

**2006 SNOHOMISH COUNTY CHARTER REVIEW
COMMISSION
BRIEFING PAPER
MOVE COURTHOUSE SECURITY AND MARSHALLS
FROM THE EXECUTIVE TO THE SHERIFF
JUNE 7, 2006**

**Prepared by
Stephen Reinig; Administrative Analyst**

The Issue

Move Courthouse Security and Marshalls from the Executive to the Sheriff

Support

Sheriff Bart raised the issue and was the only individual to comment on the issue in front of the commission. The issue was not raised in any of the surveys.

The Current System

This particular issue is not currently addressed in the Charter or in the County Code. Campus and courthouse security is provided by two entities. The courthouse marshals who work for corrections have a limited commission from the County Sheriff. They carry firearms and have limited arrest powers. They report to the transport sergeant in the Corrections Department which reports to the County Executive. Olympic Security is a private vendor who provides screening including x-rays at the courthouse, juvenile court and district courts. They contract with the Facilities department, who reports to the County Executive. Olympic Security provides evening security services at the campus as well.

The development of the current system is documented in the attached memorandum from Dick Carlson, Superior Court Administrator. As it turns out the Superior Court is a major player in the whole security discussion. They determine and set the criteria for screening in the courthouses.

Other Counties

King County's system is similar to Snohomish with the exception that the Marshall's work for the Sheriff, while the screeners are private firm who contracts through the executive branch. The Marshall's in King County also have limited commission.

Marshall's and security are under corrections in Yakima County.

Contributing Factors

While researching this issue it came to light that the County has engaged a consultant to develop a master security plan for the County. The first draft has been received. Mr. Carlson has summarized one of the recommendations in the attached memo, that being "In order to improve and consolidate court and campus security, the Judges and Court Administrator should work closely with the County Executive and other elected officials to develop an initiative that will eventually consolidate all security services into on

Budgets

Budget/Contract amounts are attached for each entity. The County budgets \$479,672 annually for Security Services. The budget for the Marshals is \$286,251 for a total courthouse security budget of \$765,923.

Options

1. Maintain the current system. It appears all of the various stakeholders are looking for a more efficient system that addresses the security needs of the county.
2. Move the Marshalls and Security Service to the Sheriff. This could happen based on consultants report.
3. Allow the consultant process outlined in the attached memo to complete their work and then have the Executive and Council make a decision and implement.

Superior Court of the State of Washington
for Snohomish County

JUDGES

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RICHARD J. THORPE
JAMES H. ALLENDOERFER
LARRY E. MC KEEMAN
RONALD L. CASTLEBERRY
THOMAS J. WYNNE
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MICHAEL T. DOWNES
ERIC Z. LUCAS
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SNOHOMISH COUNTY COURTHOUSE

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Everett, WA 98201-4060
(425) 388-3421 (425) 388-3536

PRESIDING JUDGE
THOMAS J. WYNNE

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LESTER H. STEWART
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TRACY G. WAGGONER
BRUCE I. WEISS

COURT ADMINISTRATOR
SUPERIOR AND JUVENILE COURT
RICHARD E. CARLSON

MEMORANDUM

May 30, 2005

TO: Steve Reinig, Administrative Analyst
Snohomish County Charter Review Commission

FM: Dick Carlson
Superior Court Administrator

CC: Judge Thomas J. Wynne

RE: Moving Marshals to the Sheriff

I know the commission is considering the question of movement of the courthouse Marshals under the Sheriff, and thought some background information might be useful in that regard.

History of current organizational structure: You may recall that in 1993, a shooting in the King County courthouse prompted courts throughout the state to implement security screening at the entrance to their facilities. In Snohomish County, the superior court issued an administrative order defining who was subject to screening, and for what, and the jail was given responsibility for the Marshals and entrance screening. In 1999 or so, then Jail Director Bill Harper became Director of the newly created Department of Facilities Management. It had just been split off from Information Services, which became a "stand-alone" Department. When that happened, the Marshals stayed with the Jail, and the security screening contracts went to the new Department of Facilities Management with Bill (the Marshals may have even stayed with Facilities Management for a brief period, and then were subsequently moved back to the jail). I don't recall the reasons, but it probably had to do with balancing out work between Departments, and the fact that Bill was familiar with them. They've remained with those two Departments since.

