Attn: Accounting
3000 Rockefeller Ave, M/S 605 Everett,
WA 98201

Drop off at: Snohomish County Superior Court Clerk
3000 Rockefeller Ave, M206
Everett, WA 98201

Step 4: Confirmation of Refund

- Once the Clerk has received your application and confirmed your identity, they will review the case(s) for an Order Vacating the Conviction and Dismissing the Charges.
- Not all cases are eligible for a refund through this application process. Below are some common scenarios and what you will receive from the Clerk.
 - Cases with no eligible convictions
 - Cases with drug possession and other convictions
- It can take up to 60 days to process and mail the refund. If there is an issue, we will contact you using the information you provide on the application. Due to the volume of refunds we are processing, please allow ample time for our office to process the refund once you've submitted your application prior to checking on the status.