



Snohomish County

**PLANNING COMMISSION
PLANNING & DEVELOPMENT SERVICES**

3000 Rockefeller Avenue, M/S #604, Everett, WA 98201
Clerk Email: Megan.Moore@snoco.org

**REGULAR (Remote) MEETING AGENDA
Snohomish County Planning Commission**

**August 24, 2021
5:30 PM**

Join the Zoom Meeting: <https://zoom.us/j/91774106168>
or call (253) 215-8782
Meeting ID: 917 7410 6168

For access to supporting documents reviewed by the Planning Commission, visit the Snohomish County Planning Commission webpage at <https://snohomishcountywa.gov/164>

A. CALL TO ORDER AND ROLL CALL

B. APPROVAL OF MINUTES

- [July 27, 2021: Regular Meeting](#)

C. STATUS OF FUTURE AGENDA ITEMS AND PAST RECOMMENDATIONS

- [Upcoming Planning Commission Meeting Topics](#)
- Report on Recent Snohomish County Planning Commission Activities

D. UNFINISHED BUSINESS

E. NEW BUSINESS

1. Capital Facilities Element: Informational Briefing

Eileen Canola, Planning and Development Services Eileen.Canola@snoco.org

Staff will provide an overview of the Capital Facilities and Utilities Elements of the Snohomish County comprehensive plan. As the County grows in population and employment, it is essential that the public facilities and services necessary to support development are planned for accordingly. A key part of that planning includes the Capital Facilities and Utilities Elements which include an inventory of existing facilities, funding, and a forecast of future needs for services and facilities including public water and wastewater facilities, public schools, surface transportation, surface water management and the County Airport. The 2024 Comprehensive Plan Update will use new estimates for population and employment growth to 2044 and update and adjust all elements of the comprehensive plan including the Capital Facilities and Utilities Elements.



A component of the Capital Facilities and Utilities Elements is the County's annual Capital Improvement Program (CIP), which is a 6-year fiscal plan for proposed projects and programs for each County department. The CIP helps to track, on an annual basis, the status of the County's infrastructure projects and programs identified in the comp plan. The CIP also includes an assessment for those specific services and facilities that are needed to serve our growing population.

For further information, please review the following:

- Snohomish County Comprehensive Plan:
 - [Capital Facilities Plan](#)
 - [Capital Facilities Chapter of the General Policy Plan](#)
 - [Utilities Chapter of the General Policy Plan](#)
- 2024 Comprehensive Plan Update:
 - [Project Fact Sheet](#)
 - [Project Components](#)
 - [Project Timeline](#)

2. Capital Improvement Program: Briefing

Eileen Canola, Planning and Development Services Eileen.Canola@snoco.org

Debbi Mock, Finance Debbi.Mock@snoco.org

Nick Landgraff, Airport Nickolis.Landgraff@co.snohomish.wa.us

Jim Blankenbeckler, Conservation and Natural Resources Jim.Blankenbeckler@co.snohomish.wa.us

Darren Robb, Public Works Darren.Robb@co.snohomish.wa.us

Kevin Kelly, Solid Waste Kevin.Kelly@co.snohomish.wa.us

Sharon Swan, Conservation and Natural Resources-Parks Sharon.Swan@co.snohomish.wa.us

Dara Salmon, Emergency Management Dara.Salmon@co.snohomish.wa.us

Planning and Development Services (PDS) along with the Finance Department coordinates an annual Capital Improvement Program (CIP) that the County Charter requires to be adopted with the County budget each year. This informational briefing is an opportunity for PDS and various county departments to discuss whether minimum levels of service are being met and whether any probable shortfalls or regulatory inadequacies exist with regard to capital facilities necessary to support development.

For further information, please review the following:

- [Briefing Staff Report dated August 6, 2021](#)
- [2022-2027 Draft Portions of the Capital Improvement Program](#)

3. Climate Change and Sustainability: Informational Briefing

Lisa Dulude, Energy and Environmental Sustainability Office, Lisa.Dulude@snoco.org

Staff will provide an overview of work and role of the Office of Energy and Sustainability including key programs and projects related to climate action planning, clean energy, and resource



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conservation. OES is currently leading the update of the County's Sustainable Operations Action Plan (SOAP) for county government operations and will provide an overview of this work. A brief overview and timeline for a community-wide greenhouse gas emissions inventory and first ever communitywide climate action plan (both to start in 2022) will be presented as well. There will be time for questions and discussion.

Description to follow.

F. ADJOURN



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PLANNING COMMISSION'S RANGE OF POSSIBLE ACTIONS:

At the conclusion of its public hearing, the County Planning Commission will consider transmitting a formal recommendation to County Council concerning adoption of the proposal. The Commission may make a recommendation to adopt or to not adopt the proposal. The Commission's recommendation may also propose amendments to the proposal. The Planning Commission is an advisory body and the final decision rests with the County Council.

PARTY OF RECORD / PUBLIC TESTIMONY:

You may become a party of record for any specific topic that comes before the Planning Commission by submitting a written request or testimony to Brandi Spores, Planning Commission Clerk, PDS, M/S 604, 3000 Rockefeller Avenue, Everett, WA 98201 or via email at Brandi.Spores@snoco.org.

WHERE TO GET COPIES OF DOCUMENTS AND WEBSITE ACCESS:

Please check www.snohomishcountywa.gov for additional information or the Snohomish County Department of Planning and Development Services, Reception Desk, 2nd Floor, County Administration Building-East, 3000 Rockefeller Avenue, Everett. For more information, call Brandi Spores, Planning Commission Clerk, at 425-388-3224.

AMERICANS WITH DISABILITIES ACT NOTICE:

Snohomish County facilities are accessible. The county strives to provide access and services to all members of the public. Sign language interpreters and communication materials in alternate form will be provided upon advance request of one calendar week. Contact Angela Anderson at 425-262-2206 Voice, or 425-388-3700 TDD

Snohomish County Planning Commissioners:

Merle Ash, District 1

Mark James, District 1

Tom Norcott, District 2

Raymond Sheldon, Jr., District 2

Robert Larsen, District 3

Vacant, District 3

Vacant, District 4

Neil Pedersen, District 4

James Kamp, District 5

Leah Everett, District 5

Keri Moore, Executive Appointee

Commission Staff (from Planning and Development Services (PDS) Department):

Mike McCrary, Commission Secretary

Megan Moore, Commission Clerk