Current efforts: Following the courthouse shooting in Alabama, and the shooting of a Federal court judge's family in Chicago last year, the county Executive and Superior court began reviewing courthouse security. The National Center for the State Courts was contracted to conduct an assessment of security, and generate recommendations. That report is in preliminary draft format, but we anticipate a number of recommendations that have to do with the administrative coordination and direction of the security functions of the courthouse. Likely to be

included among them is a recommendation that states, *"In order to improve and consolidate court and campus security, the Judges and Court Administrator should work closely with the County Executive and other elected officials to develop an initiative that will eventually consolidate all security services into one Campus Security Department that organizationally would either come under the direct supervision of the Executive Office or the Sheriff."*

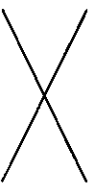
The recommendation reflects concern that the current administrative responsibility for security is problematic. Currently, security screeners are provided through a contract with Olympic Security that is managed by the Department of Facilities Management. At the same time, the Marshals are managed by the Department of Corrections. Only four marshals provide service to the courthouse and mission building, the Denney Juvenile Justice Center, and assistance when requested at the District Courts and main county campus. There is no budget for replacement to cover annual leave, sick leave, training, etc.. An on-going concern on the part of the Court has been a historical lack of advocacy for these critical positions by the Departments in which they reside – probably due to the fact that they lie outside the primary functions of those Departments, and compete with their other priorities for resources.

While the final report will not be available for a few more weeks, this particular recommendation is unlikely to change. The report will also address suggested changes to the physical plant, operational procedures, training, policies with regard to access, and others that will enhance the security of the courthouse. Neither the Court nor the Executive has had an opportunity to review the full report and consider its implications.

Friday, June 02, 2006

This is the budget for the Security Marshalls, for 2006

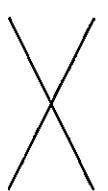
Snohomish County, Washington
Budget Versus Actual
For the Period Ending 5/31/2006



Program 811 Security Marshalls	Original Budget	Modified Budget	Month 5	Year to Date	Encumbrance	Amt		Pct of Year Elapsed 41.67%
						Remaining	Pct Obligated	
002000000003388116980	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00%
	Other Miscellaneous							
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005338811011	169,741.00	169,741.00	7,985.04	71,373.99	0.00	98,367.01	42.05%	
	Regular Salaries							
002000000005338811012	8,715.00	8,715.00	635.21	6,721.46	0.00	1,993.54	77.13%	
	Overtime							
002000000005338811018	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	On-Call Pay							
002000000005338811020	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Holiday Earned & Banked							
002000000005338811022	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Salary Adjustment							
002000000005338811102	27,800.00	27,800.00	0.00	0.00	0.00	27,800.00	0.00%	
	Reclass Contingency							
0020000000053388111104	5,420.00	5,420.00	0.00	0.00	0.00	5,420.00	0.00%	
	COLA Contingency							
0020000000053388111500	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Extra Help							
0020000000053388112013	57,992.00	57,992.00	1,992.37	17,146.72	0.00	40,845.28	29.57%	
	Personnel Benefits							
0020000000053388112015	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Misc. Employer Benefits							
0020000000053388112300	2,664.00	2,664.00	161.75	589.08	0.00	2,074.92	22.11%	
	Uniforms							
0020000000053388113101	0.00	0.00	141.43	141.43	1,272.50	-1,413.93	100.00%	
	Supplies							
0020000000053388113106	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Books							
0020000000053388114101	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Professional Services							
0020000000053388114131	11,301.00	11,301.00	0.00	0.00	0.00	11,301.00	0.00%	
	Patrol and Security							
0020000000053388114133	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Polygraph Examination							
0020000000053388114205	2,618.00	2,618.00	360.41	931.94	0.00	1,686.06	35.60%	
	Mobile Phone Airtime							
0020000000053388114303	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Mileage							
0020000000053388114304	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Meals							
0020000000053388114305	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Lodging							
0020000000053388114401	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Advertising							
0020000000053388114501	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Rentals							
0020000000053388114530	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Pager Rental							
0020000000053388114801	0.00	0.00	0.00	62.17	0.00	-62.17	100.00%	
	Repair/Maintenance							
0020000000053388114901	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Miscellaneous							
0020000000053388114926	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Printing & Binding							
0020000000053388114935	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
	Education							

