



Snohomish County

**PLANNING COMMISSION
PLANNING & DEVELOPMENT SERVICES**

3000 Rockefeller Avenue, M/S #604, Everett, WA 98201
Clerk Email: Megan.Moore@snoco.org

**REGULAR SESSION
AUGUST 24, 2021
MINUTES**

For access to supporting documents reviewed by the Planning Commission, visit the Snohomish County Planning Commission webpage at <https://snohomishcountywa.gov/164>

A. CALL TO ORDER AND ROLL CALL

Planning Commission Chair, Robert Larsen, called the meeting to order at 5:32 p.m. Of the nine (9) currently appointed commissioners, eight (8) were in attendance (a quorum being six (6) members and a majority being six (6) members:

Commissioners Present

Merle Ash
Leah Everett
Mark James
James Kamp
Robert Larsen
Keri Moore
Neil Pedersen
Raymond Sheldon

Commissioners Absent

Tom Norcott

David Killingstad Long Range Planning Manager, Planning and Development Services (PDS), served as Planning Commission Secretary for this meeting.

B. APPROVAL OF MINUTES

The minutes of [July 27, 2021](#) were unanimously approved.

C. STATUS OF FUTURE AGENDA ITEMS AND PAST RECOMMENDATIONS

- [Upcoming Planning Commission Meeting Topics](#)
- [Report on Recent Snohomish County Planning Commission Activities](#)

D. UNFINISHED BUSINESS

E. NEW BUSINESS

1. Capital Facilities Element: Informational Briefing

Eileen Canola, Planning and Development Services, Eileen.Canola@snoco.org



Senior Planner, Eileen Canola presented an overview of the Capital Facilities and Utilities Elements of the Snohomish County Comprehensive Plan. The presentation discussed the Growth Management Act (GMA) requirements, the Capital Facilities Plan and its component, and the County's annual Capital Improvement Plan. The presentation also introduced the public facilities and services necessary to support development which included an inventory of existing facilities, funding, a forecast of future needs for services and facilities including public water and wastewater facilities, public schools, surface transportation, surface water management and the county airport.

After the presentation there were no questions or discussion from the commissioners.

For further information, please review the following:

- Snohomish County Comprehensive Plan:
 - [Capital Facilities Plan](#)
 - [Capital Facilities Chapter of the General Policy Plan](#)
 - [Utilities Chapter of the General Policy Plan](#)
 - [Capital Facilities and Utilities presentation dated August 24, 2021](#)
- 2024 Comprehensive Plan Update:
 - [Project Fact Sheet](#)
 - [Project Components](#)
 - [Project Timeline](#)

2. Capital Improvement Program: Briefing

Eileen Canola, Planning and Development Services Eileen.Canola@snoco.org

Debbi Mock, Finance Debbi.Mock@snoco.org

Nick Landgraff, Airport Nickolis.Landgraff@co.snohomish.wa.us

Jim Blankenbeckler, Conservation and Natural Resources Jim.Blankenbeckler@co.snohomish.wa.us

Darren Robb, Public Works Darren.Robb@co.snohomish.wa.us

Kevin Kelly, Solid Waste Kevin.Kelly@co.snohomish.wa.us

Sharon Swan, Conservation and Natural Resources-Parks Sharon.Swan@co.snohomish.wa.us

Dara Salmon, Emergency Management Dara.Salmon@co.snohomish.wa.us

Staff from several agencies presented to Planning Commission on the Capital Improvement Program. The presentation included a report from each department on whether the minimum levels of service are being met and any probable shortfalls or regulatory inadequacies that exist regarding capital facilities that are necessary to support development. After each agency presented there was time for questions and discussion from the commissioners.

Debbie Mock, Senior Financial Consultant at Snohomish County presented on finance. Following the presentation there were no questions from the commissioners.

Nick Landgraff, Airport Business Manager at the Snohomish County Airport, presented on Paine Field. After the presentation the commissioners asked questions regarding airport capacity, feedback from the public on the airport, and its impacts.



Jim Blankenbeckler, from the Department of Conservation and Natural Resources presented on Surface Water Management. Following the presentation commissioners asked questions regarding water volume and drainage in new developments, the new NPDES permit, and reducing nutrient flow.

Darren Robb from Public Works presented on Surface Transportation. Afterwards, the commissioners asked questions on the process for widening roads in growing areas, the need to develop additional exit areas for the Tulalip Reservation, and plans for the 164th arterial.

Kevin Kelly presented on Solid Waste. After the presentation commissioners asked questions about local rates, transfer station locations, possible new locations for transfer stations, and timelines for future inter-local agreements.

Sharon Swan from Conservation and Natural Resources presented on Park Land and Recreational Facilities. After the presentation the commissioners asked about park use and homelessness, future park locations and revenue streams.

Dara Salmon from Emergency Management presented on the hazard mitigation plan. Following the presentation, the commissioners asked questions on the regional alerting systems, working with the Tulalip Tribes for emergency planning, and the role of volunteer HAMM radio operators.

For further information, please review the following:

- [Capital Improvement Plan presentation, dated August 24, 2021](#)
- [Briefing Staff Report dated August 6, 2021](#)
- [2022-2027 Draft Portions of the Capital Improvement Program](#)

3. Climate Change and Sustainability: Informational Briefing

Lisa Dulude, Energy and Environmental Sustainability Office, Lisa.Dulude@snoco.org

Lisa Dulude, Energy and Environment Sustainability Manager gave an overview of the work and role of the Office of Energy and Sustainability. The presentation included an update on the County's Sustainable Operations Action Plan (SOAP) for county government operations, the first-ever community-wide greenhouse gas emissions inventory and the communitywide climate action plan. Both of these will start in 2022.

Following the presentation, the commissioners asked questions on methane capture options, recycling and compost, and future tree planting.

For further information, please review the following:

- [Climate Change and Sustainability presentation, dated August 24, 2021](#)

F. ADJOURN

This regular meeting was adjourned at 8:04 p.m.

[Planning Commission Main Website](#)



Snohomish County

**PLANNING COMMISSION
PLANNING & DEVELOPMENT SERVICES**

PLANNING COMMISSION'S RANGE OF POSSIBLE ACTIONS:

At the conclusion of its public hearing, the County Planning Commission will consider transmitting a formal recommendation to County Council concerning adoption of the proposal. The Commission may make a recommendation to adopt or to not adopt the proposal. The Commission's recommendation may also propose amendments to the proposal. The Planning Commission is an advisory body and the final decision rests with the County Council.

PARTY OF RECORD / PUBLIC TESTIMONY:

You may become a party of record for any specific topic that comes before the Planning Commission by submitting a written request or testimony to Brandi Spores, Planning Commission Clerk, PDS, M/S 604, 3000 Rockefeller Avenue, Everett, WA 98201 or via email at megan.moore@snoco.org.

WHERE TO GET COPIES OF DOCUMENTS AND WEBSITE ACCESS:

Please check www.snohomishcountywa.gov for additional information or the Snohomish County Department of Planning and Development Services, Reception Desk, 2nd Floor, County Administration Building-East, 3000 Rockefeller Avenue, Everett. For more information, call Megan Moore, Planning Commission Clerk, at 425-388-3224.

AMERICANS WITH DISABILITIES ACT NOTICE:

Snohomish County facilities are accessible. The county strives to provide access and services to all members of the public. Sign language interpreters and communication materials in alternate form will be provided upon advance request of one calendar week. Contact Angela Anderson at 425-262-2206 Voice, or 425-388-3700 TDD

Snohomish County Planning Commissioners:

Merle Ash, District 1

Mark James, District 1

Tom Norcott, District 2

Raymond Sheldon, Jr., District 2

Robert Larsen, District 3

Vacant, District 3

Vacant, District 4

Neil Pedersen, District 4

James Kamp, District 5

Leah Everett, District 5

Keri Moore, Executive Appointee

Commission Staff (from Planning and Development Services (PDS) Department):

Mike McCrary, Commission Secretary

Megan Moore, Commission Clerk