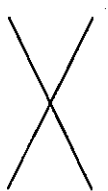
Friday, June 02, 2006

Snohomish County, Washington
Budget Versus Actual
For the Period Ending 5/31/2006



	Original Budget	Modified Budget	Month 5	Year to Date	Encumbrance	Amt Remaining	Pct of Year Obligated
002000000005388116401	Machinery & Equipment	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119107	Office Automation	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119201	Interfund Postage	0.00	0.00	3.73	0.00	-3.73	100.00%
002000000005388119202	Interfund Telephone	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119205	Interfund Internet	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119501	Interfund Space Rent	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119503	Interfund ER&R	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119506	Interfund Parking	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119902	Interfund Advertising	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119903	Interfund Print Shop	0.00	0.00	0.00	0.00	0.00	100.00%
002000000005388119905	Interfund PC Training	0.00	0.00	0.00	0.00	0.00	100.00%
Total Expenses	286,251.00	286,251.00	11,276.21	96,970.52	1,272.50	188,007.98	34.32%

Snohomish County, Washington
 Budget Versus Actual
 For the Period Ending 5/31/2006



Program 002	Contract Security	Original Budget	Modified Budget	Month 5	Year to Date	Encumbrance	Amt Remaining	Pct of Year Elapsed
511000000003180026590	Interfund Contract	-532,606.00	-532,606.00	-44,383.83	-221,919.15	0.00	-310,686.85	41.67%
Total Revenues		-532,606.00	-532,606.00	-44,383.83	-221,919.15	0.00	-310,686.85	41.67%
5110000000005180021011	Regular Salaries	31,326.00	31,326.00	1,128.48	13,547.78	0.00	17,778.22	43.25%
511000000005180021012	Overtime Salaries	0.00	0.00	0.00	98.20	0.00	-98.20	100.00%
511000000005180021104	Personnel Cost	1,055.00	1,055.00	0.00	0.00	0.00	1,055.00	0.00%
511000000005180022013	Personnel Benefits	7,659.00	7,659.00	227.37	2,434.93	0.00	5,224.07	31.79%
511000000005180022017	Deferred Comp Match	1,535.00	1,535.00	0.00	0.00	0.00	1,535.00	0.00%
511000000005180022200	Unemployment Comp	55.00	55.00	4.58	22.90	0.00	32.10	41.64%
511000000005180022201	Workers Comp	1,080.00	1,080.00	90.00	450.00	0.00	630.00	41.67%
511000000005180023101	Supplies	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
511000000005180024131	Patrol and Security	479,672.00	479,672.00	37,704.09	151,480.42	328,286.79	-95.21	100.02%
511000000005180024801	Repair and Maintenance	3,090.00	3,090.00	0.00	0.00	0.00	3,090.00	0.00%
511000000005180029103	Interfund DIS	281.00	281.00	23.42	117.10	0.00	163.90	41.67%
511000000005180029501	Interfund Space Rent	0.00	0.00	0.00	0.00	0.00	0.00	100.00%
511000000005180029601	Interfund Insurance	3,853.00	3,853.00	321.08	1,605.40	0.00	2,247.60	41.67%
Total Expenses		532,606.00	532,606.00	39,499.02	169,756.73	328,286.79	34,562.48	93.51%

Budget for Campus Security is \$479,672
 The contract with the Security company is based
 on an hourly rate.